



Unit 2 Saxton
Parklands
Railton Road
Guildford
Surrey GU2 9JX

Tel: 01483 300094
Email: clerk@worplesdon-pc.gov.uk

NOTICE OF MEETING

Thursday 14 September 2023

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in **the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 21 September 2023 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

REVISED AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Public participation session – 10 minutes** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay online and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 4. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Amendments to the Register of Interests.**
- 7. Declaration of gifts or hospitality over £50.**

8. **Borough Councillor's report (5 mins)**

9. **County Councillor's report (5 mins).**

10. **Minutes of the previous meetings**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting – 10 August 2023
- Planning/General Purposes and Finance Committee – 31 August 2023

11. **Stella Hancock Riding Association** - Presentation/further consideration of a £480 grant to this local organisation.

12. **Christmas Illuminations – Perry Hill Green** - Further tree surgery to the horse chestnut trees is required. To consider the principle of an alternative to illuminating the existing row of horse chestnut trees.

13. **Farnborough Airport** - Farnborough has begun another Airspace Change Proposal (ACP) - FASI(-S). This is registered with the CAA as application 2022-038. It is being prepared in response to the CAA's Airspace Modernisation Strategy. To consider registering the Parish Council as a stakeholder list for this ACP. A lead member would need to be appointed to deal with the significant amount of paperwork this consultation is likely to generate.

14. **JWRA newsletter** – To consider how the Parish Council can assist with the ongoing provision and delivery of the JWRA newsletter.

15. **Land Management/H&S Report** - To receive and approve the Land Management/H&S Report.

16. **Review of Councillors' Allowances 2023 – Parish Questionnaire – Local Authorities Members' Allowances (England) Regulations 2003 (as amended)** . To consider the payment of expenses (travelling, basic allowance, subsistence allowance).

17. **Possible renaming of the Parish Council (Community Governance Review)** To consider the cost and time implications involved with this proposal versus the perceived benefits of renaming Worplesdon Parish Council to Worplesdon Community Council. (Cllr B Nagle)

18. **Wood Street Village SANG** (Suitable Alternative Natural Greenspace) – To consider what, if anything, the Parish Council can do about facilitating the formal opening of the SANG - (Cllr J Messinger)

19. **Wood Street Village Summer Show** – To consider granting outline consent for the Summer Show for the next five years. (Cllr T Wright)

20. **Quarterly Playground Reports** - To receive and approve the playground reports and any necessary remedial works.

21. **Finance**

- Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
- Bank reconciliation for August 2023** - To approve the bank reconciliation for August 2023.
- Monthly budget reports for August 2023** - To approve the monthly budget reports for August 2023.
- Insurance (new three-year contract) – Came & Co (Gallagher) have declined to quote** - BHIB have not yet responded. Zurich renewal premium for a new three-year contract = £2,578.99.
- Boom Community Bank** – To reconsider investing money with this credit union based on feedback from the Parish Council's Internal Auditor.
- Letter of Engagement – Mulberry & Co Ltd – Internal Audit Service 2023/2024** - To approve the letter of Engagement.
- Virement approval** - Vire £10,000 from general reserves to Parish Council Grants to Wards (Grant to the Fairlands, Liddington Hall and Gravetts Lane Community Association).

- h) **Tree Surgery** – To receive and approve the best value quotations.
- i) **Quarterly financial check** – To receive a report from Cllr M Price

22. Planning Applications for consideration

Planning Application No: [23/P/01442](#) - 72 Oak Hill, Wood Street Village, Guildford, GU3 3ES - Part single storey part two storey rear extension and a minor side fenestration change following the demolition of an existing single storey extension and conservatory structure.

Planning Application No: [23/P/01346](#) - Land at School Lane, Worplesdon, GU3 - Variation of Condition 2 (drawings) of planning application 20/P/00924, approved 20/09/2021, for the erection of twelve dwellings (including affordable housing) with associated access and landscaping following removal of structures and hardstanding. Amendments to the approved plans.

Planning Application No: [23/P/01428](#) - 19 Hillbrow Close, Wood Street Village, Guildford, GU3 3DF - Proposed single storey front extension, conversion of garage to habitable accommodation and single storey rear extension.

Planning Application No: [23/P/01375](#) - Merrist Wood College, Coombe Lane, Worplesdon, Guildford, GU3 3PE - Proposed demolition of existing buildings and glass houses located across both the north and south site and replacement with a new glasshouse of 1120sqm and a new single storey teaching block in the north site and a new two storey teaching block with double height workshop and store all with associated access and hard and soft landscaping

Planning Application No: [23/P/01361](#) - 1 The Pines Business Park, Broad Street, Guildford, GU3 3BH - Advertisement consent for 2 non-illuminated fascia signs.

Planning Application No: [23/P/01451](#) - 2 Gravetts Lane, Guildford, GU3 3JR - Erection of front porch extension and changes to fenestration

Planning Application No: [23/P/01440](#) - 23 Rydes Hill Crescent, Guildford, GU2 9UH - Erection of two storey side extension following demolition of existing lean to.

Planning Application No: [23/P/01465](#) - 37 Baird Drive, Wood Street Village, Guildford, GU3 3EE - Erection of single storey front extension with changes to fenestration

Planning Application No: [23/P/01252](#) - 4 White Hart Lane, Wood Street Village, Guildford, GU3 3DZ - Erection of carport

Planning Application No: [23/T/00242](#) - Bramble Bank, 8 Broomfield Close, Guildford, GU3 3AW - Sycamore tree (T1) remove the northern 2 trunks which are growing onto the side and roof of the outbuilding (P1/201/332).

Planning Application No: [23/P/01422](#) - Gooserye Cottage, Goose Rye Road, Worplesdon, Guildford, GU3 3RH - Extensions and alterations to existing garage.

23. Clerk's Report

24. Chairman's Report.

25. Items for inclusion on future agendas - To receive any suggestions from members.

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, members of the public and press to be excluded from the remainder of the meeting.

26. Appointment of a part-time Groundsperson (16 hours per week) - To consider the application received and to formally delegate the interviewing and appointment process to the Staffing Committee.

27. Date of next Full Council meeting – Thursday 2 November 2023 - 19:30.