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## NOTICE OF MEETING

Thursday 20 June 2024

**To: All members of the Council**

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 27 June 2024 at 7.30 pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

### AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**
- 7. Declaration of gifts or hospitality over £50.**

**8. Borough Councillor's report (5 mins).**

**9. County Councillor's report (5 mins).**

**10. Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Annual Meeting – 16 May 2024
- Planning/General Purposes and Finance Committee Meeting – 6 June 2024

**11. Planning Applications for consideration:**

**Planning Application No: [24/P/00830](#) - Glebe House, Church Lane, Worplesdon, Guildford, GU3 3RU** - Proposed erection of single storey extensions (side and rear) and alterations to dwelling following demolition of existing conservatory. Alteration to roof to form roof terrace. Construction of outdoor swimming pool.

**Planning Application No: [24/P/00779](#) - Weyside Urban Village (Slyfield regeneration Programme), Slyfield Green, Guildford, GU1** - Reserved Matters Approval pursuant to outline consent 20/P/02155 (siting, design and external appearance, access and landscaping) for the erection of 187 dwellings and associated infrastructure, parking and landscaping on the southern part (Phase 3) of Weyside Urban Village (Slyfield regeneration Programme), Slyfield Green, Guildford, GU1 with access from Woking Road.

**Planning Application No: [24/P/00661](#) - 62 Grangefields Road, Jacobs Well, Guildford, GU4 7NP** - Erection of garden building with bedroom and shower for occasional use.

**Planning Application No: [21/P/02356](#) - Land at, Frog Grove Lane, Guildford, GU3 3EZ** - Retrospective application for the change of use from agricultural land to public open space and nature reserve, with associated fencing, access works, car park and highways access to facilitate a Suitable Alternative Natural Greenspace (Minor reduction of 1acre from redline boundary of the approved application ref:16/P/0213), at Land at Frog Grove Lane, Wood Street Village, Worplesdon, Guildford.'

**12. Finance:**

- a) Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
- b) Bank reconciliations April and May 2024** - To approve the bank reconciliations for April and May 2024.
- c) Monthly budget reports for April and May 2024** - To approve the monthly budget reports for April and May 2024.
- d) Quarterly financial check undertaken by Cllr M Price 12 June 2024** - To receive and approve Cllr M Price's written report.
- e) Trench and steel armoured cable to facilitate the Christmas Illuminations at Perry Hill Green** – To approve the cost £4,425 & VAT (only one quote obtained as these are Specialist Services linked into an existing contract).

**13. Jacobs Well Fete 2025** - A request for permission to use Harry's Meadow to provide parking for a village fete has been received. To consider the request. (Cllr J Snowball).

**14. "Bridge" over the watercourse between Harry's Meadow and North Moors Allotment** - The integrity of the "bridge" installed by residents over the watercourse is now in question. To consider installing a new bridge, if Surrey County Council's Rights of Way team are unable to provide a new bridge. Anticipated cost of bridge including installation £6,000 to £7,000 & VAT (without grant funding or sponsorship).

15. **Wildflower trial area – Harry’s Meadow** - To receive a progress report from Cllr J Snowball and to consider expanding the trail wildflower area to cover 34% of the entire meadow. Total cost £3,760 & VAT (without grant funding or sponsorship) – excluding yellow rattle seed. Total cost to sow yellow rattle seed the first year and UK native wildflower mix see the second year – total cost £10,358.60 & VAT (without grant funding or sponsorship).
16. **Parish newsletter – To consider:**
  - a) Redesigning and extending the parish newsletter.
  - b) Permitting the use of adverts within the newsletter and the cost of the various adverts (small advert, half page, full page, repeat adverts, black and white vs colour, whether or not any concessions will be given etc.) (Consider advice from NALC/SALC and Section 142 LGA 1972).
  - c) To establish a policy on who and what can be advertised. (No commercial advertisements are lawfully permitted)
  - d) The cost of appointing an editor – as per Normandy Parish Council (The Assistant Clerk does not have the time available to produce a larger newsletter).
  - e) The additional cost of the increased size of the newsletter vs the advertisement income.
  - f) VAT implications (to determine whether or not the Parish Council would need to become VAT registered).
  - g) The increased delivery costs.
  - h) Maximum anticipated additional cost £4,208 & RPI.
17. **Wood Street Summer Show 2024** – To consider the request for permission to hold Shire Horse rides on the Green and also permission to have a bouncy slide at the Show [same ride as last year]. To receive the safety certificates and other documentation from the Show Committee.
18. **Jazz Festival 2024** – To receive and approve the risk assessment, public insurance certificates and other documentation
19. **Clerk’s Report.**
  - a. **Speeding issues across the Parish** – The Parish Council has lobbied Surrey Police and Surrey County Council. A detailed response is awaited from Surrey County Council.
20. **Chairman’s Report.**
21. **Items for inclusion on future agendas** - To receive any suggestions from members.
22. **Date of the next Full Council Meeting - Thursday 8 August 2024 - 19:30.**