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## NOTICE OF MEETING

Friday 27 January 2023

To: All Members of the Planning/General Purposes and Finance Committee

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 2 February at 7.30pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

1. **To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
2. **Public participation session – 10 minutes** – *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
3. **Declaration of Disclosable Pecuniary Interests (DPIs) – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
4. **Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Planning Applications for consideration:

**Planning Application No: [23/T/00001](#) - 10 Cater Gardens, Guildford, GU3 3BY** - T1 - Horse Chestnut Tree - Crown reduce by approximately 3 metres leaving a finished height of 16 metres and a crown spread of 4 metres TPO 1993 no. 7.

**Planning Application No: [22/T/00324](#) - Whites Farmhouse, Aldershot Road, Worplesdon, Guildford, GU3 3HY** - Proposed works to Oak Tree by reducing the crown by 2 - 3 metres and by reducing the height to 6 metres (TPO 20 of 1990).

**Planning Application No: [22/P/02178](#) - Land west of Blackwell Farm, Hogs Back, Guildford, GU3 1DG** - The installation of a solar facility comprising ground mounted solar photovoltaic panels and associated infrastructure including inverters, transformers, a GRP switchgear enclosure, fencing, infrared cameras, motion detection system, underground cable connections, access works including new tracks, and landscape planting.

**Planning Application No: [22/P/01940](#) - Land adjacent to Stephenson Road, Surrey Research Park, Guildford, GU2** - Temporary erection of a tower with satellite dish, control room, compound with security fencing and ancillary works.

**Planning Application No: [22/P/02009](#) - The Haven, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR** - Erection of two storey rear extension.

**Planning Application No: [22/P/02104](#) - St Clere, Broomfield Close, Guildford, GU3 3AW** - Conversion of roofspace to habitable accommodation including raising of the roof height and a rear dormer window. Changes to fenestration.

**Planning Application No: [22/P/02028](#) - The Folly, Backside Common, Wood Street Village, Guildford, GU3 3EB** - Application to remove condition no 10 (Permitted Development rights) of application 21/P/01585, approved on 06/06/2022.

**Planning Application No: [22/P/01756](#) - Norton Farm, Rickford, Worplesdon, Guildford, GU3 3PJ** - Listed Building Consent to carry out pointing/repair/replacement to some roof tiles, re-pointing three chimneys, repair front porch, add missing gutter and hedgehog brushes, remove vegetation and moss from gutters and roof, replace rotting timber, replace cement mortar with lime mortar, treat outside wood for wood worm and add one cowl to chimney.

9. **Land Management Report** - To receive and approve the Land Management report.
10. **Professional dog walking - use of Harry's Meadow** – To consider introducing a limit on the number of dogs that can only be walked **on lead** in Harry's Meadow following the recent death of a young lady in Surrey.
11. **Installation of a Parish Council owned salt bin – junction of Coombe Lane and Worplesdon Road** – To consider installing a green salt bin on the Green to improve road safety during cold snaps at this location. Total cost £255 & VAT - Head Groundsman to install.

12. **Parish Councillor Surgeries** - To consider holding monthly surgeries at the Parish Council offices in a bid to further raise the profile of the Parish Council.
13. **Parish Council chain saw and pole saw** - To consider gifting the Parish Council's chain saw and pole saw to Cllr P Cragg (for personal use only) as there is no longer anyone within the Parish Council that is qualified to use this equipment and nobody that is willing to undertake the requisite training at this time.
14. **Application from the WSWA to hold a Coronation Event on Sunday 7 May 2023 on Wood Street Village Green to commemorate the Coronation of King Charles III** - To consider the request.
15. **Fun Fair Wood Street Village Green – An enquiry has been received for permission to hold a Children's Fun Fair on Wood Street Village Green** - To consider the request.
16. **Distribution of the Parish Newsletter** – To decide action.
17. **Application from Challengers to hold the Jazz Festival on Wood Street Village Green Sunday 16 July 2023** - To consider the request.
18. **WSVA request for permission to use the village car park as over-flow car parking on Sunday 16 July 2023 for the Jazz Festival** - To consider the request.
19. **Working parties** - To consider re-establishing the Parish Council working parties to carry out practical works, where required, at various sites across the parish.
20. **Surrey Half Marathon – 12 March 2023** - To consider what impact, if any, needs to be considered and what assistance, if any, the Parish Council can provide.
21. **Request for a further 'Worplesdon' tree to be planted at Pitch Place Green** - To consider the request.
22. **Sime Gallery – Request received for permission to display a small cortex sign on the play area fencing (Worplesdon) when the Sime café is serving tea and homemade cake on Wednesdays and Sundays 2-4pm** - To consider the request.
23. **Maypole Dancing – Request to use the village green for practice and formal events (risk assessment included)** – To consider the request.
24. **Proposed Base Station Upgrade at Cell Site Ref: 12926921 Rydes Hill at pavement and grassed verge opposite garage/parking site 167-177 Park Barn Drive, Guildford, Surrey, GU2 8EX** – All comments to be submitted to Galliford Try Telecoms by Friday 3 February 2023.
25. **Finance:**
  - a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by the Chairman of the meeting.
  - b) **Quotation for replacement bench and concrete base – junction of Gravetts Lane and Aldershot Road**  
Cost of bench £408.04 & VAT and £250 & VAT for concrete base.

**For information only:**

- 27. White House Pond – weed clearance** - Due to an unforeseen delay in being able to obtain quotations, this work will need to be delayed until November 2023.
- 28. Footpath at North Moors Public Path Diversion Order 2022** - Guildford Borough Council and Worplesdon Parish Council have previously agreed to dedicate a new right of way across Harry's Meadow and the North Moors Allotment site. The section through Guildford Borough Council's land to be diverted around the newly created allotments. [Notice has now been given that an application has been submitted to the Secretary of State for DEFRA to determine the order.](#)
- 30. Date of next Planning/General Purposes and Finance Committee meeting – 16 March 2023.**