

Table of Contents

[Draft budget 2024-25](#)

[Budget for Unit 2 Saxton](#)

[Amend Band D rating](#)

[Anticipated General Reserves](#)

[Earmarked Reserves 31.08.23](#)

[Grant Aid requests 2024-25](#)

[Salaries 2024-25](#)

[Running costs - Van 2024-25](#)



EXPENDITURE												
Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
	Staff Costs											
LGA 1972 s112	Staff Costs	1, 3 and 4	Staff costs inc Er's NI & Er's pension conts - see separate breakdown	£115,491	£130,000	£157,554	£68,502	£170,834	£181,084	£191,949	£203,466	
LGA 1972 s113	Central Services/Administration	1, 3 and 4	Part-time book-keeper/admin assist (6 months)	£7,800	£0	£0	£0	£0	£0	£0	£0	Finance Officer employed 30/11/2022
	Staff Costs			£123,291	£130,000	£157,554	£68,502	£170,834	£181,084	£191,949	£203,466	
Power to spend	Central Services/Administration	Budget Code/s	Sub-Budget Heading									Explanatory notes
LGA 1972 s112	Central Services/Administration	2	Staff Mileage	previously included in staff costs	£686	previously included in staff costs	£313	£775	£822	£871	£923	Based on actual expenditure
LGA 1972 s112	Central Services/Administration	1, 3 and 4	Allowance for (Locum)/temp staff	£4,702	£0	£4,950	£0	£2,500	£2,650	£2,809	£2,978	Reduce based on additional office support
LGA 1972 s111	Central Services/Administration	6	Establishment charges (Insurance, stationery, subscriptions, etc.)	£10,000	£11,005	£12,000	£6,431	£12,720	£13,483	£14,292	£15,150	Allow 6% increase based on inflation plus round up.
LGA 1972 s111	Central Services/Administration	7	Equipment Maintenance	£450	-£97	£450	£0	£350	£350	£350	£350	Reduce due to sale of 2 x chainsaws & 1 polesaw
LGA 1972 s111	Central Services/Administration	55	5 year rented Parish office, Queen Elizabeth Park	£31,174	£31,963	£40,392	£13,157	£42,438	£54,668	£56,965	£53,332	See worksheet
LGA 1972 s111	Central Services/Administration	61	Cost of hiring meeting rooms (Annual Parish Assembly)	£0	£0	£0	£145	£154	£163	£173	£183	Cost of Annual Parish Assembly
Assess on case by case bas	Central Services/Administration	8	Contingency Fund	£8,000	£3,553	£8,400	£0	£8,000	£8,480	£8,989	£9,528	Reduce based on actual expenditure
LGA 1972 s111	Central Services/Administration	9	Training	£1,000	£450	£800	£1,160	£2,000	£2,120	£2,247	£2,382	Increase - additional training required
LGA 1972 s111	Central Services/Administration	11	Audit Fees	£1,200	£1,277	£1,400	-£862	£1,500	£1,590	£1,685	£1,787	Increase



2nd Draft Budget for 2024/2025 - Presented to the GPs on 12.10.2023

Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
LGA 1972 s111	Central Services/Administration	47	IT Budget (replacement computers, screens and printers and software) (Phone, Scribe, Parish Online, Adobe Pro, Office 365 licence fees)	£2,000	£8,694	£5,495	£4,348	£9,000	£9,540	£10,112	£10,719	Increase based on 6 mth expenditure
LGA 1972 ss15(5)	Central Services/Administration	5	Chairman's Allowance	£500	£654	£500	£31	£550	£583	£618	£655	Allow 6% increase based on inflation plus round up.
The Local Authorities (Members' Allowances) (England) Regulations 2003 s25	Central Services/Administration	110	Councillor's Allowance	£0	£0	£0	£0	£0	£0	£0	£0	For information
LGA 1972 s111	Central Services/Administration	12	Election Costs	£250	£0	£250	£800	£250	£265	£281	£298	Allow 6% increase based on inflation plus round up. Cost based on uncontested elections.
Local Government Rating Act 1997 s31	Central Services/Administration	13	Donation Crimestoppers	£50	£50	£100	£100	£100	£106	£112	£119	Allow 6% increase based on inflation plus round up.
LGA 1972 s142(2a)	Central Services/Administration	13	Donation Citizens Advice Bureau	£175	£175	£175	£175	£175	£186	£197	£208	Allow 6% increase based on inflation plus round up.
LGA 1972 s142	Central Services/Administration	14	Parish Newsletter Printing and delivery	£4,500	£4,324	£4,500	£2,005	£4,500	£4,770	£5,056	£5,360	Consider implications of lack of delivery service competition. Re-consider Parish Councillor delivery. Consider reducing frequency from 3 month intervals to 4 months.
LGA 1972 s111	Central Services/Administration	42	Professional Advice	£7,000	£1,245	£7,000	£105	£5,000	£5,300	£5,618	£5,955	Reduce based on overall budget figure
LGA 1972 s112	Central Services/Administration	111	King Charles III - Coronation	£0	£0	£4,000	£1,429	£0	£0	£0	£0	One-off project for 2023/24
	Central Services/Administration		Accrual for Future State Occasions / Funerals	£0	£0	£0	£0	£400	£424	£449	£476	Accruals to avoid peaks in future budgets
Central Services/Administration Total				£71,001	£63,980	£90,412	£29,338	£90,412	£105,499	£110,825	£110,403	
Power to Spend	Parks and Open Spaces	Budget Code/s	Sub-heading Parks and Open Spaces									Explanatory notes
LGA 1972 s111	Parks and Open Spaces	62	Accrual towards replacement works van	£2,500	£0	£2,500	£0	£2,500	£2,500	£2,500	£2,500	Maintain.
LGA 1972 s111	Parks and Open Spaces	59	Works van - operating costs (use general reserves for 2019/2020)	£2,470	£2,614	£2,802	£485	£3,158	£3,347	£3,548	£3,761	See separate worksheet
Highways Act 1980 s96	Parks and Open Spaces	16	Grass cutting	£16,000	£12,392	£13,140	£6,885	£13,631	£14,449	£15,316	£16,235	2024/25 is year 3 of a 3 year contract. New tender required summer 2024 - number of cuts to be discussed at this stage



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
Highways Act 1980 s96	Parks and Open Spaces	16	GBC grass cutting grant	-£2,000	£0	£0	£0	£0	£0	£0	£0	No longer cut the verges
Highways Act 1980 s97	Parks and Open Spaces	16	Churchyard cuts	£900	£0	£0	£0	£0	£0	£0	£0	Included in the grass cutting budget
Open Spaces Act (OSA) 1906 s10 Highways Act 1890 s 96)	Parks and Open Spaces	18	Tree Surgery/replacement planting	£8,500	£1,155	£18,000	£4,400	£10,000	£10,300	£10,609	£10,927	Decrease based on actual expenditure (negligible buffer for storm events)
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19)	Parks and Open Spaces	19	Playground Repairs	£5,000	£4,421	£6,000	£6,948	£9,000	£9,540	£10,112	£10,719	Increase - repairs exceeding budget
LG (Miscs Prov) Act 1976 s19	Parks and Open Spaces	104	Accrual for new play ground equipment	£2,000	£0	£2,000	£0	£3,000	£3,180	£3,371	£3,573	Cost of equipment increasing annually
Open Spaces Act (OSA) 1906	Parks and Open Spaces	17	Tree Inspections	£3,000	£1,800	£2,035	£1,800	£1,908	£2,022	£2,144	£2,272	Allow 6% increase based on inflation plus round up.
LGA 1972 s111	Parks and Open Spaces	22	Rent - Backside Common (WSVCC)	£300	£0	£300	£0	£0	£0	£0	£0	Remove - no invoices received
LGA 1972 111	Parks and Open Spaces	105	Accrual for new noticeboards (7)	£1,500	£0	£0	£0	£350	£371	£393	£417	Accrual for future replacement (6 of 7 replaced, no future grants available from GBC. Accrue for final replacement)
LG (Misc Prov) Act 1953 s4	Parks and Open Spaces	23	Repairs to noticeboards/bus shelters/seats etc.	£2,500	£41	£2,500	£18	£2,500	£2,650	£2,809	£2,978	From 2025/26 - allow 6% increase based on inflation plus round up.
Case by case basis	Parks and Open Spaces	Blank cell	Flood Forum (FF) projects	£0	£0	£0	£0	£0	£0	£0	£0	No FF projects currently planned.
	Parks and Open Spaces	Blank cell	Future Projects (to be decided year on year)	£0	£0	£0	£0	£5,000	£5,000	£5,000	£5,000	To give sufficient flexibility to assist the community as and when required
Public Health Act 1936 s260	Parks and Open Spaces	24	General pond maintenance	£5,000	£350	£5,000	£0	£5,000	£5,300	£5,618	£5,955	From 2025/26 - allow 6% increase based on inflation plus round up.
LGA 1972, s144	Parks and Open Spaces	48	Christmas Decorations • Lighting in horse chestnut trees, Perry Hill Green • Illuminated Christmas tree outside St Mary's Church, Perry Hill (installation and removal) • Illuminated Christmas tree on WS Village Green (installation and removal)	£8,100	£8,328	£8,200	£799	£8,200	£20,000	£20,000	£20,000	New Tender due Summer 2024 - increased costs assumed to include Fairlands and Jacobs Well
Open Spaces Act (OSA) 1906 s10, Highways Act 1890 s96	Parks and Open Spaces	49	Land Management	£5,000	£3,990	£6,500	£4,467	£7,000	£7,420	£7,865	£8,337	Assumed additional ground staff will result in additional projects being completed



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
Litter Act 1983, ss5 and 6	Parks and Open Spaces	64	Accrual replacement litter bins	£1,000	£0	£0	£0	£0	£0	£0	£0	Sufficient in Earmarked Reserves
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19	Parks and Open Spaces	65	Replacement goal posts, Jacobs Well Recreation Ground	£0	£0	£0	£0	£0	£1,500	£0	£0	Goal posts need to be replaced 2025.
OSA 1906, ss 9 and 10	Parks and Open Spaces	70	Accrual towards tree succession planting	£2,000	£1,100	£0	£0	£0	£0	£0	£0	Tree succession planting to take place in 2023
LGA 1972 s111	Parks and Open Spaces	109	Emptying of litter bins - recharge by Guildford Borough Council	£0	£0	£4,630	£0	£3,000	£3,180	£3,371	£3,573	Emptying costs provided by GBC October 2023 - Charging to commence April 2024
OSA 1906, ss 9 and 10	Parks and Open Spaces	78	Replacement white gate - Jacobs Well Recreation Ground	£2,000	£3,436	£0	£0	£0	£0	£0	£0	Gate replaced 2023
OSA 1906, ss 9 and 10	Parks and Open Spaces	83	Path to watercourse - Harry's Meadow (Derek's Bench)	£2,500	£2,600	£0	£0	£250	£250	£250	£250	Ongoing Maintenance costs
LGA 1972, s144	Tourism	79	Heritage Trail - boards/leaflets/app	£5,000	£0	£0	£0	£2,500	£0	£0	£0	Consider a walking app - external funding of £4,500 would be required. Rushmoor have used this walking app: https://www.at-creative.co.uk/ Tenbury Wells Town Council used QR codes linked to videos https://videos.candt.org/n_lzQ9bWnOg
OSA 1906, ss 9 and 10	Parks and Open Spaces	80	New posts - Perry Hill Green to prevent parking off Coombe Lane	£2,000	£2,176	£0	£0	£0	£0	£0	£0	One-off project.
LG (Misc Prov) Act 1953 s4	Parks and Open Spaces	74	Accrual towards bus shelters/seats/benches etc.	£0	£0	£0	£0	£1,000	£1,000	£1,000	£1,000	Costs need to be set aside for future eventualities
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19	Parks and Open Spaces	71	Accrual towards the provision of a small car parking area in Jacobs Well Recreation Ground	£0	£0	£0	£0	£0	£0	£0	£0	Sufficient monies potentially already available.
	Parks and Open Spaces Total			£75,270	£44,403	£73,607	£25,803	£77,997	£92,010	£93,906	£97,497	
Power to Spend	Bus Shelters	Budget Code	Sub-heading Bus shelters									Explanatory notes



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
(Misc Provisions) Act 1953	Bus shelters	27	Provision of new bus shelters	£5,000	£0	£0	£0	£5,000	£7,500	£10,000	£12,500	Worplesdon St Mary's Shelter being repeatedly struck - may need to be relocated and other bus shelters may need replacing
	Bus Shelters Total			£5,000	£0	£0	£0	£5,000	£7,500	£10,000	£12,500	
Power to Spend	S137 Payments	Budget Code	Sub-heading S137 Payments									Explanatory notes
LGA 1972 s137 (3) Power to donate to UK charities	S137 Payments	29	Kent, Surrey & Sussex Air Ambulance	£185	£785	£185	£0	£300	£318	£337	£357	Plus 6% from 2025/26
LGA 1972 s137 (3) Power to donate to UK charities	S137 Payments	72	Towards charitable donations in year	£815	£500	£1,000	£0	£0	£0	£0	£0	Remove budget due to overall costs
LGA 1972 s137 (3) Power to donate to UK charities	S137 Payments	51	Safe Drive Stay Alive Road Safety Campaign	£550	£550	£550	£550	£583	£618	£655	£694	Plus 6% from 2024/25
	S137 Payments Total			£1,550	£1,835	£1,735	£550	£883	£936	£992	£1,052	
Power to Spend	Capital Expenditure											Explanatory notes
Case by case basis	Capital Expenditure	30	Equipment	£0	£0	£0	£0	£0	£0	£0	£0	No planned capital projects.
	Capital Expenditure Total			£0	£0	£0	£0	£0	£0	£0	£0	
Power to Spend	Concurrent Functions Grant Aid											Explanatory notes
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	Land drains, Jacobs Well Rec (Expenditure)	£0	£0	£0	£0	£0	£0	£0	£0	One-off project
Public Health Act 1936 s260	Concurrent Functions Grant Aid	24	Pond works, Jacobs Well	£0	£0	£0	£0	£0	£0	£0	£0	One-off project
Public Health Act 1936 s260	Concurrent Functions Grant Aid	24	Pond works, Jacobs Well	£0	£0	£0	£0	£0	£0	£0	£0	See pond works budget.
LGA 1972 s111	Concurrent Functions Grant Aid	31	3 x new noticeboards	£0	£0	£2,555	£5,599	£0	£0	£0	£0	Net cost - CFGA 2023/2024
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	Tree succession planting	£0	£0	£5,020	£0	£0	£0	£0	£0	Net cost - CFGA 2023/2024
	Concurrent Functions Grant Aid Total			£0	£0	£7,575	£5,599	£0	£0	£0	£0	
Power to Spend	Ward Improvements											Explanatory notes



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
Open Spaces Act (OSA) 1906 s 10 LG (Misc Prov) Act 1976 s19	Ward Improvements	34	Ward improvements	£2,000	£1,203	£2,500	£57	£2,500	£2,500	£2,500	£2,500	Maintain
See individual grants	Ward Improvements	41	PC Grant Aid to Wards - as per applications	£3,000	£2,500	£13,000	£10,801	£7,000	£3,000	£3,180	£3,371	2024/25 Higher as anticipate a further grant to the FLGCA
Road Traffic Regulation Act 1984 s57, s63	Ward Improvements	35	Community Car Park - Wood Street Village Rates	£1,000	£1,015	£1,100	£707	£1,100	£1,100	£1,200	£1,200	Maintain until 2026/27 (assumed rate review)
Road Traffic Regulation Act 1984 s57, s63	Ward Improvements	66	Maintenance of Community Car Park	£1,000	£6,748	£1,500	£0	£3,000	£3,180	£3,371	£3,573	Cost of Materials has risen significantly
HA 1980, s274A	Ward Improvements	45	Traffic calming - SDR/VAS (Servicing/repairs)	£500	£367	£1,000	£0	£200	£200	£200	£200	Decrease based on actual expenditure
	Ward Improvements Total			£7,500	£11,833	£19,100	£11,565	£13,800	£9,980	£10,451	£10,844	
Power to Spend	Bank charges	Budget Code	Sub-Headings Bank charges									Explanatory notes
LGA 1972 s111	Bank charges	40	Bank Charges	£0	£72	£0	£36	£72	£72	£72	£72	Estimated
	Bank charges Total			£0	£72	£0	£36	£72	£72	£72	£72	
Power to Spend	General Reserves	Budget Code	Sub-Headings General Reserves									Explanatory notes
N/A	General Reserves	N/A	General reserves	£0	£0	£-35,924	£0	£-20,000	£0	£0	£0	Utilise to keep budget increase to a minimum.
	General Reserves Total			£0	£0	£-35,924	£0	£-20,000	£0	£0	£0	
Power to Spend	Earmarked Reserves	Budget Code	Sub-headings Earmarked Reserves									Explanatory notes
Open Spaces Act (OSA) 1906 s 10 LG (Misc Prov) Act 1976 s19	Earmarked Reserves	98	Ward improvements - Earmarked Reserves	£0	£2,284	£0	£0	£0	£0	£0	£0	No further monies required
Road Traffic Regulation Act 1984 s57, s63	Earmarked Reserves	92	Accrual Maintenance of Community Car Park - Earmarked Reserves	£0	£4,080	£0	£0	£0	£0	£0	£0	No further monies required
HA 1980, s274A	Earmarked Reserves	96	CSW - Replacement kit - Earmarked Reserves	£3,000	£480	£0	£0	£0	£0	£0	£0	No further monies required
PCA 1957, s1	Earmarked Reserves	84	URC bench - Perry Hill Green - Earmarked Reserves	£0	£1,656	£0	£188	£0	£0	£0	£0	Project complete
OSA 1906, ss 9 and 10	Earmarked Reserves	87	Accrual towards tree succession planting - Earmarked Reserves	£0	£1,330	£0	£0	£0	£0	£0	£0	Project to be carried out late 2023
LG (Misc Prov) Act 1953 s4	Earmarked Reserves	95	Accrual for bus shelters/seats/benches - Earmarked Reserves	£0	£397	£0	£0	£0	£0	£0	£0	No further monies required



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
OSA 1906, ss 9 and 10	Earmarked Reserves	102	Replacement dipping platform and swim, Wood Street Village pond - Earmarked Reserves	£0	£104	£0	£0	£0	£0	£0	£0	One-off project.
	Earmarked Reserves	106	Parish Office - Unit 2, Saxton - Section 106 monies (Montague Place)	£0	£9,997	£0	£9,999	£0	£0	£0	£0	Section 106 monies utilised in 2024/25. No further income available
	Earmarked Reserves	112	John Gunner's Bench	£0	£7,092	£0	£0	£0	£0	£0	£0	One-off project (Bench paid for. Installation outstanding)
	Earmarked Reserves Total			£3,000	£27,420	£0	£10,187	£0	£0	£0	£0	
	Expenditure Grand Total			£286,613	£279,542	£314,059	£151,581	£338,998	£397,081	£418,195	£435,833	

INCOME												
Power to Receive	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Income 2022/2023	Approved budget 2023/2024	Actual Income to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
	Bank Interest											
LGA 1972 s111	Bank Interest	40	Bank Interest	£0	-£1,261	£0	-£2,602	-£2,000	-£2,000	-£2,000	-£2,000	Interest rates have risen
	Bank Interest Total			£0	-£1,261	£0	-£2,602	-£2,000	-£2,000	-£2,000	-£2,000	
	Central Services/Administration											
LGA 1972 s111	Central Services/Administration	6	Establishment charges (Insurance, stationery, subscriptions, phone, etc.)	£0	-£2,115	£0	-£10	-£10	-£10	-£10	-£10	Grass cutting licence
Assess on case by case basis	Central Services/Administration	8	Contingency Fund	£0	-£815	£0	-£1,018	£0	£0	£0	£0	No monies anticipated
LGA 1972 s111	Central Services/Administration	42	Professional Advice	£0	£1,000	£0	£0	£0	£0	£0	£0	No monies anticipated
LGA 1972 s111	Central Services/Administration	55	Parish Office	£0	£0	£0	£0	£0	£0	£0	£0	No monies anticipated



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
LGA 1972 s111	Central Services/Administration	61	Cost of Hiring Meeting Rooms	£0	£0	£0	-£100	£0	£0	£0	£0	No monies anticipated
	Central Services/Administration Total			£0	-£1,930	£0	-£1,128	-£10	-£10	-£10	-£10	
	Concurrent Functions Grant Aid											
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	Land drains, Jacobs Well Rec (Income)	£0	-£4,375	£0	£0	£0	£0	£0	£0	One-off project
OSA 1906, ss 9 and 10	Concurrent Functions Grant Aid	31	John Gunner's Bench	£0	-£3,546	£0	£0	£0	£0	£0	£0	One-off project
LGA 1972 s111	Concurrent Functions Grant Aid	31	3 x Noticeboards	£0	£0	£0	-£2,554	£0	£0	£0	£0	One-off project
	Concurrent Functions Grant Aid Total			£0	-£7,921	£0	-£2,554	£0	£0	£0	£0	
	Local Council Tax Support Scheme Grant											
N/A	Local Council Tax Support Scheme Grant	52	LCTSS grant	-£9,424	-£9,424	-£9,424	-£9,424	£0	£0	£0	£0	Grant withdrawn by Guildford Borough Council.
	Local Council Tax Support Scheme Grant Total			-£9,424	-£9,424	-£9,424	-£9,424	£0	£0	£0	£0	
	Parks and Open Spaces											
LGA 1972 s111	Parks and Open Spaces	22	Income from WSVCC (Rent)	-£250	-£268	-£290	-£268	-£284	-£284	-£284	-£301	Reduce based on actual income.
	Parks and Open Spaces Total			-£250	-£268	-£290	-£268	-£284	-£284	-£284	-£301	
	S137 Payments											
S137	S137 Payments	29	Millennium books	-£40	-£20	-£20	-£20	-£20	-£20	-£20	-£20	Maintain
	S137 Payments Total			-£40	-£20	-£20	-£20	-£20	-£20	-£20	-£20	
	Income Grand Total			-£9,714	-£10,030	-£9,714	-£10,000	-£1,314	-£1,314	-£1,314	-£1,314	
	Precept											



Power to spend	Budget Heading	Budget Code	Sub-Budget Heading	Budget 2022/2023	Actual Expenditure 2022/2023	Approved budget 2023/2024	Actual Expenditure to end of September 2023 (6 months)	Draft Budget 2024/2025	Draft Budget 2025/2026	Draft Budget 2026/2027	Draft Budget 2027/2028	Explanatory notes
Case by Case	Precept	39	Precept	£276,899		£304,325		£336,684	£394,767	£415,881	£433,502	
	Precept Total			£276,899		£304,325		£336,684	£394,767	£415,881	£433,502	



NB: The business rates have been updated since the previous budget was set.

New five year lease negotiated (lease ends 16/12/2028)

Budget for Unit 2 Saxton	Year 1 (Dec 23 - Dec 24)	Year 2 (Dec 24 - Dec 25)	Year 3 (Dec 25 - Dec 26)	Year 4 (Dec 26 - Dec 27)	Year 5 (Dec 27 - Dec 28)	Five Year Total	Sinking Fund in Earmarked Reserves as at March 2023	Sinking Fund December 2028
Rent deposit (returnable at end of lease)	£0	£0	£0	£0	£0	£0		
Returnable deposit	£0	£0	£0	£0	-£8,000	-£8,000		
Rent	£27,000	£28,000	£29,000	£30,000	£31,000	£145,000		
Rates (100% business rate relief grant NOT available)	£8,870	£9,402	£9,966	£10,564	£11,198	£50,001		
Fire alarm system - annual maintenance and monitoring cost	£631	£500	£530	£562	£596	£2,818		
Burglar alarm - annual maintenance and monitoring cost	£914	£500	£530	£562	£596	£3,101		
Insurance (Based on the current cost)	£669	£709	£752	£797	£845	£3,771		
Service charge - from Year 1 (2023-24)	£1,138	£1,207	£1,279	£1,356	£1,437	£6,417		
Utilities - from Year 1 (2023-24)	£4,002	£4,242	£4,496	£4,766	£5,052	£22,557		
Sinking fund for building repairs	£5,737	£5,909	£6,086	£6,269	£6,457	£30,458	£16,227	£46,685
Sinking fund for redecorating/recarpeting when lease expires	£820	£844	£869	£896	£922	£4,351	£2,318	£6,669
Sinking fund for kitchen rebuild when lease expires (budget added in 2022/2023 precept - Cllr A Creese)	£1,093	£1,126	£1,159	£1,194	£1,230	£5,801	£3,091	£8,892
\$106 monies from the Taylor Wimpey development	-£10,000	-£10,000	£0	£0	£0	-£20,000		
Replacement boiler	£0	£0	£0	£0	£0	£0		
Removal fees	£0	£0	£0	£0	£2,000	£2,000		
New filing cabinets/office furniture	£0	£0	£0	£0	£0	£0		
Total	£40,872	£42,438	£54,668	£56,965	£53,332	£248,275	£21,636	£62,246



Worlesdon Parish Council
Difference - Budget and Band D rating 2024/2025

2nd Draft Budget for 2024/2025 - Presented to the GPs on 12.10.2023

Financial year	2022/2023	2023/2024	2024/2025	Budget % difference	Band D rating 2021/2022	Band D rating 2022/2023	Band D rating 2023/2024	Band D rating 2024/2025	Band D rating % difference
Precept for 2022/2023 An increase in the tax base - 3502.81	£276,899			7.80%		£79			6.23%
Precept for 2023/2024 Tax base increased to 3637.27		£304,325		9.90%			£84		5.84%
Precept for 2024/2025 Assume tax base as 2023/24 (not yet announced by GBC)			£336,684	10.63%				£93	10.63%

Explanatory notes	Anticipated general reserves
Cash in hand @ End September 2023	£426,947
Earmarked reserves at September 2023	-£103,889
Remaining expenditure (anticipated as at 31 March 2024)	-£172,468
Use general reserves to lower the 24/25 budget increase	-£20,000
Anticipated general reserves as at 31 March 2024	£130,589
The general reserves represented as a percentage of the overall budget =	38.79%
Anticipated precept for 2024/2025	£336,684
= 40% of anticipated precept would equal	£134,673
General reserves should typically be between 3 - 12 months (page 17 - The Good Cllrs Guide to Finance and Transparency 2018)	N/A
If the Council were to hold 3 months of the overall precept that would equate to:	£84,171
If the Council were to hold 4 months of the overall precept that would equate to:	£112,228
If the Council were to hold 5 months of the overall precept that would equate to:	£140,285

Our internal auditor advises to hold 50% in general reserves... however, money can be vired (transferred) to any other budget, by resolution of the full council, at any time during the year. I am optimistic that the proposed general reserves are sufficient.

Earmarked reserves as at 30.09.2023

Reserve	Opening Balance	Transfers	Spend	Receipts	CurrentBalance
Pedestrian Crossing	0.00	0.00	0.00	0.00	0.00
Parish office - Unit 2 Saxton	3.42	10,000.00	9,999.23	0.00	4.19
URC bench - Perry Hill Green	344.18	0.00	187.96	0.00	156.22
S106 monies	20,000.00	-10,000.00	0.00	0.00	10,000.00
Pond maintenance	2,430.00	0.00	0.00	0.00	2,430.00
Tree surgery/replacement trees	646.00	0.00	0.00	0.00	646.00
Accrual towards new playground equipment	13,655.00	0.00	0.00	0.00	13,655.00
Provision of parking space JW	12,125.00	0.00	0.00	0.00	12,125.00
Flood forum projects	0.00	0.00	0.00	0.00	0.00
Accrual for litter bins	2,000.00	0.00	0.00	0.00	2,000.00
Accrual towards noticeboards	0.00	0.00	0.00	0.00	0.00
Accrual maintenance of community car park	4,962.00	0.00	0.00	0.00	4,962.00
Accrual election costs	1,000.00	0.00	0.00	0.00	1,000.00
Accrual replacement van	10,000.00	0.00	0.00	0.00	10,000.00
Playground repairs	0.00	0.00	0.00	0.00	0.00
Bus shelter	0.00	0.00	0.00	0.00	0.00
Accrual for bus shelters/seats/benches	2,853.19	0.00	0.00	0.00	2,853.19
Traffic calming - VAS/SDR	0.00	0.00	0.00	0.00	0.00
PC grant aid to wards	1,336.94	0.00	0.00	0.00	1,336.94
Ward Improvements	716.00	0.00	0.00	0.00	716.00
Grass cutting	800.00	0.00	0.00	0.00	800.00
Grant twds Charitable Purposes	825.00	0.00	0.00	0.00	825.00
Scanning Invoices	0.00	0.00	0.00	0.00	0.00
Replacement swim/dipping platform WSV Pond	0.00	0.00	0.00	0.00	0.00
Sinking fund - Unit 2 Saxton	29,690.00	0.00	0.00	0.00	29,690.00
GBC Emptying Litter Bins	0.00	0.00	0.00	0.00	0.00
John Gunner's Bench	7,092.00	0.00	0.00	0.00	7,092.00
Replacement White Gate	3,436.00	0.00	3,436.00	0.00	0.00
Ringfenced Jacobs Well Residents Association Funds	0.00	0.00	0.00	3,597.85	3,597.85
Total including JWRA funds	113,914.73	0.00	13,623.19	3,597.85	103,889.39
Total excluding JWRA funds					100,291.54



Worplesdon Parish Council
Grants to local organisations 2024/2025

Grant Aid Requests

Legal power to spend	Organisation/Purpose of grant	Grant value
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19	Wood Street Infant School - (Towards recreational facilities)	£500
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19	Worplesdon Primary School - (Towards recreational facilities)	£500
Additional budget for in-year grant applications - consider relevant statute on a case-by-case basis	Grant aid available within year	£1,000
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19	Grant to FLGCA	£5,000
Total of grants awarded		£7,000



Worplesdon Parish Council
Anticipated running costs - Works van 2024/2025

Anticipated running costs	£
Insurance - assumed renewal costs (27.11.2024)	£1,034
Anticipated fuel costs	£850
Road fund licence	£320
Service plan anticipate @ £400 - Best estimate	£400
MOT (18.11.2024)	£54
Yearly accrual towards windscreen wipers, tyres etc.	£500
Total budget	£3,158

10 year accrual - as anticipated replacement car in ten year's time