

EXPENDITURE													
Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Approved budget 2023/2024	Actual Expenditure 2023/2024	Approved Budget 2024/2025	Actual Expenditure to end of September 2024 (6 months)	Estimated Expenditure for 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Draft Budget 2028/2029	Explanatory notes
	Staff Costs												Where relevant 4% increase is being used
LGA 1972 s112	Staff Costs	1, 3 and 4	Staff costs Inc Er's NI & Er's pension conts - see separate breakdown	£156,869	£149,079	£171,744	£78,844	£157,688	£174,644	£181,630	£188,895	£196,451	See worksheet
LGA 1972 s113	Central Services/Administration	1, 3 and 4	Part-time book-keeper/admin assist (6 months)	£0	£0	£0	£0	£0	£0	£0	£0	£0	Finance Officer employed 30/11/2022
LGA 1972 s112	Central Services/Administration	1, 3 and 4	Allowance for (Locum)/temp staff	£4,950	£0	£2,500	£0	£0	£5,000	£5,200	£5,408	£5,624	Increase based on ground staff overtime
	Staff Costs			£161,819	£149,079	£174,244	£78,844	£157,688	£179,644	£186,830	£194,303	£202,076	
Power to spend	Central Services/Administration	Budget Code/s	Sub-Budget Heading										Explanatory notes
LGA 1972 s112	Central Services/Administration	2	Staff Mileage	£685	£724	£775	£441	£882	£950	£988	£1,028	£1,069	Based on actual expenditure
LGA 1972 s111	Central Services/Administration	6	Establishment charges (Insurance, stationery, subscriptions, etc.)	£12,000	£9,242	£12,720	£6,714	£13,428	£13,229	£13,758	£14,308	£14,881	Allow 4% increase based on inflation plus round up.
LGA 1972 s111	Central Services/Administration	7	Equipment Maintenance	£450	£0	£350	£0	£0	£350	£350	£350	£350	Reduce due to sale of 2 x chainsaws & 1 polesaw
LGA 1972 s111	Central Services/Administration	55	5 year rented Parish office, Queen Elizabeth Park	£40,392	£34,119	£42,438	£18,011	£36,023	£54,337	£56,269	£52,237	£0	See worksheet
LGA 1972 s111	Central Services/Administration	61	Cost of hiring meeting rooms (Annual Parish Assembly)	£0	£145	£154	£0	£0	£160	£166	£173	£180	Cost of Annual Parish Assembly
Assess on case by case bas	Central Services/Administration	8	Contingency Fund	£8,400	£0	£8,000	£5,452	£10,904	£10,904	£11,341	£11,794	£12,266	Reduce based on actual expenditure
LGA 1972 s111	Central Services/Administration	9	Training	£800	£1,590	£2,000	£1,176	£2,352	£2,080	£2,163	£2,250	£2,340	Increase - RPI



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LGA 1972 s111	Central Services/Administration	11	Audit Fees	£1,400	£1,171	£1,500	£0	£1,195	£1,560	£1,622	£1,687	£1,755	Increase - RPI
LGA 1972 s111	Central Services/Administration	47	IT Budget (replacement computers, screens and printers and software) (Phone, Scribe, Parish Online, Adobe Pro, Office 365 licence fees)	£5,495	£8,757	£9,000	£5,209	£10,418	£9,360	£9,734	£10,124	£10,529	Increase based on 6 mth expenditure
LGA 1972 ss15(5)	Central Services/Administration	5	Chairman's Allowance	£500	£503	£550	£72	£144	£572	£595	£619	£643	Allow 4% increase based on inflation plus round up.
The Local Authorities (Members' Allowances) (England) Regulations 2003 s25	Central Services/Administration	110	Councillor's Allowance	£0	£0	£0	£0	£0	£0	£0	£0	£0	For information
LGA 1972 s111	Central Services/Administration	12	Election Costs	£250	£250	£250	£0	£250	£260	£270	£281	£292	Allow 4% increase based on inflation plus round up. Cost
Local Government Rating Act 1997 s31	Central Services/Administration	13	Donation Crimestoppers	£100	£100	£100	£100	£100	£104	£108	£112	£117	Allow 4% increase based on inflation plus round up.
LGA 1972 s142(2a)	Central Services/Administration	13	Donation Citizens Advice Bureau	£175	£175	£175	£175	£175	£182	£189	£197	£205	Allow 4% increase based on inflation plus round up.
LGA 1972 s142	Central Services/Administration	14	Parish Newsletter Printing and delivery	£4,500	£3,595	£4,500	£1,392	£4,137	£4,680	£4,867	£5,062	£5,264	Increase by 4%
LGA 1972 s111	Central Services/Administration	42	Professional Advice	£7,000	£3,848	£5,000	£643	£1,285	£5,200	£5,408	£5,624	£5,849	Increase by 4%
LGA 1972 s112	Central Services/Administration	111	King Charles III - Coronation	£4,000	£1,429	£0	£0	£0	£0	£0	£0	£0	One-off project for 2023/24
	Central Services/Administration	115	Accrual for Future State Occasions / Funerals	£0	£0	£400	£0	£400	£416	£433	£450	£468	Accruals to avoid peaks in future budgets
	Central Services/Administration Total			£86,147	£65,648	£87,912	£39,385	£81,692	£104,344	£108,263	£106,296	£56,207	
Power to Spend	Parks and Open Spaces	Budget Code/s	Sub-heading Parks and Open Spaces										Explanatory notes
LGA 1972 s111	Parks and Open Spaces	62	Accrual towards replacement works van	£2,500	£0	£2,500	£0	£2,500	£3,500	£3,500	£3,500	£3,500	See separate worksheet
LGA 1972 s111	Parks and Open Spaces	59	Works van - operating costs (use general reserves for 2019/2020)	£2,802	£2,364	£3,158	£677	£2,194	£2,800	£2,912	£3,029	£3,150	See separate worksheet



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Highways Act 1980 s96	Parks and Open Spaces	16	Grass cutting	£13,140	£14,318	£14,371	£9,780	£14,670	£14,946	£15,544	£16,165	£16,812	2024/25 is year 3 of a 3 year contract. New tender required summer 2024 - number of cuts to be discussed at this stage
Open Spaces Act (OSA) 1906 s10 Highways Act 1890 s 96)	Parks and Open Spaces	18	Tree Surgery/replacement planting	£18,000	£12,940	£10,000	£1,180	£2,360	£10,300	£10,609	£10,927	£11,255	Maintain (negligible buffer for storm events)
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19)	Parks and Open Spaces	19	Playground Repairs	£6,000	£7,811	£9,000	£3,004	£6,007	£10,500	£10,920	£11,357	£11,811	Increase - repairs exceeding budget
LG (Miscs Prov) Act 1976 s19	Parks and Open Spaces	104	Accrual for new play ground equipment	£2,000	£0	£3,000	£0	£3,000	£5,000	£5,200	£5,408	£5,624	Cost of equipment increasing annually
Open Spaces Act (OSA) 1906	Parks and Open Spaces	17	Tree Inspections	£2,035	£1,800	£1,908	£1,800	£1,800	£1,872	£1,947	£2,025	£2,106	Allow 4% increase based on inflation plus round up.
LGA 1972 s111	Parks and Open Spaces	22	Rent - Backside Common (WSVCC)	£300	£0	£0	£0	£0	£0	£0	£0	£0	Remove - no invoices received
LGA 1972 111	Parks and Open Spaces	105	Accrual for new noticeboards (7)	£0	£0	£350	£0	£350	£1,000	£1,040	£1,082	£1,125	Accrual for future replacement (6 of 7 replaced, no future grants available from GBC. Accrue for final replacement)
LG (Misc Prov) Act 1953 s4	Parks and Open Spaces	23	Repairs to noticeboards/bus shelters/seats etc.	£2,500	£18	£2,500	£300	£600	£2,600	£2,704	£2,812	£2,925	From 2025/26 - allow 4% increase based on inflation plus round up.
Case by case basis	Parks and Open Spaces	Blank cell	Flood Forum (FF) projects	£0	£0	£0	£0	£0	£0	£0	£0	£0	No FF projects currently planned.
	Parks and Open Spaces	116	Future Projects (to be decided year on year)	£0	£0	£5,000	£0	£5,000	£5,000	£5,000	£5,000	£5,000	To give sufficient flexibility to assist the community as and when required
Public Health Act 1936 s260	Parks and Open Spaces	24	General pond maintenance	£5,000	£0	£5,000	£0	£5,000	£7,500	£7,800	£8,112	£8,436	From 2025/26 - allow 4% increase based on inflation plus round up.



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LGA 1972, s144	Parks and Open Spaces	48	Christmas Decorations • Lighting in horse chestnut trees, Perry Hill Green • Illuminated Christmas tree outside St Mary's Church, Perry Hill (installation and removal) • Illuminated Christmas tree on WS Village Green (installation and removal)	£8,200	£8,107	£8,200	£5,059	£10,118	£20,500	£20,500	£20,500	£20,500	New Tender due Summer 2025- increased costs assumed to include Fairlands and Jacobs Well
Open Spaces Act (OSA) 1906 s10, Highways Act 1890 s96	Parks and Open Spaces	49	Land Management	£6,500	£7,555	£7,000	£2,319	£4,638	£7,280	£7,571	£7,874	£8,189	Assumed additional ground staff will result in additional projects being completed
Environment Act 2021	Parks and Open Spaces	New code required	Environmental Assessment - Ecological Report x7	£0	£0	£0	£0	£0	£3,000	£0	£0	£0	One Off Project
Litter Act 1983, ss5 and 6	Parks and Open Spaces	64	Accrual replacement litter bins	£0	£0	£0	£0	£0	£0	£0	£0	£0	Sufficient in Earmarked Reserves
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19	Parks and Open Spaces	65	Replacement goal posts, Jacobs Well Recreation Ground	£0	£0	£0	£0	£0	£0	£0	£0	£0	Goal posts need to be replaced 2025.
OSA 1906, ss 9 and 10	Parks and Open Spaces	70	Accrual towards tree succession planting	£0	£0	£0	£0	£0	£0	£0	£0	£0	No more trees!
LGA 1972 s111	Parks and Open Spaces	109	Emptying of litter bins - recharge by Guildford Borough Council	£4,630	£0	£3,000	£0	£0	£3,120	£3,245	£3,375	£3,510	Emptying costs provided by GBC October 2023 - Charging to commence April 2024
OSA 1906, ss 9 and 10	Parks and Open Spaces	83	Path to watercourse - Harry's Meadow (Derek's Bench)	£0	£0	£250	£0	£0	£250	£250	£250	£250	Ongoing Maintenance costs
LG (Misc Prov) Act 1953 s4	Parks and Open Spaces	74	Accrual towards bus shelters/seats/benches etc.	£0	£0	£1,000	£0	£1,000	£1,000	£1,000	£1,000	£1,000	Costs need to be set aside for future eventualities
	Parks and Open Spaces	117	Perry Hill Environmental Improvements	£0	£0	£0	£6,502	£7,217	£0	£0	£0	£0	



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	Parks and Open Spaces	120	Harry's Meadow Biodiversity Improvements	£0	£0	£0	£1,410	£2,000	£0	£0	£0	£0	
	Parks and Open Spaces Total			£73,607	£54,913	£78,737	£32,031	£68,454	£100,168	£99,742	£102,416	£105,193	
Power to Spend	Bus Shelters	Budget Code	Sub-heading Bus shelters										Explanatory notes
S (Misc Provisions) Act 1953	Bus shelters	27	Provision of new bus shelters	£0	£0	£5,000	£0	£5,000	£5,000	£0	£0	£0	Worplesdon St Mary's Shelter being repeatedly struck - may need to be relocated and other bus shelters may need replacing
	Bus Shelters Total			£0	£0	£5,000	£0	£5,000	£5,000	£0	£0	£0	
Power to Spend	S137 Payments	Budget Code	Sub-heading S137 Payments										Explanatory notes
LGA 1972 s137 (3) Power to donate to UK charities	S137 Payments	29	Kent, Surrey & Sussex Air Ambulance	£185	£0	£300	£300	£300	£312	£324	£337	£351	Plus 4% from 2025/26
LGA 1972 s137 (3) Power to donate to UK charities	S137 Payments	72	Towards charitable donations in year	£1,000	£500	£1,000	£750	£1,000	£1,040	£1,082	£1,125	£1,170	Remove budget due to overall costs
LGA 1972 s137 (3) Power to donate to UK charities	S137 Payments	51	Safe Drive Stay Alive Road Safety Campaign	£550	£550	£583	£583	£583	£606	£631	£656	£682	Plus 4% from 2024/25
	S137 Payments Total			£1,735	£1,050	£1,883	£1,633	£1,883	£1,958	£2,037	£2,118	£2,203	
Power to Spend	Capital Expenditure												Explanatory notes
Case by case basis	Capital Expenditure	30	Equipment	£0	£0	£0	£0	£0	£0	£0	£0	£0	No planned capital projects.
	Capital Expenditure Total			£0	£0	£0	£0	£0	£0	£0	£0	£0	
Power to Spend	Concurrent Functions Grant Aid												Explanatory notes
LGA 1972 s111	Concurrent Functions Grant Aid	31	3 x new noticeboards	£2,555	£5,599	£0	£0	£0	£0	£0	£0	£0	Net cost - CFGA 2023/2024
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	Tree succession planting	£5,020	£7,140	£0	£0	£0	£0	£0	£0	£0	Net cost - CFGA 2023/2024



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	Concurrent Functions Grant Aid	31	Interpretation Boards	£0	£1,510	£0	£0	£0	£0	£0	£0	£0	
	Concurrent Functions Grant Aid Total			£7,575	£14,249	£0	£0	£0	£0	£0	£0	£0	
Power to Spend	Ward Improvements												Explanatory notes
Open Spaces Act (OSA) 1906 s 10 LG (Misc Prov) Act 1976 s19	Ward Improvements	34	Ward improvements	£2,500	£57	£2,500	£0	£0	£2,500	£2,500	£2,500	£2,500	Maintain
See individual grants	Ward Improvements	41	PC Grant Aid to Wards - as per applications	£13,000	£11,801	£7,000	£2,100	£4,200	£3,000	£3,120	£3,245	£3,375	Decrease by £4,000
Road Traffic Regulation Act 1984 s57, s63	Ward Improvements	35	Community Car Park - Wood Street Village Rates	£1,100	£1,010	£1,100	£606	£1,010	£1,100	£1,200	£1,200	£1,200	Maintain until 2026/27 (assumed rate review)
Road Traffic Regulation Act 1984 s57, s63	Ward Improvements	66	Maintenance of Community Car Park	£1,500	£0	£3,000	£0	£0	£4,500	£4,680	£4,867	£5,062	Cost of Materials has risen significantly
HA 1980, s274A	Ward Improvements	45	Traffic calming - SDR/VAS (Servicing/repairs)	£1,000	£0	£200	£0	£0	£200	£200	£200	£200	Decrease based on actual expenditure
	Ward Improvements Total			£19,100	£12,868	£13,800	£2,706	£5,210	£11,300	£11,700	£12,012	£12,336	
Power to Spend	Bank charges	Budget Code	Sub-Headings Bank charges										Explanatory notes
LGA 1972 s111	Bank charges	40	Bank Charges	£0	£72	£72	£36	£72	£72	£72	£72	£72	Estimated
	Bank charges Total			£0	£72	£72	£36	£72	£72	£72	£72	£72	
Power to Spend	General Reserves	Budget Code	Sub-Headings General Reserves										Explanatory notes
N/A	General Reserves	N/A	General reserves	£35,924	£0	£10,000	£0	£0	£6,013	£0	£0	£0	Utilise to keep budget increase to a minimum.
	General Reserves Total			£35,924	£0	£10,000	£0	£0	£6,013	£0	£0	£0	
Power to Spend	Earmarked Reserves	Budget Code	Sub-headings Earmarked Reserves										Explanatory notes
Open Spaces Act (OSA) 1906 s 10 LG (Misc Prov) Act 1976 s19	Earmarked Reserves	98	Ward improvements - Earmarked Reserves	£0	£0	£0	£0	£0	£0	£0	£0	£0	No further monies required
Road Traffic Regulation Act 1984 s57, s63	Earmarked Reserves	92	Accrual Maintenance of Community Car Park - Earmarked Reserves	£0	£0	£0	£0	£0	£0	£0	£0	£0	No further monies required
HA 1980, s274A	Earmarked Reserves	96	CSW - Replacement kit - Earmarked Reserves	£0	£0	£0	£0	£0	£0	£0	£0	£0	No further monies required
PCA 1957, s1	Earmarked Reserves	84	URC bench - Perry Hill Green - Earmarked Reserves	£0	£188	£0	£0	£0	£0	£0	£0	£0	Project complete



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OSA 1906, ss 9 and 10	Earmarked Reserves	87	Accrual towards tree succession planting - Earmarked Reserves	£0	£0	£0	£0	£0	£0	£0	£0	£0	Project to be carried out late 2023
	Earmarked Reserves	93	Accrual election costs	£0	£550	£0	£0	£0	£0	£0	£0	£0	
LG (Misc Prov) Act 1953 s4	Earmarked Reserves	95	Accrual for bus shelters/seats/benches - Earmarked Reserves	£0	£1,933	£0	£0	£0	£0	£0	£0	£0	No further monies required
OSA 1906, ss 9 and 10	Earmarked Reserves	102	Replacement dipping platform and swim, Wood Street Village pond - Earmarked Reserves	£0	£0	£0	£0	£0	£0	£0	£0	£0	One-off project.
	Earmarked Reserves	106	Parish Office - Unit 2, Saxton - Section 106 monies (Montague Place)	£0	£10,002	£0	£9,986	£10,000	£0	£0	£0	£0	Section 106 monies utilised in 2024/25. No further income available
	Earmarked Reserves	112	John Gunner's Bench	£0	£0	£0	£0	£0	£0	£0	£0	£0	One-off project (Bench paid for. Installation outstanding)
	Earmarked Reserves Total			£0	£12,673	£0	£9,986	£10,000	£0	£0	£0	£0	
	Expenditure Grand Total			£314,059	£310,553	£351,648	£164,621	£330,000	£396,474	£408,643	£417,217	£378,087	
INCOME													
Power to Receive	Budget Heading	Budget Code	Sub-Budget Heading	Approved budget 2023/2024	Actual Income 2023/2024	Approved Budget 2024/2025	Actual Income to end of September 2024 (6 months)	Estimated Income for 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Draft Budget 2028/2029	Explanatory notes
	Bank Interest												
LGA 1972 s111	Bank Interest	40	Bank Interest	£0	-£4,436	-£2,000	-£5,053	-£7,250	-£4,500	-£4,000	-£4,000	-£4,000	Interest rates have risen
	Bank Interest Total			£0	-£4,436	-£2,000	-£5,053	-£7,250	-£4,500	-£4,000	-£4,000	-£4,000	
	Central Services/Administration												



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LGA 1972 s111	Central Services/Administration	6	Establishment charges (Insurance, stationery, subscriptions, phone, etc.)	£0	-£10	-£10	£0	£0	£0	£0	£0	£0	No monies anticipated
Assess on case by case basis	Central Services/Administration	8	Contingency Fund	£0	-£691	£0	£0	£0	£0	£0	£0	£0	No monies anticipated
	Central Services/Administration	9	Training	£0	-£36	£0	£0	£0	£0	£0	£0	£0	No monies anticipated
LGA 1972 s111	Central Services/Administration	42	Professional Advice	£0	£0	£0	£0	£0	£0	£0	£0	£0	No monies anticipated
	Central Services/Administration	47	IT budget	£0	£0	£0	-£65	-£65	£0	£0	£0	£0	
LGA 1972 s111	Central Services/Administration	55	Parish Office	£0	£0	£0	£0	£0	£0	£0	£0	£0	No monies anticipated
LGA 1972 s111	Central Services/Administration	61	Cost of Hiring Meeting Rooms	£0	-£100	£0	-£30	-£60	-£120	£0	£0	£0	No monies anticipated
	Central Services/Administration Total			£0	-£837	-£10	-£95	-£125	-£120	£0	£0	£0	
	Concurrent Functions Grant Aid												
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	Land drains, Jacobs Well Rec (Income)	£0	£0	£0	£0	£0	£0	£0	£0	£0	One-off project
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	John Gunner's Bench	£0	£0	£0	£0	£0	£0	£0	£0	£0	One-off project
LGA 1972 s111	Concurrent Functions Grant Aid	31	3 x Noticeboards	£0	-£2,554	£0	£0	£0	£0	£0	£0	£0	One-off project
	Concurrent Functions Grant Aid	31	Interpretation Boards	£0	-£755	£0	£0	£0	£0	£0	£0	£0	One-off project
	Concurrent Functions Grant Aid	31	Tree Planting	£0	-£3,570	£0	£0	£0	£0	£0	£0	£0	One-off project
	Concurrent Functions Grant Aid Total			£0	-£6,880	£0	£0	£0	£0	£0	£0	£0	
	Local Council Tax Support Scheme Grant												
N/A	Local Council Tax Support Scheme Grant	52	LCTSS grant	-£9,424	-£9,424	-£9,424	-£9,424	-£9,424	-£4,424	£0	£0	£0	Grant withdrawn by Guildford Borough Council.
	Local Council Tax Support Scheme Grant Total			-£9,424	-£9,424	-£9,424	-£9,424	-£9,424	-£4,424	£0	£0	£0	



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Approved budget 2023/2024	Actual Expenditure 2023/2024	Approved Budget 2024/2025	Actual Expenditure to end of September 2024 (6 months)	Estimated Expenditure for 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Draft Budget 2028/2029	Explanatory notes
	Parks and Open Spaces												
LGA 1972 s111	Parks and Open Spaces	22	Income from WSVCC (Rent)	-£290	-£268	-£284	-£268	-£268	-£284	-£295	-£307	-£319	Reduce based on actual income.
	Parks and Open Spaces	49	Land Management	£0	-£702	£0	£0	£0	£0	£0	£0	£0	
	Parks and Open Spaces	117	Perry Hill Environmental Improvements	£0	£0	£0	-£7,217	-£7,217	£0	£0	£0	£0	
	Parks and Open Spaces	120	Harry's Meadow Biodiversity Improvements	£0	£0	£0	-£2,000	-£2,000	£0	£0	£0	£0	
	Parks and Open Spaces Total			-£290	-£970	-£284	-£9,485	-£9,485	-£284	-£295	-£307	-£319	
	S137 Payments												
S137	S137 Payments	29	Millennium books	-£20	-£20	-£30	-£10	-£20	-£20	-£20	-£20	-£20	Maintain
	S137 Payments Total			-£20	-£20	-£30	-£10	-£20	-£20	-£20	-£20	-£20	
	Earmarked Reserves												
	Earmarked Reserves	114	Ringfenced Jacobs Well Residents Association	£0	-£3,648	£0	-£25	-£100	-£100	-£100	-£100	-£100	
	Earmarked Reserves Total			£0	-£3,648	£0	-£25	-£100	-£100	-£100	-£100	-£100	
	Income Grand Total			-£9,734	-£22,566	-£11,748	-£24,067	-£26,304	-£9,348	-£4,315	-£4,327	-£4,339	

	Precept			Approved budget 2023/2024	Actual Precept 2023/2024	Approved Budget 2024/2025	Actual Precept to end of September 2024 (6 months)	Total Precept 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Draft Budget 2028/2029	Explanatory notes
Case by Case	Precept	39	Precept	£304,325	£304,325	£339,900	£339,900	£339,900	£387,126	£404,328	£412,890	£373,748	
	Precept Total			£304,325	£304,325	£339,900	£339,900	£339,900	£387,126	£404,328	£412,890	£373,748	