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NOTICE OF MEETING

Tuesday 5 November 2024

To: All Members of the Council

You are hereby summoned to attend an Extra-ordinary Meeting of Worplesdon Parish Council to be held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **Tuesday 12 November 2024 at 7.30pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**

5. To review the following information as part of the budget setting process:

- Use of Reserves Policy
- Financial Risk Assessment
- Explanation about the Precept
- Financial Regulations 2024
- Strategic Business Plan
- To review all fees and charges of the Parish Council (Hiring of the Open Spaces)

6. The draft budget 2025/2026 - The draft budget to be tabled for consideration taking into account recommendations by the Planning/General Purposes and Finance Committee and any changes to the above documents.

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, members of the public and press are to be excluded from the meeting.

7. NALC Salary Scales - To agree the staff salaries [backdated to 1 April 2024] in accordance with the newly published Salary Scales. To consider the impact this will have on the draft budget 2025/2026.