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## NOTICE OF MEETING

Thursday 5 October

To: All Members of the Full Council

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 12 October 2023 at 7.30pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record, or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs) – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 4. Amendments to the Register of Interests.**

5. **To receive and consider written requests for new DPI dispensations, if any.**
6. **Declaration of Non-pecuniary interests.**
7. **Declaration of gifts or hospitality over £50.**
8. **Planning Applications for consideration:**

**Planning Application No: [23/P/01497](#) - 76 Frog Grove Lane, Guildford, GU3 3HA - Erection of single-storey rear extension with roof lights.**

**Planning Application No: [23/P/01557](#) - 1A Dorrit Crescent, Guildford, GU3 3AL - Ground floor side extension following the demolition of the existing carport and infill extension of the existing front porch.**

**Planning Application No: [23/P/01381](#) - Little Tangle, Salt Box Road, Guildford, GU3 3LH - Creation of new entrance and erection of brick wall, piers and gates (retrospective application).**

**Planning Application No: [23/P/01569](#) - 142 Envis Way, Fairlands, Guildford, GU3 3NL - Proposed single storey side and rear extensions and conversion of loft space to habitable accommodation with front, side and rear dormers following demolition of existing detached single car garage.**

**Planning Application No: [23/P/01583](#) - Stringers Barn, Salt Box Road, Guildford, GU4 7PX - Listed building consent for the erection of a garage following demolition of existing stable building.**

9. **Succession planting (trees across the parish – Concurrent Functions Grant Aid) – Trees to be ordered and sites agreed in time for planting November 2023.**
10. **Finance:**
  - a) **Christmas Illuminations – Perry Hill Green – To consider the contractor’s feedback and to decide action.**
  - b) **Proposed list of payments to be tabled at the meeting for approval - Payments for signature by the Chairman of the meeting.**
  - c) **Rural Pie Bench, Worplesdon – Surrey County Council has agreed to the replacement bench, provided it is no larger than the existing. Cost of backless bench from NBB £270 & VAT plus installation costs (assumed to be no more than £500). To consider/approve the costs.**
  - d) **1<sup>st</sup> Draft Budget for 2024/2025 – To table the 1<sup>st</sup> draft budget for the Members’ consideration. The following documents are to inform the budget setting process:**
    - Use of Reserves Policy
    - Financial Risk Assessment
    - Explanation about the Precept
    - Financial Regulations
    - Business Plan.

#### **FOR INFORMATION ONLY**

11. **Memorial Bench – the late John Gunner (Freeman of the Parish of Worplesdon) – To receive details of the final artwork (for information only).**
12. **Date of next Planning/General Purposes and Finance Committee meeting – 23 November 2023.**