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NOTICE OF MEETING

Thursday 16 February 2023

To: All Members of the Council

You are hereby summoned to attend the Full Council meeting of Worplesdon Parish Council to be held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **Thursday 23 February 2023 at 7.30pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** - by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Borough Councillor's report (5 mins).
9. County Councillor's report (5 mins).
10. Planning Applications for consideration:

Planning Application No: 22/P/02178 - Land west of Blackwell Farm, Hogs Back, Guildford, GU3 1DG - The installation of a solar facility comprising ground mounted solar photovoltaic panels and associated infrastructure including inverters, transformers, a GRP switchgear enclosure, fencing, infrared cameras, motion detection system, underground cable connections, access works including new tracks, and landscape planting.

Planning Application No: 23/P/00053 - 38 Gumbrells Close, Fairlands, Guildford, GU3 3NG - Single storey rear extension and first floor side and rear extension, together with new pitched roof to existing single storey flat roof.

Planning Application No: 22/P/02122 - 3 Clayton Drive, Guildford, GU2 9TZ - Proposed single storey front and side extension and changes to fenestration following demolition of existing garage.

Planning Application No: 23/P/00056 - Crucolo, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR - Proposed single storey side and rear extension following demolition of existing garage.

Planning Application No: 23/T/00021 - Land to the north of, North Moors, Worplesdon, Guildford, GU3 - Works to trees as listed in tree schedule (Tree Preservation Order P1/201/266).

Planning Application No: 22/P/02059 - 8 Broad Street, Guildford, GU3 3AQ - Erection of two storey side extension, new front porch and replacement single storey rear extension.

Planning Application No: 22/P/02109 - Pitch Place House, Worplesdon Road, Worplesdon, Guildford, GU3 3LQ - Proposed new gates and side walls to front entrance.

Planning Application No: 22/P/01073 - Roughwood, 30A Liddington New Road, Guildford, GU3 3AH - Proposed front porch canopy, single storey rear extension, loft conversion to habitable accommodation with increase in roof height and insertion of rooflights, partial conversion of garage.

Planning Application No: 23/P/00048 - 6 Fairlands Avenue, Fairlands, Guildford, GU3 3LX - Erection of two storey side extension together with Velux roof lights and single storey rear extension with conversion of garage to habitable space following demolition of rear WC/Utility room.

Planning Application No: 23/P/00057 - 7 Treebys Avenue, Jacobs Well, Guildford, GU4 7NT - Proposed side/rear and roof extensions with associated alterations.

Planning Application No: 22/P/02166 - Grandview House, 94 Broad Street, Guildford, GU3 3BE - Conversion of outbuilding to self-contained two-bedroom dwelling following demolition of existing garage.

Planning Application No: 23/P/00064 - 34 Brooke Forest, Fairlands, Guildford, GU3 3JJ - Variation of condition 2 (drawing no's) re: 21/P/01097 dated 08/07/2023 to allow extension to be increased by 1m in width.

- 11. Interpretation boards to Harry's Meadow/Jacobs Well Recreation Ground** - To receive a progress report from Cllr J Snowball.
- 12. Creation of two trial wildflower areas in Harry's Meadow** - To receive a progress report from Cllr J Snowball.
- 13. Annual Review of the Council's policies and procedures and risk assessments** – To set a date for a March 2023 Extra-ordinary Meeting.
- 14. Christmas lights Perry Hill Green** - Cllr N Mitchell to give a précis of the meeting held 20 February 2023. To consider action.
- 15. Coronation - Charles III - Commemorations** – To receive a progress report. To consider issuing commemorative coins or mugs to all infant/primary school pupils attending Wood Street Infant School, Worplesdon Primary School, and Rydes Hill Prep in addition to the tree planting.
- 16. London Road Active Travel Scheme** – An action group the LRAAG (London Road Action Group) has been established in response to the lack of public consultation undertaken by Surrey County Council. Cllr M Price has been invited to represent Worplesdon Parish Council on the LRAAG Committee to ensure a regular dialogue with regards to the proposed infrastructure changes. To receive a progress report, if applicable, from Cllr M Price.
- 17. Parking around the edge of Wood Street Village Green** – How can this be discouraged? (Cllr T Wright).
- 18. Request for the Wood Street Village Horticultural Society to hold a plant sale on Wood Street Village Green on 13 May 2023** - To consider the request.
- 19. Request for improved cycle facilities at the Wood Street Village Community Car Park** – To consider the request.
- 20. Public consultation by the governing body of the Federation of Wood Street Infant School and Worplesdon Primary School** – Proposal to open a nursery at either Wood Street Infant School or Worplesdon Primary School. The online survey can be accessed via the following link.<https://docs.google.com/forms/d/e/1FAIpQLSe-yKjwONnzefMcGMresOtfBDK57JIX8X7Vv9UbbRsMB0-DeQ/viewform> – To consider the proposal.
- 21. Finance:**
 - a) Proposed list of payments to be tabled at the meeting for approval** - The payment list to be signed by the Chairman of the meeting, following approval.
 - b) Bank reconciliation for January 2023** - To approve the bank reconciliation for January 2023.
 - c) Monthly budget report for January 2023** - To approve the monthly budget report for January 2023.
 - d) Virements – To approve the following virements:**
 - Vire £1,000 from Contingency Fund to IT
 - Vire £900 from grass cutting to Revenue Costs Works Vehicle
 - Vire £100 from Contingency Fund to Path to Watercourse Harry's Meadow
 - Vire £100 from Contingency Fund to Maintenance of the Community Car Park
 - Vire £800 from Contingency Fund to Tree Succession Planting
 - e) VAT refund – 1.10.2022 – 31.12.2022** - S126 form submitted to HMRC 12.1.2023 – A refund of £5,199.98 is due.
 - f) Grant Aid request – Sime Gallery Book – Caricatures** – To consider the application.
 - g) Skipton – Signatories or new account** – To remove Tony Webber from the Skipton account/Consider upgrading to a new higher interest account - with four new signatories – subject to those signatories standing for re-election.

22. Land Management/H&S Report - To receive and approve the Land Management/H&S report.

23. Clerk's Report.

- a) Proposed extension to the Surrey Hills Area of Outstanding Natural Beauty – Natural England is currently considering whether to vary the boundary of the Surrey Hills AONB. The next step for the project is for a statutory consultation on the proposed extension to the Surrey Hills AONB as approved by the Natural England Board on 5 May 2021. The consultation will commence on 7 March and will continue for a 14-week period ending of 13 May 2023. Parish councillors have been invited to attend an informal consultation on Thursday 9 March - Witley, Godalming. Confirmation of attendees required by 2 March 2023.

24. Chairman's Report.

25. Items for inclusion on future agendas - To receive any suggestions from members.

26. Date of next Full Council meeting – 6 April 2023.