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NOTICE OF MEETING

7 February 2024

To: All Members of the Worplesdon Flood Forum

You are hereby summoned to attend the Worplesdon Flood Forum to be held in Council Chambers at Worplesdon Parish Council, Unit 2 Saxton, Parklands, Railton Road, Guildford, GU2 9JX on **Friday 1 March 2024 at 10.00am** for the purpose of transacting the following business. The meeting will also be hosted on Microsoft Teams - please contact the Clerk for joining details.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

AGENDA

- 1. To accept apologies.**
- 2. Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Flood Forum meeting held – 17 November 2023

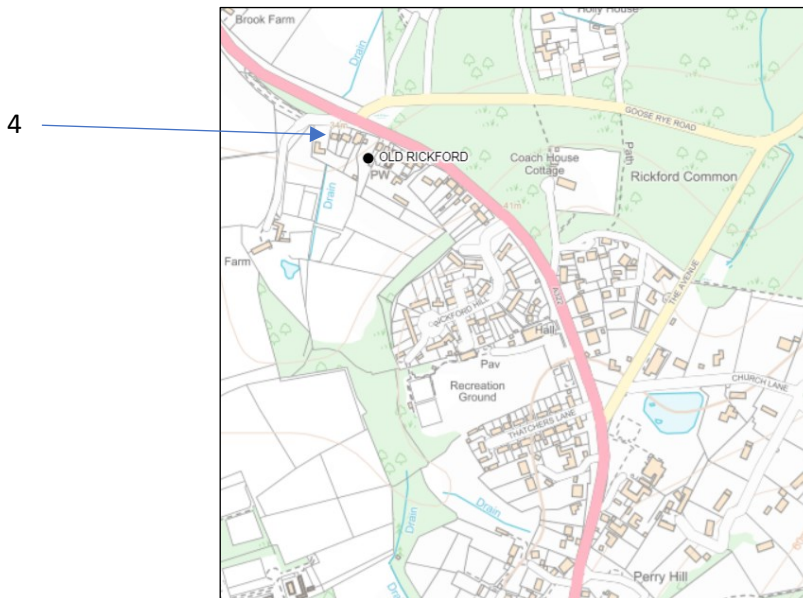
In light of the internal flooding to residential properties experienced across the parish during Storm Henk (4 January 2024) this agenda will solely focus on these areas.

Keens Lane



- 3. Keens Lane – For information only: A flat in the new Taylor Wimpey development internally flooded on 04.01.24.**
This has been reported to Guildford Borough Council, and the Planning Enforcement Team are investigating. [Ref. No. EN/24/00024 and 2860977].

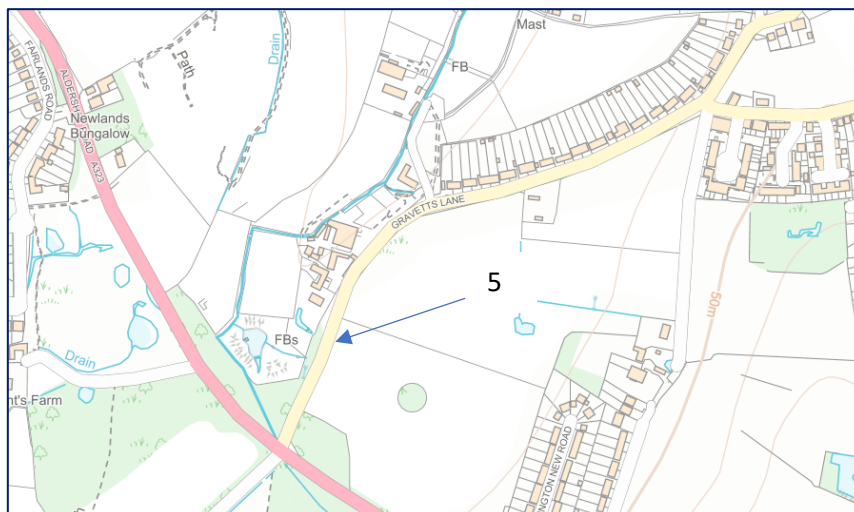
Rickford



Map showing Fox Corner, Rickford, up to Perry Hill

- 4. Rickford – Multiple properties at Rickford experienced flooding (including water surging up through toilets) flooded on 04.01.24. [Thames Water Ref No 00504965]
2024: To receive an update from Gaynor White (WPC) following a site meeting of involved parties in January 2024. [To which affected residents, SCC Officers, WPC Officers, Merrist Wood Officers, and Angela Richardson MP's office were invited – Ref Appendix A]**

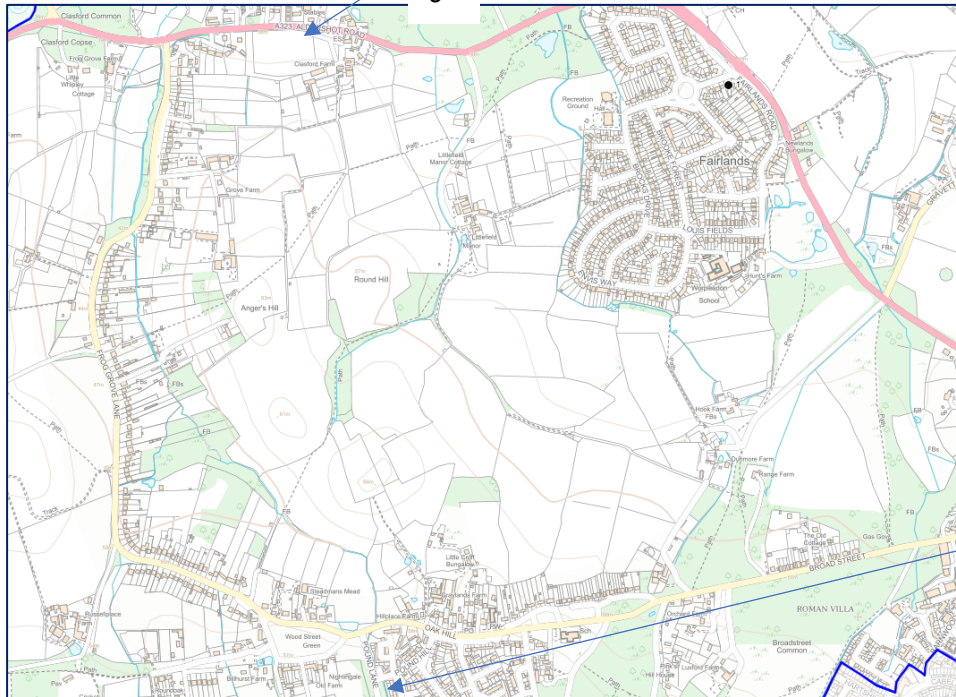
Gravetts Lane



Map showing junction of Gravetts Lane with Aldershot Lane

- 5. Gravetts Lane – Carriageway flooding across full width of road and footpath flooded on 04.01.24 causing danger to pedestrians and road users. Reported to SCC [SCC Ref. 95764].
2024: To receive an update from Gaynor White (WPC) following a site meeting of involved parties in January 2024. [To which SCC Highways and Flooding Officers, WPC Officers Merrist Wood Officers, and Angela Richardson MP's office were invited – Ref Appendix B]**

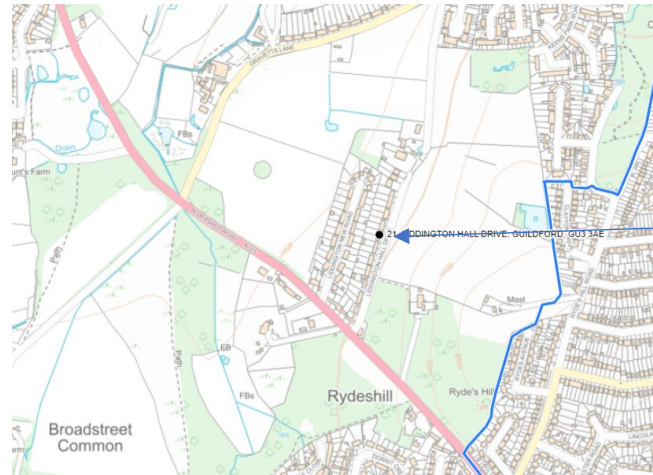
Wood Street Village/Broad Street



Map showing Wood Street Village, Aldershot Road, and Fairlands

- 6. Internal flooding of multiple properties along Aldershot Road including Fair Oaks (outbuildings), Pine Park, and Halifax Close**
(This item to be addressed in conjunction with the issues affecting the flooding at Frog Grove Lane/Aldershot Road junction due to the drainage system at this location) [SFRS Calls received at 22:14, 22:20, 23:04, 23:13, 23:14, 23:17, and 23:44 on 04.01.24. Thames Water Ref Nos 00505296, 00505591, 00505308, 00505316, 00505320, 00505258, and 00505721. SCC Ref Nos 2859799, 97761, and 2839792].
2024: To receive an update from Environment Agency, SCC Highways, Vivid Management Company, SCC Estates, and Gaynor White (WPC) regarding actions taken since the widespread flooding took place.
- 7. Blocked grilles at Wood Street Village – These caused internal flooding to at least three residential properties at Wildfield Close in January 2024 [SFRS Calls received at 20:09, 20:10, 20:13, and 20:31 on 04.01.24, and 10:27 on 05.01.24]. Past discussions related to the involvement of Guildford Borough Council and Surrey County Council with regard to the effectiveness of removing silt and arisings from these and other grilles, together with minimising fly-tipping at this location.**
2024: To receive an update from Gaynor White (WPC) re the cancellation of the Community Skip Day (organised to address the fly-tipping at this location which exacerbates grille blockages) due to apathy from those invited to attend and support this initiative, legal costs and disposal of waste costs which were double the Parish Council's budget.

Rydes Hill



Map of Liddington Hall Drive and A323 Aldershot Road

8. **Liddington Hall Drive – Surface run-off [SFRS Calls received at 18:44 and 18:46 on 04.01.24].** This has caused flooding to a number of properties along this road, which has caused structural damage to one property. SFRS were called to the properties on 4 January 2024.
2024: To receive an update from Gaynor White (WPC) following a site meeting of involved parties in January 2024 [To which affected residents, SCC Officers, WPC Officers, Merrist Wood Officers, and Angela Richardson MP's office were invited - Ref Appendix C].

For information:

9. **Date of Flood Forum Walkabout: Friday 5th July 2024**
[Meet at Halifax Close, off Aldershot Road, GU3 3FN at 10am]
10. **Date of next meeting: Friday 18th October 2024 – 10am at Worplesdon Parish Council office**
[Unit 2 – Saxton, Parklands, Railton Road, Guildford, GU2 9JX]

Appendix A

ACTIONS	RESPONSIBILITY	ANTICIPATED TIMESCALE? To be confirmed by each organisation/ team/resident	Comments
1. Report all flooding issues on every occasion - even if just a gurgling toilet sound.	Residents.	As and when issues experienced.	Sewage issues to Thames Water. Highway issues to Surrey County Council - Highways
Report Thames Water's inaction to Ofwat - if complaint not satisfactorily answered.	Residents.	Following every complaint not appropriately addressed by Thames Water.	
Report the inability to use a house name to Thames Water			
Contact details for the National Flood Forum rep to be provided	Worplesdon Parish Council - Clerk	info@floodforum.org.uk	Mark your correspondence for the attention of Katia Sanhueza-Pino, Community Engagement Manager
Riparian ownership issues (ditches/drains/culverts on privately owned land)	Residents.	Residents to ensure that drainage systems through their properties are fully functioning.	https://www.surreycc.gov.uk/__data/assets/pdf_file/0018/104175/Riparian-Owners-FAQs-v2.pdf
Ditches on highway land to the north and south of the A322 (north west of Ellesmere) to be fully reinstated.	Surrey County Council - Highways	6 - 12 months	
Clear ditch from culvert to the field together with the surrounding ditches on the northern side of the A322.	Surrey County Council - Highways	After the field owner has cleared their ditch	Field shown as 51563876 on map
Establish the directional flow	Surrey County Council - Highways	6 - 12 months	

ACTIONS	RESPONSIBILITY	ANTICIPATED TIMESCALE? To be confirmed by each organisation/team/resident	Comments
of the highway drains at this location.			
Clear ditch (land parcel 51563876) to the Hoe Stream	Land owner	6 - 12 months	Surrey County Council to pursue Enforcement measures – Riparian ownership
Fences around large culvert on highway to the south of the A322 to be reinstated	Surrey County Council - Highways	6 - 12 months	What3Words location = drum.task.weedy
Break into large culvert SE of the A322 and jet beneath the road	Surrey County Council - Highways	6 - 12 months	What3Words location = drum.task.weedy

Appendix B

ACTIONS	RESPONSIBILITY	ANTICIPATED TIMESCALE? To be confirmed by each organisation/team/resident
Ditch to the east of Gravetts Lane be reinstated	Activate Learning	After tree felled.
Ivy covered tree to be felled. What3Word location: Thank.axed.brings	Surrey County Council - Highways	Within 3 months
All ditches and grips to be reinstated on Surrey County Council common land	Surrey County Council - Countryside Estates	Within 3 months
Road gullies to be jetted	Surrey County Council - Highways	Once ditches redug

Appendix C

ACTIONS	RESPONSIBILITY	ANTICIPATED TIMESCALE? To be confirmed by each organisation/team/resident
Ditches on Rydes Hill Common	Surrey County Council - Countryside Estate	6 months? (Surrey County Council to check historic records)
Culvert beneath the track leading to Poplar Cottages	Surrey County Council - Highways	After the ditches have been cleared - 6 to 12 months
All road gullies to be jetted	Surrey County Council - Highways	After the ditches have been cleared - 6 to 12 months
Main ditch that adjoins Liddington Hall Farm to be dug out to a minimum of 4ft.	Activate Learning	Within 3 months?

ACTIONS	RESPONSIBILITY	ANTICIPATED TIMESCALE? To be confirmed by each organisation/team/resident
Bramble/scrub to be cut back from Liddington Hall Farm side to facilitate ditch clearance	Activate Learning	Within 3 months?
Bramble/scrub to also be cut back on the highway side of the ditch (accessed from Liddington Hall Drive)	Activate Learning	Within 3 months?
Corner protection of drive leading into Poplar Cottages - Track to be restored to its previous width.	Surrey County Council - Countryside Estate	After the ditches have been cleared - 6 to 12 months
Deeper sump required on the highway gully in front of The Rosary	Surrey County Council - Highways	After the ditches have been cleared - 6 to 12 months
Ditch to be dug out on land owned by 'Liddington Hall East'	Property owner – Riparian ownership	Within 3 months?
Thames Water leak - Liddington Hall Farm	Activate Learning - to report to Thames Water	Report within ten working days
Grip to be reinstated into the ditch outside no. 28 Liddington Hall Farm	Surrey County Council - Highways	After the ditches have been cleared - 6 to 12 months