



**Minutes of the Staffing Committee Meeting held in the
Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX
at 19:30 on Thursday 12 March 2026**

2026-72 - Present

Councillors:

CLlr S Ellahi, CLlr B McShee, CLlr N Mitchell (Chairman of the meeting), CLlr B Nagle, CLlr C Riley and CLlr J Snowball.

Officers of the Council:

None present.

Members of the public:

None present.

2026-73 - To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40

CLlr M Price had tendered his apologies and reason for absence. These were accepted by the Committee.

In view of the confidential nature of the Clerk's request for the exercise of employer pension discretions under Regulation 30(8), the Clerk, Gaynor White, had tendered her apologies for this meeting and was not present.

2026-74 - Public Participation

No members of the public were present.

2026-75 - Declaration of Non-pecuniary Interests

No declarations were made.

2026-76 - Declaration of Disclosable Pecuniary Interests (DPIs) - by councillors in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No 1464)

No declarations were made.

It was **RESOLVED** that pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business the public and press would be excluded from the remainder of the meeting.

2026-77 - Structural Governance Review – Staff Capacity (Confidential Report Issued)

The Committee considered a confidential report relating to the Council's organisational capacity, and also debated the

Clerk’s formal request for the Parish Council to consider the exercise of employer discretion under Regulation 30(8) of the Local Government Pension Scheme Regulations 2013, in accordance with the Parish Council’s adopted pension discretions policy.

Following discussion, it was proposed by Cllr N Mitchell, seconded by Cllr B McShee and unanimously **RESOLVED** that the Staffing Committee recommends that the Parish Council write to the Surrey Local Government Pension Scheme to request an estimate of the pension strain costs that may arise should the Council determine to exercise its discretion under Regulation 30(8) of the Local Government Pension Scheme Regulations 2013 to waive actuarial reduction on the Clerk’s voluntary early retirement, with a response requested prior to the Full Council meeting scheduled for 9 April 2026.

It was further proposed by Cllr N Mitchell, seconded by Cllr B McShee and unanimously **RESOLVED** that subject to the LGPS response, the Full Council needs to consider the financial impact of the Clerk’s formal request on the Council budget.

Meeting closed 20:30.

Signed:

Chairman of the Council
Date: 9 April 2026