



Unit 2 Saxton
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Wednesday 28 January 2025

NOTICE OF MEETING

To: All members of the Staffing Committee

You are hereby summoned to attend the **Staffing Committee meeting** of Worplesdon Parish Council to be held at Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **Tuesday 4 February 2025 at 19:30** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record, or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

Agenda

- 1. To receive apologies.**
- 2. Declaration of disclosable pecuniary interests.**
- 3. Declaration of non-pecuniary interests.**

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, members of the public and press are to be excluded from the meeting.

- 4. Appointment of a part-time Groundsman** - Following the Head Groundsman's resignation (due to retirement) to consider the following:
 - Promotion of the current Groundsman to Senior Groundsman (with an appropriate SCP increase).
 - To consider increasing the working hours of the Senior Groundsman.
 - Appointment of a second part-time Groundsman.
 - To consider the job advert for a part-time Groundsman to include, a person specification, job description, contractual hours and rate of pay.
 - To make recommendations to the Full Council.