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NOTICE OF MEETING

Thursday 3 August 2023

To: All members of the Council

You are hereby summoned to attend the **Full Council Meeting** of Worplesdon Parish Council to be held in **the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 10 August 2023 at 7.30 pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Co-option of new councillor – Two vacancies remain following the local elections – To consider an application from Mrs Saffina Ellahi for the Fairlands Ward vacancy - Resolution to be passed to exclude the public and press, as per Schedule 12A of the Public Bodies (Admission to Meetings) Act 1960 during the discussion session.**
- 3. Public participation session – 10 minutes** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay online and observe, but not comment upon, the rest of the meeting.
- 4. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.**
- 5. Declaration of Disclosable Pecuniary Interests (DPIs) - by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**

6. To receive and consider written requests for new DPI dispensations, if any.
7. Amendments to the Register of Interests.
8. Declaration of gifts or hospitality over £50.
9. Borough Councillor's report (5 mins).
10. County Councillor's report (5 mins).
11. Minutes of the previous meetings

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting – 29 June 2023
- Staffing Committee – 10 July 2023
- Planning/General Purposes and Finance Committee – 20 July 2023

12. **Replacement Community Centre at Fairlands – Your Fund Surrey Project?** - PowerPoint presentation to be provided by the Fairlands, Liddington Hall and Gravetts Lane Community Association (FLGCA) followed by a short Q&A session.

13. Finance

- a) **Grant to the Fairlands, Liddington Hall and Gravetts Lane Community Association (FLGCA)** - To consider providing a grant of £10,000 to cover the architects and planning fees (replacement of the Fairlands Community Centre via a Your Fund Surrey grant).
- b) **Proposed list of payments to be tabled at the meeting for approval** - Payment list to be signed by the Chairman.
- c) **Bank reconciliations for June and July 2023** - To approve the bank reconciliations for June and July 2023.
- d) **Monthly budget reports for June and July 2023** - To approve the monthly budget reports for June and July 2023.
- e) **Concurrent Functions Grant Aid 2024/2025** - To consider any one-off projects that may be required in 2024/2025. 50% grant available subject to Borough Council financial restrictions. Maximum of two projects. (Suggest replacement playground equipment and fencing Worplesdon Memorial Ground – swing bay unit and fencing around the Typhoon unit).
- f) **Quarterly financial check** – The quarterly financial check was undertaken by Cllr M Price and Cllr G Adam on 21 July 2023. To receive a report from Cllr M Price.
- g) **Insurance (new three-year contract) – Came & Co (Gallagher) have declined to quote** - Quotations are still awaited from Zurich and BHIB.
- h) **Stella Hancock Riding Association – Grant aid application request** - To consider the request.
- i) **Boom Community Bank** – To consider investing in the Surrey/Sussex Credit Union.

14. **Land Management/H&S Report** - To receive and approve the Land Management/H&S Report.

15. Planning Applications for consideration

Planning Application No: [23/P/01062](#) - 69 Fairlands Avenue, Fairlands, Guildford, GU3 3NB - Proposed construction of a two-storey linked dwelling with attached garage, off road parking spaces, together with a new garage serving no.69 Fairlands Avenue and associated external landscaping alterations.

Planning Application No: [23/P/01004](#) - 69 Fairlands Avenue, Fairlands, Guildford, GU3 3NB - proposed construction of a pair of terraced dwellings together with a reconstructed garage serving no. 69 Fairlands Avenue; associated dropped kerbs and landscaping.

Planning Application No: [23/P/01096](#) - 2 Farm Close, Worplesdon, Guildford, GU3 3QQ - Conversion of garage to habitable accommodation together with replacement of flat roof with pitched roof

Planning Application No: [23/T/00193](#) - 8 St Marys Way, Guildford, GU2 8JY -T1 - To reduce the Oak tree in the front garden by 1.5m and crown balance T2 - To reduce the Oak tree in the front garden by 1.5m and crown balance Trees covered by TPO P1/201/406

Planning Application No: [23/P/01156](#) - Little Tangle, Salt Box Road, Guildford, GU3 3LH - Erection of a detached summerhouse (retrospective application).

Planning Application No: [23/P/01153](#) - 43 Liddington New Road, Guildford, GU3 3AH - Part single and part two storey side extension following demolition of existing garage

Planning Application No: [23/P/01109](#) - 25 Frog Grove Lane, Guildford, GU3 3EY - Proposed part single, part two storey rear extension with flat roof, wood burner flue, Velux windows and skylights following demolition of existing garage and conservatory.

Planning Application No: [23/W/00055](#) - Thrombrook Barn, Frog Grove Lane, Guildford, GU3 3HB - Prior notification under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for a proposed change of use from Agricultural Buildings to Dwellinghouse (Class C3) comprising 1 dwellinghouse.

Planning applications for information only:

Planning Application No: [23/P/00968](#) - Greenways, Fox Corner, Worplesdon, Guildford, GU3 3PP - Certificate of Lawfulness for a proposed use to establish whether the use of the main house and annexe as a single dwelling would be lawful.

16. Maypole Dancing – Request for permission to hold a small Maypole Dancing event on Wood Street Village Green on 30 September 2023 - To consider/approve the request.

17. Renovation of the ‘Rural Pie Seat’ - To consider renovating the ‘Rural Pie Seat’ on the Worplesdon Road at the request of a local resident.

18. Right of Way – North Moors Allotment – The Planning Inspector has granted an Interim Order Decision as a modification to the route has been proposed. A further consultation on the modified route is taking place from 18 August 2023 until 15 September 2023. For consideration.

19. Clerk’s Report

- a) **Visit to the Mosque at Rickford Hill – 1 August 2023** – Arranged by Cllr Bill Akhtar.
- b) **Woodland Trust tree application successful** – 420 whips to be delivered in November 2023. Surrey County Council are also providing ten feathered trees, 420 canes and spiral tree guards.
- c) **Community grant awarded by Surrey County Council** – Grant obtained to enable the repair of the fence outside the layby at the Worplesdon Memorial Hall.
- d) **VAT refund – Quarter 1 – 1.4.2023 – 30.6.2023** – A refund of £ 6,494.35 is due.

20. Chairman’s Report.

21. Items for inclusion on future agendas - To receive any suggestions from members.

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business, members of the public and press to be excluded from the remainder of the meeting.

- a) **Appointment of a part-time Assistant Groundsperson (16 hours per week) - To approve the appointment as per the Staffing Committee’s recommendation. Application pack to be approved.**
- b) **Negotiation of a further lease on Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX – To consider/approve the provisional Heads of Terms.**

22. Date of next Full Council meeting – Thursday 21 September 2023 - 19:30.