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NOTICE OF MEETING

Thursday 30 October 2025

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 6 November 2025 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

Predetermination and bias – Members are reminded that they must come to the meeting with an open mind. Any councillors with a predetermined or biased view will have to leave the Council Chamber whilst that agenda item is discussed.

AGENDA

1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para40.
2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.
3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.
4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
5. To receive and consider written requests for new DPI dispensations, if any.

6. **Amendments to the Register of Interests.**
7. **Declaration of gifts or hospitality over £50.**
8. **Borough Councillor's report (5 mins).**
9. **County Councillor's report (5 mins).**
10. **Devolution - The abolition of both Surrey County Council and Guildford Borough Council and the creation of two new unitary authorities (West Surrey and East Surrey) with an elected Mayor** - To receive an update from Cllr K Witham.
11. **Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council Meeting – 25 September 2025
- Planning/General Purposes and Finance Committee Meeting – 16 October 2025

12. **Planning Applications for consideration:**

Planning Application No: 25/P/01330 - 5 Ecob Close, Guildford, GU3 3HP - Erection of single storey front Porch.

13. **Royal Oak Pub and White Hart Pub, Wood Street Village** - The Wood Street Village Association (WSVA) has approached Worplesdon Parish Council to seek assistance with a public consultation about the future of these village pubs. To consider the request for assistance. (Cllr Radford Chancellor).
14. **Request from Surrey County Council for permission to install Real Time Passenger Information (RTPI) in the Woking Road bus shelter (near Stringers Ave)** - To consider the request.
15. **Bench - Perry Hill Green** - To reconsider relocating the bench located at the northern end of the Green.
16. **JWRA funding - To consider how to best utilise the monies remaining for the dissolution of the JWRA in 2023. Monies available: £3,770.55** - Possible options: Silent soldier, replacement goal posts Jacobs Well Rec, permanent Christmas tree? To receive an update from Cllr M Price.
17. **Quarterly Playground Inspections** - To receive and approve the quarterly playground inspection reports.
18. **Standing Orders and Financial Regulations updated to reflect the Procurement Act 2023** - To consider/approve the updated document.
19. **Promotion of the Parish Council via social media (YouTube, TikTok, Facebook, Instagram, podcasts etc.)** - Councillors are invited to assist the officers to raise the Parish Council's online profile. (Cllr Radford Chancellor)
20. **Restoration of the Semaphore Stone (situated in the churchyard at Worplesdon St Mary's)** - To receive an update from Cllr G Burch.
21. **Devolution – Briefing paper by the Assistant Clerk** - To further consider the potential impact on the Parish Council's budget of assets being devolved to the Parish Council (forecasting with inherent uncertainty).
22. **Horse field Salt Box Road - In November 2025 Guildford Borough Council's Executive is to consider the potential sale of the horse field beside Salt Box Road** - To receive an update from Cllr J Snowball (Lead Member) following the Parish Council's Formal Expression of Interest for a Community Asset Transfer which will be considered by Guildford Borough Council.

23. Finance:

- a) Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
- b) Bank reconciliation September 2025** - To approve the bank reconciliation for September 2025.
- c) Monthly budget reports for September 2025** - To approve the monthly budget reports for September 2025.
- d) Budget setting/donations to charities** - For discussion.
- e) Replacement playground equipment - Worplesdon** - To receive and consider the quotations received and to decide which quotation represents the best value.
- f) Draft budget 2026/2027** - To consider the initial draft and recommendations of the Planning/General Purposes and Finance Committee.

24. Clerk's Report

25. Chairman's Report

26. Items for inclusion on future agendas - To receive any suggestions from members.

27. Date of next Full Council Meeting - Thursday 18 December 2025 - 19:30.