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## NOTICE OF MEETING

Wednesday 26 June 2025

### To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 3 July 2025 at 7.30 pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.
2. Two-minute silence in memory of the late Cllr D Bird.
3. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.
4. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.
5. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
6. To receive and consider written requests for new DPI dispensations, if any.
7. Amendments to the Register of Interests.

8. **Declaration of gifts or hospitality over £50.**
9. **Borough Councillor's report (5 mins).**
10. **County Councillor's report (5 mins).**
11. **Local Government Reorganisation in Surrey – Public consultation (deadline 5 August 2025)**  
<https://www.gov.uk/government/consultations/local-government-reorganisation-in-surrey/proposals-for-local-government-reorganisation-in-surrey> - To consider/agree Worplesdon Parish Council's response to this important public consultation.
12. **Devolution – Briefing paper by the Clerk to the Council** - Potential Community Asset Transfers – For the Council's consideration. Together with a response from Nicola Kilvington, Director of Corporate Strategy and Policy, Surrey County Council.
13. **Devolution – Briefing paper by the Assistant Clerk** – specifically relating to assets currently leased by Surrey County Council to Worplesdon Parish Council and assets to be considered as potential asset transfers - For the Council's consideration.
14. **Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Annual Meeting 22 May 2025
  - Planning/General Purposes and Finance Committee Meeting 12 June 2025
15. **Member vacancies** - A poster has been printed and will be delivered to every household in the Parish. To consider what further action could be taken to encourage people to join the Parish Council.
  16. **Planning Applications for consideration:**

**Planning Application No: [25/P/00599](#) - Crown Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RD** - Erection of a part single storey, part two storey rear and side extension with changes to fenestration, hard landscaping, external and internal alterations and repairs, following demolition of existing single storey rear extension and dormer window.

**Planning Application No: [25/P/00637](#) - 78 Oak Hill, Wood Street Village, Guildford, GU3 3ES** - Erection of part single storey, part two storey rear extension with roof lights, new single storey front porch and changes to fenestration.

**Planning Application No: [25/P/00711](#) - Glebe House, Church Lane, Worplesdon, Guildford, GU3 3RU** - Application under Section 73 of the Town and Country Planning Act 1990 to vary condition 2 (Approved Drawings) to allow for the erection of a porch on the northern elevation of planning permission Ref: 24/P/00025 for the 'Erection of replacement front porch'.

**Planning Application No: [24/P/01855](#) - 2 Douglas Close, Jacobs Well, Guildford, GU4 7PB** - Proposed front porch, two storey rear extension and conversion of loft space to habitable accommodation.

**Planning Application No: [25/P/00799](#) - Beckdale House, White Hart Lane, Wood Street Village, Guildford, GU3 3EA** - Erection of a two-storey side and rear extension and new pitched middle roof, following the demolition of the all the single storey sections (side, rear and front).

**Planning Application No: [25/P/00467](#) - The Bungalow, Clay Lane, Jacobs Well, Guildford, GU4 7NA** - Erection of a 3-bedroom self-build dwelling following demolition of existing bungalow.

**Planning Application No: [25/P/00897](#) - 34 St Michaels Avenue, Fairlands, Guildford, GU3 3LZ** - Single storey rear extension, side dormer extension and garage conversion.

**Planning Application No: [25/P/00903](#) - Hester's Yard, 116 Oak Hill, Wood Street Village, Guildford, GU3 3ES** - Erection of 25 residential dwellings and 25 residential flats (including 25 affordable homes), parish building, including vehicular and pedestrian access, landscaping, car parking, play area, and community open space with youth and adult play.

17. **Hedge on common land beside no. 75 Wood Street Village Green** - The hedge was planted by a local resident in the 1970s. Surrey County Council does not regularly cut this hedge, as a result of which the hedge is protruding into the lane obscuring sightlines. Residents have created a petition asking Surrey County Council to cut this hedge. To consider responsibility for cutting this hedge to be taken on by the Parish Council.
18. **Wood Street Summer Show 19 July 2025** - To receive and approve the plans and risk assessments received from the Summer Show Committee.
19. **Challengers' Jazz Festival 20 July 2025** - Request received for permission to use the Wood Street Village Community Car Park as an overflow for the jazz festival, if necessary. To consider the request.
20. **Accident at the entrance to Fairlands** - To consider lobbying Surrey Police and Surrey County Council to establish what can be done to prevent motorists from carrying out an illegal right turn out of the estate.
21. **Speeding across the Parish** - To receive the latest SDR (Speed Data Recorder) data. To consider what further action can be taken at evidenced hotspots across the Parish.
22. **Fairwood Helpers** - Action required to raise awareness of volunteering opportunities across the Parish. To decide what, if any, action Worplesdon Parish Council can take to support this issue.
23. **Solar Farm – Blackwell Farm - To further consider what action is to be taken regarding the solar farm at Blackwell Farm** - Options to be considered: (a) requesting a meeting with Guildford Borough Council's Head of Planning (b) further financial contributions towards legal costs when formally requested by Compton Parish Council, and (c) to consider any other suggestions from members.
24. **Tree Inspection Report June 2025** - To receive the annual tree inspection report and to note the works required. Quotations to be sought.
25. **Quarterly playground inspection reports** - To receive the quarterly playground inspection reports. No immediate works required.
26. **Community Hubs – Local resilience measures** - To consider the enquiry from Surrey County Council and to decide action, if any.
27. **Finance:**
  - a) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
  - b) **Bank reconciliation May 2025** - To approve the bank reconciliation for May 2025.
  - c) **Monthly budget reports for May 2025** - To approve the monthly budget reports for May 2025.
  - d) **Damaged height barrier** - Jacobs Well Recreation Ground - To consider whether, in principle, to repair or replace the height barrier, or to decide that no action is required. If the decision is to replace or repair the height barrier further quotations would be required.
  - e) **Quarterly financial check** - To receive a report from Cllr M Price.
  - f) **LGPS - Year-end pension return submitted to Surrey County Council on 4 June 2025** - In future, all submissions (monthly and annual) will be made by the Parish Council's payroll provider using i-Connect.
  - g) **Grant towards the St Mary's Church Double Flush funding** - Letter of thanks received from St Mary's Church. For information only.

- h) **Drainage Report Coombe Lane** - To receive and approve the drainage report together with the associated costs. - Costs anticipated to be in the region of £2,000.

**28. Clerk's Report**

- a) **Bridleway 444 (section between Keens Lane and Pitch Place Green)** - Surrey County Council's contractors have resurfaced the bridleway, which has vastly improved access to Pitch Place Green. The bridleway will now be usable all year round.
- b) **Proposed creation of a town council for Guildford** - For information only.
- c) **Tree Supplements – Horse Chestnut Trees** - For Health & Safety reasons a number of Horse Chestnut trees at Perry Hill Green and Pitch Place Green have been injected with supplements to improve their overall health following canker. Action taken under delegated authority.
- d) **Thermoplastic Linings Worplesdon Play Area** - The thermoplastic linings on the MUGA surfacing have been improved and enhanced.
- e) **Meeting Held with the National Flood Forum and Surrey County Council on Monday 23 June** - For information only.
- f) **Surrey Hills National Landscape (AONB) Boundary Review Project** - Natural England has published its Second Consultation Analysis Report within which you can read the full results and next steps here: <https://consult.defra.gov.uk/ne-landscape-heritage-and-geodiversity-team/surrey-hills-boundary-variation-2nd-consultation/>. Any comments should be referred to the project team at [SurreyHillsAONBboundaryreview@naturalengland.org.uk](mailto:SurreyHillsAONBboundaryreview@naturalengland.org.uk).
- g) **Free Met Office training available** - Online Community Resilience Course Prospectus - July to December 2025. Click (to book) on the date of the course you wish to attend (table below) or email [training.cca@metoffice.gov.uk](mailto:training.cca@metoffice.gov.uk):

| Course Title  | Course Duration (1.5 hrs)     | Course Duration (1.5 hrs)     |
|---|-------------------------------|-------------------------------|
| Calendar of Courses Met Office Information, Products and Services | <a href="#">6th August</a>    | <a href="#">9th December</a>  |
| Winter Weather Hazards  | <a href="#">1st October</a>   | <a href="#">10th November</a> |
| Climate Change and Community                                      | <a href="#">9th September</a> | <a href="#">18th November</a> |

**29. Chairman's Report**

- 30. Items for inclusion on future agendas** - To receive any suggestions from members.

- 31. Date of next the Full Council Meeting** - Thursday 14 August 2025 - 19:30.