



NOTICE OF MEETING

Friday 9 January 2026

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 15 January 2026 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Resignation – Cllr M Fance tendered his resignation on 7 January 2026** - Guildford Borough Council has been informed. A casual vacancy therefore exists in the ward of Perry Hill. Guildford Borough Council will advise, in due course, whether an election has been called by ten members of the public or whether the Parish Council is free to co-opt a new member onto the Council.
- 4. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 5. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**

6. To receive and consider written requests for new DPI dispensations, if any.
7. Amendments to the Register of Interests.
8. Declaration of gifts or hospitality over £50.
9. Borough Councillor's report (5 mins).
10. County Councillor's report (5 mins).
11. Minutes of the previous meetings:

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council Meeting – 18 December 2025

12. Planning Applications for consideration:

Planning Application No: [25/P/01500](#) - Hill Place Farm, 132 Oak Hill, Wood Street Village, Guildford, GU3 3ET - Erection of a rear two storey extension, Internal alterations, and remedial works. Demolition of several existing outbuildings and replacement with an ancillary residential barn and garage.

Planning Application No: [25/P/01501](#) - Hill Place Farm, 132 Oak Hill, Wood Street Village, Guildford, GU3 3ET - Listed building consent for the erection of a rear two storey extension. Remedial works to the listed dwelling. Demolition of several existing outbuildings and replacement with an ancillary residential barn and garage.

Planning Application No: [25/P/01540](#) - Grandview House, 94 Broad Street, Guildford, GU3 3BE – Erection of a detached residential dwelling situated on land rear of existing dwelling.

Planning Application No: [25/P/01603](#) - Tangley Place Farm, Tangley Lane, Worplesdon, Guildford, GU3 3JZ - Outline application to consider access for the erection of 80 dwellings on land at Tangley Place Farm.

Planning Application No: [25/P/01675](#) and [23/P/01096](#) - 2 Farm Close, Worplesdon, Guildford, GU3 3QQ - Variation of Condition 2 (Approved Plans) of planning permission 23/P/01096 approved 22/08/2023 to allow for alterations to the internal floor layout and related external alterations.

Planning Application No: [25/T/00313](#) - St Josephs Catholic Primary School, 155 Aldershot Road, Guildford, GU2 8YH - T806 (Horse Chestnut): Reduce regrowth from lowest northern primary limb by up to 3m to leave a branch lengths of c4m from the primary branch union. Reduce regrowth from the lowest primary limb at 6m agl by 3m to leave a final branch length of c4m. Reduce regrowth from southern lowest primary limb by up to 3m to leave final lengths of c3m from the primary branch union. Reduce the vertical regrowth within eastern crown at 6m agl and 4m from main stem up to 3m to leave a final branch length of c3m from the horizontal primary branch union. T816 (Common Oak): Retrench the crown by reducing the height by up to 3m to leave a final height of approximately 14m and reduce the lateral radial spreads by up to 2m to leave radial spreads of approximately 5m, shaping the crown accordingly. T817 (Commons Oak): Remove ivy (TPO P1/201/401).

Planning Application No: [25/P/01677](#) and [25/P/01676](#) - Stringers Barn, Salt Box Road, Guildford, GU4 7PX - Listed building consent for the proposed amendment to the location of the double garage (Retrospective).

Planning Application No: [25/P/01670](#) - Pentire, The Avenue, Worplesdon, Guildford, GU3 3RA - Erection of a rear extension with a first-floor overhang, a forward-shifted main entrance extension, conversion of loft space to habitable accommodation and removal of the low-level pitched roof, and a new side garage linked by an overhanging canopy with solar panels added to roof.

Planning Application No: [25/P/01124](#) - Land comprising of Hamilton Place, Hamilton Close and Hamilton Drive, Oregano Way, Guildford - Redevelopment for 49 residential dwellings (C3) and an 80-bed care home (C2), with associated access, infrastructure, car parking and landscaping following demolition of the existing student accommodation.

13. **Raised Pedex Crossing Clay Lane readvertised Deadline 17 January 2026** – Surrey County Council is proposing to introduce a raised pedex crossing in Clay Lane (C14) Jacobs Well, Guildford. The centre of the 4m wide and 7.3m long proposed pedex crossing is to be located 48m east of the “Burpham Court (West) Bridge”, a point approximately 100m east of the access road for “Safeguard Coaches Limited” and 215m north-west of the access road for “Burpham Court Farm”, and is proposed to be raised on a 7.5m flat top road table which will extend across the full width of the carriageway and rise to a height of 75mm, with 2m ramps. To agree the Parish Council’s response.
14. **Sponsorship Policy – retitle as Gift Policy** - To consider amendments to the existing Sponsorship Policy to reflect the limitations of section 142 of the Local Government Act 1972, which does not permit Parish and Town Councils to engage in commercial advertising or sponsorship, and to revise the policy to provide for the acceptance of gifts in accordance with section 139 of the Local Government Act 1972.
14. **Annual Playground Inspection** – To receive and approve the report/remedial works required.
15. **Flyer re the 2026/2027 budget** – To agree the revised wording of the flyer.
16. **IT policy** - Revised wording to reflect the expectation that, in future, all councillors and staff will be required to use council-owned IT. To approve the updated policy wording.
17. **Guildford Borough Council Community Governance Review for the unparished urban area of Guildford – Stage 2** – Guildford Borough Council. Deadline for responses 1 March 2026. To agree the Parish Council’s response.
18. **Wood Street Infant School – New Nursery Provision** - A request has been received from the Infant School to undertake modifications to the Wood Street Village Community Car Park to facilitate a new/separate access into the proposed new on-site nursery. To consider the request.
19. **BT Phone Kiosk Frog Grove Lane – Ongoing vandalism** - To consider action.
20. **Finance:**
 - a) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
 - b) **Bank reconciliation December 2025** - To approve the bank reconciliation for December 2025.
 - c) **Monthly budget reports for December 2025** - To approve the monthly budget reports for December 2025.
 - d) **Quarterly Financial Report - December 2025** - To receive and approve Cllr M Price’s report.
 - e) **Virements - To approve the following virements:**
 - £250 from Code 8 Contingency Fund to Code 5 Chairman’s Allowance**
 - £50 from Code 8 Contingency Fund to Code 61 Cost of hiring meeting rooms
 - £500 from Code 8 Contingency Fund to Code 23 Maintenance of Bus Shelters/Seats etc.
 - £231 from Code 8 Contingency Fund to Code 64 Replacement Litter Bins
 - £330 from Code 8 Contingency Fund to Code 83 Path to Watercourse Harry’s Meadow
 - f) **Bank signatories - Following Cllr M Fance’s resignation, a replacement bank signatory will be required for the following bank/building society accounts:**
 - Co-operative Bank
 - Unity Trust accounts (current and savings accounts)
 - Skipton Building Society account.
 - g) **Cloudy IT quotations** - To further consider the quotations dated 19 December 2025.
21. **Clerk’s Report**
22. **Chairman’s Report**
23. **Items for inclusion on future agendas** - To receive any suggestions from members.
24. **Date of next the Full Council Meeting** - Thursday 26 February 2026 - 19:30.