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## NOTICE OF MEETING

Thursday 22 August 2024

To: All Members of the Planning/General Purposes and Finance Committee

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 29 August 2024 at 7.30pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record, or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** - by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. To receive and consider written requests for new DPI dispensations, if any.**

5. **Declaration of non-pecuniary interests.**
6. **Declaration of gifts or hospitality over £50.**
7. **[Passwise and Slow campaign](#) - Worplesdon - 15 September 2024** - Request for sponsorship and assistance received from the organiser of the event. To consider the request for sponsorship and volunteers to assist on the day.
8. **Wildflower meadow - Harry's Meadow** - Surrey Wildlife Trust has advised that it would be willing to provide grant funding towards the provision of an expanded wildflower area in Harry's Meadow but would not support the current decision to plough and harrow part of the site. Surrey Wildlife Trust would support leaving the existing trial areas in situ, and lightly harrowing curved areas within the existing meadow to be sown with Yellow Rattle. To consider Surrey Wildlife Trust's offer and to decide action.

The Parish Council's application for funding towards this project from Your Fund Surrey has been declined.

9. **[Hedgehog Awareness](#)** - To consider how best to raise awareness of hedgehogs within the Parish (particularly in Fairlands where several hedgehogs have recently been victims of road traffic accidents).
10. **Planning Applications for consideration:**

**Planning Application No: [24/P/01144](#) - Grass verge near 45, St Michael's Avenue, Guildford, GU3 3LY** - Construction and operation of a micro energy storage unit.

**Planning Application No: [24/P/00830](#) - Glebe House, Church Lane, Worplesdon, Guildford, GU3 3RU** - Proposed erection of single storey extensions (side and rear) and alterations to dwelling following demolition of existing conservatory. Alteration to roof to form roof terrace. Construction of outdoor swimming pool (amended drawings received 10/06/2024).

**Planning Application No: [21/D/00144/10](#) - Land North of Keens Lane and Tangle Lane, Worplesdon, Guildford** - Discharge of Condition 28 (Public art) of planning permission 20/P/01934 approved 30/10/2021.

To consider Taylor's Wimpey's offer to provide a separate bench in the play area.

**Planning Application No: [24/P/01161](#) - 76 Frog Grove Lane, Guildford, GU3 3HA** - Erection of single-storey rear extension with green roof following demolition of existing single-storey element and stable block.

**Planning Application No: [23/P/00452](#) - White Lyon House, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Change of use of public house and conversion to form an office (Use Class E(g)(i)) and 5 no. apartments (3 x 1 bed, 1 x 2 bed and 1 x 3 bed) (Class C3), erection of first floor rear extension and bin store following demolition of existing detached double garage, removal of existing extraction system, and associated works (amended plans received 08/08/2024; description of development amended 08/08/2024).

**Planning Application No: [24/P/01183](#) - Syringa, Goose Rye Road, Worplesdon, Guildford, GU3 3RJ** - Single storey rear extension and existing side utility room to be re-roofed together with a small overhang to create a traditional-style storm porch, following removal of the existing adjacent garage.

**Planning Application No: [24/P/01127](#) and [24/P/01128](#) - 112 Frog Grove Lane, Guildford, GU3 3HA** - Planning and Listed Building Consent for the erection of a two-storey side extension together with new roof and alterations to existing single storey rear extensions, following demolition of the existing single storey side extension.

**Planning Application No: [24/T/00198](#) - Worplesdon Rifle Range, Worplesdon Road, Guildford** - T1- Medium sized Ash, remove due to ash die back, T2- Smaller sized ash, remove due to ash die back (TPO P1/201/202).

## **For information only**

**Planning Application No: [24/P/00987](#) - Hook Farm, Broad Street Common, Guildford, GU3 3BL** - Conversion of existing outbuildings and infill extension to create a single storey dwelling with the conversion of loft into habitual accommodation and change of use of agricultural land to residential garden.

Following the receipt of additional information from the applicant, on 13.8.2024 Worplesdon Parish Council withdrew its objection to this planning application.

### **11. Finance:**

- a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by the Chairman of the meeting.
- b) **Authorisation of an additional days' overtime pay for both members of the Groundstaff** - To authorise an additional day's overtime pay for the Groundstaff on a weekly basis until the end of October 2024 (days required to catch up with the backlog of maintenance work caused by the requirement to water the newly planted trees and staff ill health).
- c) **Tree surgery - Tree surgery is required across the Parish (sites for which Worplesdon Parish Council is responsible)** - To approve the best value tree quotation. Minimum cost £7,160.00 & VAT - Maximum cost £14,350 & VAT.
- d) **Ditch clearance - Coombe Lane** - To approve the cost of clearing the ditch and removing the arisings to an appropriate waste transfer station - £1,800 (VAT not applicable).

### **12. Date of next Planning/General Purposes and Finance Committee meeting – 10 October 2024**