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NOTICE OF MEETING

Thursday 24 October 2024

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 31 October 2024 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**

7. **Declaration of gifts or hospitality over £50.**
8. **Presentation by Janet Ashton - Heat/thermal imaging surveys and support for vulnerable residents** - The Surrey Climate Commission, in conjunction with Zero Carbon Guildford, are assisting vulnerable local residents who are in need of additional support around heating their homes and reducing their energy bills. The purpose of the presentation is to inform Members about the project and discuss how residents in the Worplesdon area may be assisted. (Maximum of 15 minutes including questions.)
9. **Borough Councillor's report (5 mins).**
10. **County Councillor's report (5 mins).**
11. **Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council Meeting - 19 September 2024
- Planning/General Purposes and Finance Committee Meeting - 10 October 2024

12. **Planning Applications for consideration:**

Planning Application No: [24/P/01393](#) - Cranmere, The Avenue, Worplesdon, Guildford, GU3 3RA - Proposed Garage extension with raise to ridge and associated roof alterations to improve the first-floor layout.

Planning Application No: [24/P/01415](#) - 38 Gumbrells Close, Fairlands, Guildford, GU3 3NG - Single storey timber outbuilding in rear garden.

Planning Application No: [24/P/01485](#) - 4 Hillbrow Close, Wood Street Village, Guildford, GU3 3DF - Application under Section 73 of the Town and Country Planning Act 1990 to vary condition 2 (Approved Drawings) of planning permission 24/P/00300 for the 'Construction of a single storey rear extension following the partial demolition of the existing garage and ground floor WC' to change the approved drawings.

Planning Application No: [24/P/01446](#) - 55 Envis Way, Fairlands, Guildford, GU3 3NL - Proposed single storey rear extension.

Planning Application No: [24/P/01298](#) - 54 Liddington New Road, Guildford, GU3 3AH - Placement of an air source heat pump to rear elevation.

Planning Application No: 24/P/00166 - Maryland, Perry Hill, Worplesdon, Guildford, GU3 3RB - Demolition of existing dwelling (The Cottage) and erection of new dwelling with landscaping enhancements and associated works. (Amended description 7 March 2024) - Following the submission of further information by the applicant's representatives, to consider the Parish Council's response, if any.

13. **Finance:**

- a) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
- b) **Bank reconciliation - September 2024** - To approve the bank reconciliation for September 2024.
- c) **Monthly budget reports for September 2024** - To approve the monthly budget reports for September 2024.
- d) **Second instalment of the precept (including LCTSS grant) amounting to £174,662.00 received from Guildford Borough Council.**

14. **Notice of Casual Vacancy – Following the death of Dr Paul Cragg a vacancy now exists on the Parish Council for the Wood Street Ward. Applicants are invited to apply** - To consider any applications received.

15. **AONB Boundary Review - Natural England is carrying out a second round of public consultation following amendments to the proposed boundary changes. Deadline for comments 10 December 2024.** To consider supporting the proposed boundary changes.
16. **Mast upgrade – land to the rear of Gravetts Lane Stables** – To consider the Parish Council’s response, if any.
17. **Claimed rights of way – Harry’s Meadow** – To consider dedicating various routes over Harry’s Meadow as public rights of way (as per the Map provided by Surrey County Council).
18. **Wood Street Village Show 19 July 2025 - An application has been received from the WSVA for permission to hold the Summer Show on Wood Street Village Green on 19 July 2025 (the Jazz Festival to be held on 20 July 2025 – separate application to be submitted for the Jazz Festival)** - To consider the request.
19. **Clerk’s Report.**
20. **Chairman’s Report.**
21. **Items for inclusion on future agendas** - To receive any suggestions from members.
22. **Date of the next Full Council Meeting Thursday 12 December 2024 - 19:30.**