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NOTICE OF MEETING

Thursday 4 January 2024

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 11 January 2024 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe the rest of the meeting but may not speak or interrupt the meeting following the public participation session. Each speaker to have a maximum of three minutes to address the Council. The number of speakers to be limited to five.**
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**
- 7. Declaration of gifts or hospitality over £50.**

8. Borough Councillor's report (5 mins).

9. County Councillor's report (5 mins).

10. Minutes of the previous meetings:

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting - 14 December 2023

11. Christmas lighting consultation - To receive the consultation responses and to decide action.

12. Planning Applications for consideration:

Planning Application No: [21/P/02036](#) - Land adjacent to 12 Oak Hill, Wood Street Village, GU3 3ER - Outline application for the erection of a 4-bedroom detached house on land adjacent to 12 Oak Hill to assess the access, appearance, layout, and scale.

Planning Application No: [23/P/02011](#) - 12 Littlefield Way, Fairlands, Guildford, GU3 3JE - Conversion of roof space involving alterations to existing roofline, including a hip to gable roof extension, rear dormer extension and rooflights to front roof slope.

Planning Application No: [23/P/02021](#) - Meadowside, Jacobs Well Road, Jacobs Well, Guildford, GU4 7PD - Erection of a single detached dwelling with associated vehicular access, parking, and landscaping, plus a new attached garage at Meadowside.

Planning Application No: [24/T/00002](#) - Bramble Bank, 8 Broomfield Close, Guildford, GU3 3AW - T1 Sycamore - Fell (TPO- 5476/1993).

Planning Application No: [23/P/02098](#) - Gooserye Cottage, Goose Rye Road, Worplesdon, Guildford, GU3 3RH - Extensions and alterations to existing garage (resubmission of 23/P/01422).

Planning Application No: [23/P/02093](#) - 5 Holly Lea, Jacobs Well, Guildford, GU4 7PG - Conversion of garage to habitable accommodation with the addition of a front window and side door.

Planning Appeals – for information only

Planning Appeal Ref: APP/Y3615/D/23/3334860 - 1 Fairlands Avenue, Fairlands, Guildford, GU3 3LX - Variation of condition 2 of planning permission 18/P/01839 for part single storey rear extension, two storey side extension, loft conversion including three rear dormers and raising of existing rear external wall and ridge, single storey side extension incorporating shower room, additional dropped kerb and extended driveway following demolition of existing garage (amended plans received on 14/11/2018 showing a reduction in size and width to the dormer windows. In addition, all references to the proposed brick piers and front boundary wall/railings have been omitted from the scheme). Amendments to reword the condition to read 'The development hereby permitted shall be carried out in accordance with the following approved plans:7128/05, 7128/02, 7128/01 received on 20/09/2018 and amended drawing numbers 7128/04 Rev B, 7128/03 Rev C received on 01/08/2023' to allow for amendments to fenestration and roof.

Planning Appeal Ref: APP/Y3615/W/23/3330829 - Whipleigh Farm, Aldershot Road, Normandy, Guildford, GU3 2BE - Change of use of an area of hard surface directly adjacent to the workshop to allow the parking of non-agricultural vehicles, plant and machinery and the storage of material ancillary to the operation of the site as a workshop (retrospective application).

13. **Finance:**
 - a) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
 - b) **Bank reconciliation December 2023** - To approve the bank reconciliation for December 2023.
 - c) **Monthly budget reports for December 2023** - To approve the monthly budget reports for December 2023.
14. **Land Management/H&S Report** - To receive and approve the Land Management/H&S Report.
15. **Pedestrian access to the Woking Road bus shelter (Woking-bound near Willow Grange)** - Request received from a resident for additional signage to warn motorists that residents may be crossing the road at this location. To consider supporting the request and lobbying Surrey County Council.
16. **Jacobs Well Recreation Ground** - Request from a resident for a hedge to be planted along the eastern edge of the Recreation Ground for biodiversity purposes. To consider the request.
17. **General Communications Policy** - To approve the updated policy (communication between councillors and the general public).
18. **Public consultation - Surrey County Council's Rights of Way Improvement Plan (ROWIP) - Surrey County Council is responsible for around 2164 miles (3482 km) of public footpaths, bridleways, restricted byways, and byways open to all traffic across the whole of Surrey County** - Surrey County Council is seeking the Parish Council's views prior to updating their strategic policy document. Survey to be completed by 10 March 2024.
19. **Crowdfund Guildford – New round of funding available until 31st January 2024.** For information.
20. **Nominations for the Mayor's Award for Service to the Community** - Deadline for nominations is Friday 2 February 2024. For information.
21. **Proposed closure of the recycling facility at Fairlands** - To consider action.
22. **Clerk's Report.**
23. **Chairman's Report.**
24. **Items for inclusion on future agendas** - To receive any suggestions from members.
25. **Date of next Full Council meeting** - Thursday 22 February 2024 - 19:30.