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## NOTICE OF MEETING

Friday 16 February 2024

**To: All members of the Council**

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 22 February 2024 at 7.30 pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

### AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**
- 7. Declaration of gifts or hospitality over £50.**

8. **Presentation by Roger Steer/Kareen O'Brien – Worplesdon Primary School** - Proposals for a MUGA (Multi-use Games Area) covering the entire area of the current playing field. 15-minute presentation followed by a short Q&A session.
9. **Borough Councillor's report (5 mins).**
10. **County Councillor's report (5 mins).**
11. **Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council Meeting - 11 January 2024
- Planning/General Purposes and Finance Committee Meeting - 1 February 2024
- Extra-Ordinary Meeting - 5 February 2024

12. **Planning Applications for consideration:**

**Planning Application No: [24/P/00101](#) - 28 Louis Fields, Fairlands, Guildford, GU3 3JG** - Proposed single storey side extension and porch with pitched crown roof, including rooflight, to an existing detached bungalow with loft accommodation.

**Planning Application No: [23/P/02116](#) and [23/P/02117](#) - Crown Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RD** - Two storey side and single storey rear extensions following demolition of existing rear lean-to.

**Planning Application No: [24/P/00124](#) - 1 Blanchards Hill Cottages, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR** - Construction of proposed single storey rear extension following demolition of existing single storey rear extension.

**Planning Application No: [24/P/00199](#) - 23 Stringers Avenue, Jacobs Well, Guildford, GU4 7NW** - Single storey rear extension.

**Planning Appeals – for information only**

**Planning Appeal Ref: APP/Y3615/D/24/3336716 - 76 Frog Grove Lane, Guildford, GU3 3HA** - Erection of single storey rear extension, conversion of existing loft space to habitable accommodation including two dormer windows to front and replace existing dormer to rear. Infill extension to the front porch. Removal of chimney, installation of four rooflights and photovoltaic panels and changes to fenestration.

An appeal has been made to the Secretary of State against the Council's decision for the proposed development described above.

**Planning Appeal Ref: APP/Y3615/D/24/3336440 - 76 Frog Grove Lane, Guildford, GU3 3HA**

Prior notification for a single storey 8.00 metre rear extension, 3.20 metres in height with an eaves height of 3.04 metres.

An appeal has been made to the Secretary of State against the Council's decision for the proposed development described above.

13. **Request for permission to land a private helicopter on Wood Street Village Green (1<sup>st</sup> week in March)** - To consider granting consent and to decide the fee, if appropriate.
14. **Parish Office – outside the Parish** – In light of discussions at the Extra-ordinary meeting held 5 February 2024 regarding a potential parish office facility within the Parish; to consider the alternative possibility of purchasing a unit in the Business Park, Railton Road. Funding would be subject to a Public Works Loan Board Loan that would require the support of the community. It should be noted, the Parish Council is legally obliged to pay the agreed rent on Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX until December 2027.

- 15. Finance:**
- a) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
  - b) **Bank reconciliation January 2024** - To approve the bank reconciliation for January 2024.
  - c) **Monthly budget reports for January 2024** - To approve the monthly budget reports for January 2024.
  - d) **Double Flush Campaign – St Mary’s Church** - Written request by 3 Members to reconsider giving a grant to St Mary’s Church towards their Double Flush campaign in light of clarification provided via the Levelling Up and Regeneration Act 2023.
- 16. Land Management/H&S Report** - To receive and approve the Land Management/H&S Report.
- 17. Public consultation - Surrey County Council’s Rights of Way Improvement Plan (ROWIP) - Surrey County Council is responsible for around 2,164 miles (3,482 km) of public footpaths, bridleways, restricted byways, and byways open to all traffic across the whole of Surrey County** <https://www.surreycc.gov.uk/culture-and-leisure/countryside/management/footpaths-byways-and-bridleways/improvement-plan> - Surrey County Council is seeking the Parish Council’s views prior to updating their strategic policy document. Survey to be completed by 10 March 2024.
- 18. Surrey County Council’s 'Vision Zero' Road Safety Strategy 2024 to 2035 (Draft)** <https://www.surreycc.gov.uk/roads-and-transport/road-safety/strategy-2024-to-2035>. Feedback to be emailed to the [safetravelteam@surreycc.gov.uk](mailto:safetravelteam@surreycc.gov.uk) Deadline for responses 24th of March.
- 19. Clerk’s Report.**
- a) **S106 Monies – Planning Application No: 20/P/00924 Bluebell Rise** - The Parish Council’s S106 bid towards environmental improvements to Perry Hill Green has been successful. Improvements to include the provision of additional trees, a second bench, and seven recycled plastic planters etc. Works to commence ASAP.
  - b) **Damaged bridge – Broad Street Common What3Words location** <https://w3w.co/scans.cars.tend> - This has been reported to Surrey County Council.
  - c) **Jacobs Well Recreation Ground - Interactive page on the Parish Council’s website going live on Monday 19 February 2024** - Residents are invited to assist the Parish Council by keeping a record of the birds/mammals seen in Jacobs Well Recreation Ground via the new interactive facility provided on the Parish Council’s website page <https://worplesdon-pc.gov.uk/what-wildlife-can-you-find-in-jacobs-well-recreation-ground/>
  - d) **Alleyway behind Gumbrells Close, Fairlands – Overgrown alleyway reported to Surrey County Council** - The clearance work has been undertaken by the County Council.
  - e) **Pitch Place Green – Yew hedge** - A yew hedge is being planted by the Parish Council in a bid to protect the Grade II listed barn from further damage caused by the side of the barn being used as a goal post/cricket net.
  - f) **Footpath from St Mary’s Church onto Whitmoor Common ROW no: 431** - This footpath has now been upgraded by the County Council’s contractors.
  - g) **Free portrait of HM King Charles III** - The Parish Council has ordered a copy of the Government’s free portrait, which is anticipated to be delivered by the end of April 2024.
- 20. Chairman’s Report.**
- 21. Items for inclusion on future agendas** - To receive any suggestions from members.
- 22. Date of next Full Council meeting** - Thursday 4 April 2024 - 19:30.