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NOTICE OF MEETING

Thursday 9 January 2025

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 16 January 2025 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**
- 7. Declaration of gifts or hospitality over £50.**

8. **Borough Councillor's report (5 mins).**

9. **County Councillor's report (5 mins).**

10. **Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting - 12 December 2024

11. **VE-Day 80 celebrations 8 May 2025 – Fairlands, Liddington Hall and Gravetts Lane Community Association and St Mary's Church intend to put on events** - To consider what, if anything, the Parish Council will do to commemorate this event.

12. **Nominations open for The Mayor's Award for Service to the Community 2025** – The deadline for nominations is 5pm on Monday 17 February 2025.

13. **FLGCA Community Information Day Saturday 25th January 2025** – Cllrs are invited to attend this event.

14. **Planning Applications for consideration:**

Planning Application No: 24/P/01735 - Riverview Business Park, Clay Lane, Jacobs Well, Guildford, GU4 7NA - Change of use of building from flexible office (Class E) and swimming pool showroom (sui generis) to private swimming pool lessons use together with the erection of external swimming pool cover with changing room and toilet facilities (Class F2).

Planning Application No: 24/P/01561 - 7 St Michaels Avenue, Fairlands, Guildford, GU3 3LY - Single storey rear extension, hip to gable roof enlargement, rear flat roof enlargement and front porch.

15. **Finance:**

- Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
- Bank reconciliation December 2024** - To approve the bank reconciliation for December 2024.
- Monthly budget reports for December 2024** - To approve the monthly budget reports for December 2024.

16. **Waste Crime Charges Consultation [Environment Agency charge proposals for waste crime and hourly rates - GOV.UK](#)** - Deadline for responses 20 January 2025 - To consider the Parish Council's response, if any.

17. **Surrey County Council - [Rights of Way Improvement Plan](#) - Public consultation - Deadline for comment 9 February 2025** - To consider the Parish Council's response, if any.

18. **Flood Awareness and Resilience Drop in Event – Fairlands Community Centre – Tuesday 25 February 2025 2pm until 7pm** - Worplesdon Parish Council is facilitating an event to raise awareness about flooding and the resilience products available for residents to purchase. Surrey County Council, Guildford Borough Council, the Environment Agency and the National Flood Forum to be in attendance. This event to be widely publicised ASAP.

19. **Clerk's Report**

- Replacement bridge – Harry's Meadow** – Surrey County Council has confirmed the resident constructed bridge will be replaced ASAP. The materials have been ordered.
- Fly-tipping incidents have increased dramatically in Wood Street Village – Pound Lane and Wood Street Village (Frog Grove Lane and the Cricket Club)** – Security cameras to be purchased (Delegated Authority). Guildford Borough Council to provide signage and training. A fine of £400 has been awarded to one of the people whose rubbish was found to be dumped at the cricket club.

- c) **Provision of four parking spaces in Jacobs Well Recreation Ground** - Unfortunately, the works have been delayed by bad weather. Additionally, Surrey County Council has not yet approved the Parish Council's Vehicle Crossover Licence application. The works to be completed ASAP.
- d) **Trees planted in grass verge Perry Hill without consent** - These trees have now been removed.
- e) **Your Fund Surrey – Christmas Illuminations Project at Pitch Place Green** – Worplesdon Parish Council's grant application was successful. Surrey County Council has awarded a grant of £4,217 to the Parish Council to enable a power supply to be provided on Pitch Place Green. The works to be carried out as soon as practicable.
- f) **Flood Forum action/S19 investigation – ongoing flooding Wood Street Village** - Officers from the Environment Agency, Surrey County Council, Guildford Borough Council, and Worplesdon Parish Council carried out a walkabout on 17 December 2024. The findings will inform the ongoing S19 investigations.

20. Chairman's Report.

21. Items for inclusion on future agendas - To receive any suggestions from members.

22. Date of next Full Council meeting - Thursday 27 February 2025 - 19:30.