



Unit 2 Saxton
Parklands
Railton Road
Guildford
Surrey GU2 9JX

Tel: 01483 300094
Email: clerk@worplesdon-pc.gov.uk

NOTICE OF MEETING

Friday 26 June 2026

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in **the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 2 July 2026 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**

7. Declaration of gifts or hospitality over £50.

8. Borough Councillor's report (5 mins).

9. County Councillor's report (5 mins).

10. Minutes of the previous meetings:

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Annual Meeting - 21 May 2026
- Extra-Ordinary Meeting - 5 June 2026
- Planning/General Purposes and Finance Committee - 11 June 2026

11. Planning Applications for consideration:

Planning Application No: [26/P/00717](#) - 22 Fairlands Road, Fairlands, Guildford, GU3 3JB - Proposed front porch, rear extension to replace the existing conservatory and facilitate the addition of a rear dormer window; extension to the existing dropped kerb.

Planning Application No: [26/P/00679](#) - Worplesdon Chase, Worplesdon Road, Guildford, GU3 3LA - Erection of detached triple bay garage following demolition of existing garage.

Planning Application No: [26/P/00648](#) - Stedwood House, Church Lane, Worplesdon, Guildford, GU3 3RU - Retrospective application for the replacement of an existing flat roof with a pitched roof structure.

Planning Application No: [26/P/00686](#) - 17 Keens Lane, Guildford, GU3 3JS - Erection of a part single, part two storey rear extension.

Planning Application No: [26/T/00146](#) - Maryland, Perry Hill, Worplesdon, Guildford, GU3 3RB - (TG1) Beech - Selective crown reduction of 2 to 3 metres, pruning to suitable growth points to leave radial crown diameter of approximately 9-10 metres. Drop crotch pruning will target the tree stems reducing those selectively by up to 2 metres. TPO- 15 of 2009.

Planning Application No: [26/T/00140](#) - 3 Worplesdon St Mary, Perry Hill, Worplesdon, Guildford, GU3 3RE - Beech Tree - fell tree to ground level (Worplesdon Conservation Area).

Planning Application No: [26/T/00142](#) - The Tudors, Perry Hill, Worplesdon, Guildford, GU3 3RE - Salix Caprea (Goat Willow): Fell. Tree has been inspected by a tree surgeon, and is found to be rotting at the base of the trunk. Multiple large branches have already died, with only a few branches still in leaf but also slowly dying. Tree will be replaced with another large specimen to fill in the space. (Worplesdon Conservation Area).

12. Casual vacancy - Perry Hill Ward - To consider any applications received.

13. Casual vacancy - Wood Street Ward - No by-election was called; therefore the Parish Council is now free to co-opt a new member. To consider any applications received.

14. Vacancy unfilled at the last election (2019) - Jacobs Well Ward - To consider any applications received.

15. North Moors Allotments - To consider whether the Parish Council would wish to take on responsibility for administering the North Moors Allotments. Running costs have been requested.

16. The Surrey (Electoral Changes) Order 2024 Announcement of the Electoral Boundary Commission Ward changes (2027) - To consider formally requesting a Community Governance Review (CGR) to facilitate a change to the proposed ward name of "Rydeshill" to "Broad Street". CGR to be undertaken by Guildford Borough Council.

17. **Pinks Hill Pond Future Project** - To consider supporting a restoration project relevant to Nature Recovery on Broad Street Common (collaborative project). Grant applications are open until 19 July (Surrey County Council).
18. **Vice-Chairman Badge of Office** - To consider purchasing a Vice-Chairman's Badge of Office with collarette. (Cost included within the existing budget for the Chairman's Badge of Office).
19. **Wood Street Village Summer Show** - Permission, in principle, for the Summer Show to be held on Wood Street Village Green over the next five years.
20. **One-Day Event at Merrist Wood College** - Loud Out 2026 event on 29 August 2026 13:00 – 22:30, managed by Debbie Arts and Events showcasing Nepali artists. Any licencing representations need to be submitted to Guildford Borough Council by 6 July 2026.
21. **Cloudy IT Training** - Training (including dual-factor authentication) to be arranged ASAP.
22. **Renewal of Lease, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** - To consider renegotiating the current lease of Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX (five-year lease from 16 December 2026 with a four-year break clause).
23. **The future of Guildford's Shopmobility** - To receive an update from the Clerk and Cllr B Ahier.
24. **Finance:**
 - a) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
 - b) **Bank reconciliation May 2026** - To approve the bank reconciliation for May 2026.
 - c) **Monthly budget reports for May 2026** - To approve the monthly budget reports for May 2026.
 - d) **Quarterly Financial Check - 24 June 2026** - To receive a report from Cllr M Price.
 - e) **Co-operative Bank Approver** - To add the Assistant Clerk as an approver on this account.
 - f) **Clerk to the Council** - To approve a change of bank signatory on the following accounts:
 - o Cambridge Building Society
 - o Co-operative Bank
 - o Metro Bank
 - o Nationwide
 - o Skipton Building Society
 - o Unity Trust Bank (current account and interest-bearing account)The main contact to be updated to Marie Wingate.
 - g) **Double Flush end of project report received.** For information only.
25. **Clerk's Report**
 - a) **Guildford Borough Council has announced its formal timetable:** [Timetable for our Local Plan - Guildford Borough Council](#)
 - b) **Planning enforcement number EN/26/00096 Clay Lane** - A Stop Notice has been served which comes into effect 8 July. If the notice is not appealed those served will have 9 months to comply with the requirements.
 - c) **Introductions and meetings attended by Marie Wingate and Gaynor White** - Cluster Meeting, SALC Networking Event, Whitmoor Common AGM, SLCC Branch Meeting, SIME Gallery (Mary Broughton), Rector Dawn Lucas-Brown.
 - d) **OPM Nests in Harry's Meadow** - These have been reported to The Forestry Commission. Contractors have been appointed to remove these.
 - e) **The Clerk to the Council's SLCC membership will transfer from Gaynor White to Marie Wingate on 1 September 2026.**
 - f) **Re-development of Dennis Way, Slyfield Industrial Estate** - The appeal was dismissed (6005264)
26. **Chairman's Report**

27. **Items for inclusion on future agendas** - To receive any suggestions from members.
28. **Clerk's retirement** - To confirm the Clerk to the Council's retirement date - 31 August 2026.
29. **Date of the next Full Council Meeting** - Thursday 13 August 2026 - 19:30.