Minutes of the Extra-Ordinary Meeting held in the
Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX
at 19:30 on Wednesday 28 October 2026

2026-361 - Present

Councillors:

Cllr B Ahier, Cllr J Ashton, Cllr G Burch, Cllr N Crampin, Cllr N Mitchell (Chairman), Cllr M Price, Cllr C Riley, and Cllr T Wright.

Officers of the Council:

Miss M Wingate - Clerk to the Council

Members of the public:

None present.

2026-362 - To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40

Cllr S Busby, Cllr S Ellahi, Cllr B Nagle, Cllr J Snowball and Cllr R Watson had tendered their apologies and reason for absence. These were accepted by the Councillors.

Mrs V Fear, Assistant Clerk, also tendered her apologies.

2026-363 - Public participation session

None present.

2026-364 - Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct

No declarations were made.

2026-365 - Declaration of Disclosable Pecuniary Interests (DPIs) - by councillors in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No 1464)

No declarations were made.

2026-366 - To review policy documents relevant to the budget

All councillors were directed to the stated policies and asked to consider all budgetary decisions taking into account those policies.

It was highlighted that pertinent to the Financial Regulations, a councillor cannot vote on the budget or precept if they have council tax unpaid for more than 2 months and must disclose at the start of the meeting that S106 of the Local Government Finance Act 1992 applies to them. No declarations were made.

2026-367 - Draft budget 2027/2028

The initial draft budget was tabled for the Committee's consideration. The RFO (Responsible Financial Officer) provided an explanation of the major changes to the budget, which were discussed by the Committee.

Following discussion, there were three key areas for ongoing review and revision:

- Existing staffing
- Proposals for additional staffing
- General reserves

It was also requested that all donations to charities be consolidated to a single line, and the council agree appropriate causes each year rather than pre-stating them within the budget. Collectively this is £4,820 in the current proposed budget build, and it was suggested this remain at that level.

Councillors were largely comfortable with the remainder of the budget.

During discussion it was suggested that Worplesdon Parish Council might consider more regular meetings of the Staffing Committee, arranged with suitable time to review the relevant matters, not adjacent to another meeting. It was also suggested that consideration be given to review of the Terms of Reference for the Staffing Committee. The item was raised for discussion only, and no decisions were made.

Meeting closed 22:08.

Signed:

Chairman of the Council
5 November 2026