



**Minutes of the Staffing Committee Meeting held in the
Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX
at 7.25pm on Monday 29 April 2024**

2024-151 - Present

Councillors:

Cllr G Adam (Chairman), Cllr P Cragg, Cllr B McShee, Cllr M Price, Cllr C Riley, and Cllr T Wright.

Officers of the Council:

Mrs G White - Clerk to the Council

Members of the public:

None present.

2024-152 - To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40

Cllr M Fance had given his apologies and reason for absence. Apologies and reason for absence duly accepted.

Cllr P Cragg substituted for Cllr M Fance.

2024-153 - Public Participation

No members of the public were present.

2024-154 - Declaration of Non-pecuniary Interests

No declarations were made.

2024-155 - Declaration of Disclosable Pecuniary Interests (DPIs) - by councillors in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No 1464)

No declarations were made.

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, it was RESOLVED that the public and press be excluded from the remainder of the meeting.

2024-156 - To receive and consider the Groundsman’s 5-month probationary report and to consider his permanent employment

In light of the Groundsman's ongoing personal situation, it was proposed by Cllr G Adam, seconded by Cllr P Cragg and unanimously **RESOLVED** that the Groundsman’s probationary period be extended by a further six months.

The Clerk was authorised to seek professional advice from an HR Specialist.

Power to spend: General Power of Competence

2024-157 - Annual Spinal Column Point (SCP) increases

Cllr G Adam advised that officers are entitled to one annual SCP award, in addition to the annual RPI increase (RPI increase - as agreed by the unions and the Government) until the officer reaches the top of their payscale, at which point only the RPI increases are payable.

Following discussion, it was proposed by Cllr G Adam, Cllr M Price and unanimously **RESOLVED** that the SCP awards, as detailed in Table 1 below, be approved.

Table 1: SCP increase awards:

Employee Number	Employee Name	SCP Award as at 1 April 2024	Top of payscale
1	Gaynor White	36	Yes
2	Victoria Fear	27	No
3	Peter Trevena	23	Yes
4	Helen Lawrence	21	No
5	Andy Connor	9	No

Meeting closed 20:01

Signed:

Chairman of the Council
Date: 16 May 2024