



Unit 2 Saxton
Parklands
Railton Road
Guildford
Surrey
GU2 9JX

Tel: 01483 300094

Email: clerk@worplesdon-pc.gov.uk

Wednesday 15 February 2023

NOTICE OF MEETING

To: All members of the Staffing Committee

You are hereby summoned to attend the **Staffing Committee meeting** of Worplesdon Parish Council to be held at Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX **on Monday 27 February 2023 at 19:30** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White
PSLCC
Clerk to the
Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record, or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

Agenda

1. To receive apologies.
2. Declaration of disclosable pecuniary interests.

3. Declaration of non-pecuniary interests.

4. Clerk unable to utilise her holiday entitlement and TOIL (Time Off in Lieu)

The Clerk will have 16.5 days leave outstanding at the end of the financial/holiday year) and in addition to over three weeks' TOIL, which she will be unable to take. To consider buying back the Clerk's outstanding leave – or permitting the Clerk to utilise all her outstanding holiday entitlement during March 2023.

Pursuant to the Admission to Meetings Act 1960 Section 1(2)a in view of the confidential nature of the following business members of the public and press are to be excluded from the meeting.

5. Permanent appointment of a part-time Finance Officer - Following the completion of the Finance Officer's successful probationary period, and in recognition of the Council's increasing workload, to **recommend** the appointment of the Finance Officer on a permanent, part-time basis.