



**Minutes of the Full Council meeting held in the
Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX
at 7.30pm on Thursday 3 November 2022**

353-2022 - Present

Councillors:

Cllr G Adam, Cllr B Ahier, Cllr P Cragg, Cllr D Bird, Cllr M Fance, Cllr J Messinger, Cllr N Mitchell (Chairman), Cllr B Nagle, Cllr M Price, Cllr C Riley, and Cllr T Wright.

Officers of the Council:

Mrs G White – Clerk to the Council
Mrs V Fear – Assistant Clerk

Members of the public:

Borough Cllr B McShee, County Cllr K Witham, David Neame (Neame Sutton), Geoff France (Bewley Homes), Emily Corfield (Bewley Homes), Mr J Snowball (co-opted onto the Council during the meeting) and 11 members of the public were present.

354-2022 - Apologies and reason for absence

None received.

355-2022 - Public participation session

It was agreed by the Council that the public participation session be extended to twenty minutes followed by a short (no longer than ten-minute councillor Q&A session) and that the public participation session be moved down on the agenda.

356-2022 - Declaration of Disclosable Pecuniary Interests (DPIs) by councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

No declarations were made.

357-2022 - Amendments to the Register of Interests

No declarations were made.

358-2022 - To receive and consider written requests for new DPI dispensations if any

No requests were received.

359-2022 - Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct

No declarations were made.

360-2022 - Declaration of gifts or hospitality over £50

No declarations were made.

361-2022 - Presentation by Bewley Homes re Hester's Yard – Planning application no: [22/P/01371](#) - 116 Oak Hill, Wood Street Village, Guildford, GU3 3ES – minute number 369-2022 refers

David Neame of Neame Sutton gave a short presentation to the meeting about the proposed redevelopment of Hesters Yard by Bewley Homes.

362-2022 - 10-minute public participation session

The Chairman of the Wood Street Village Association and four members of the public each separately addressed the Parish Council stating their concerns about the impact the proposed development would have on the existing businesses and the community in general.

Those who addressed the Council requested a re-evaluation of the scheme to facilitate a mixed-use development, which could accommodate the existing businesses. They stated the existing businesses not only continue to provide a variety of essential services to the community, they also provide over 50+ jobs for local people, and the business units are affordable to the local businesses due to the low rent.

363-2022 - Short question and answer session – Members of the Council

A short session then took place which enabled Members to raise various points of concern regarding the proposed redevelopment.

364-2022 - Planning Applications for consideration

The following planning application were considered by the Members:

Planning Application No: [22/P/01371](#) - 116 Oak Hill, Wood Street Village, Guildford, GU3 3ES - The erection of 50 residential dwellings, and parish office and hall, including vehicular and pedestrian access, landscaping, car parking, play area, and community open space with youth and adult play, on land at Hester's Yard, Wood Street Village.

RESOLVED: A number of factual errors had been noted in the numerous consultant's reports.

Some of these errors were pointed out during the meeting, however, Bewley Homes advised that a series of revised documents have been issued to Guildford Borough Council at the planning authority's request. Given the significant amount of reading associated with this planning application, it was agreed that in order to give sufficient time to review the revised technical reports, a separate public meeting would be called. It was understood that Guildford Borough Council will accept responses to this planning application until 21 December 2022.

[At 20:20 nine members of the public left the meeting.](#)

Planning Application No: 22/P/01563 - 11 Thatchers Lane, Worplesdon, Guildford, GU3 3RT - A double storey rear extension following removal of conservatory.

This application had been considered by the Parish Council at the previous Planning/General Purposes and Finance Committee meeting. No further comment.

Planning Application No: 22/P/01588 - Crucolo, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR - Proposed single storey side and rear extension and loft conversion with hip to gable and rear dormer and changes to fenestration following demolition of existing garage, car port and conservatory.

RESOLVED: that the Parish Council strongly objects to the proposed extension on the grounds that the excessive scale, form, and bulk of the proposed roof extension is out of keeping with the existing street scene, which comprises a row of bungalows.

Planning Application No: 22/P/01653 - Land at Cavendish Place, Guildford, GU2 8NJ - Outline application for the development of 10 Flats with all matters reserved.

RESOLVED: that the Parish Council strongly objects to the proposed development on the following grounds:

1. The planning application contains a number of technical errors.
2. The application states that the site is not located in an area at risk of flooding – this is incorrect according to the Environment Agencies flood risk map.
3. The application states there is no watercourse within 20 metres of the proposed development – this is incorrect.
4. The application states that the proposal will not increase the risk of flood elsewhere – this is incorrect. Properties upstream of this development have flooded internally and Applegarth Ave is recognised by Guildford Borough Council as a known flooding hotspot.
5. The planning application states that the site cannot be seen from a public road, public footpath, bridleway, or other public land – this is incorrect – the site can be clearly seen from Broad Street Common (SNCI).
6. The access point into the proposed development is small, and off an existing car park. The access would have to be widened significantly to accommodate large delivery lorries, which will result in the loss of existing parking spaces.
7. There are a significant number of trees on the site, which help to address the flood risk at this location. These would all have to be felled to accommodate the proposed flats, further exacerbating the flood risk at this location.
8. The height of the building is excessive relative to the adjacent dwellings.
9. The proposed parking arrangements appear to be inadequate for the proposed number of flats. Five of the spaces would be undercroft parking, however, there does not seem to be sufficient room behind these spaces for safe manoeuvring.
10. There is no formal cycle storage facility which would be required to house electric bicycles and the necessary EV charging points.

365-2022 - Co-option of new councillor for the ward of Jacobs Well

Mr Jonathan Snowball's application form and CV had been circulated to the Members in advance of the meeting. Mr Snowball gave a brief presentation to the meeting, following which a short question and answer session took place.

At 20:43 all members of the public left the room, with the Assistant Clerk whilst the Council considered Mr Snowball's application.

At 20:47 all members of the public returned to the room, together with the Assistant Clerk at which point Mr Snowball was advised he had been co-opted onto the Council.

Mr Snowball was handed his Welcome Pack, signed his Declaration of Acceptance of Office, and joined the meeting.

Induction training to be delivered at the earliest opportunity.

The Clerk to inform Guildford Borough Council of Mr Snowball's co-option.

366-2022 - Borough Councillor's report

Cllr B McShee had provided the following report, which had been circulated to all Members in advance of the meeting.

1. Christmas in Guildford

Working with our partners and local organisations, our Christmas campaign follows a similar model to our 'Celebrate Guildford' campaign earlier in the year. The aim of the campaign is to promote 'Christmas in Guildford' to our residents and visitors. The theme is 'Guildford in Wonderland' and is shared with Experience Guildford.

The joint work in the town centre includes Experience Guildford organising and paying for events and activities on Thursday evenings, Saturday and Sunday daytime starting on the 17th of November.

We are delivering a festive family fun day event on Sunday 20th of November between 11 am to 4 pm at Priory Street, Phoenix Court, High Street, Swan Lane, and Tunsgate. Get ready for a free festive family fun day with lots of activities, performances, and magical moments to enjoy across Guildford Town Centre, all for free or low-cost. Free street performances from local artists, bands and groups will bring Tunsgate Arch and the Surrey Scholar statue to life throughout the day. You can sing along with the Rock Choir, laugh with the cast of the Electric theatre's Flint Street Nativity, or hear your favourite carols played out by the Almac Bisley Brass Band, to name but a few. Nearby in Tunsgate you can also experience the thrill of Artic exploration. Put on a helmet and head torch to explore the Ice Caves 90 feet of tunnels. Free and suitable for all ages from five years upwards.

At the Guildhall, the Guildford Shakespeare company are running free workshops for children aged between seven and 12, based on the classic tale of the Snow Queen. Places on the workshops are limited so advanced booking is highly recommended. The bookings website link will go live on Monday, 7th of November at 11 o'clock.

Whilst enjoying the entertainment, don't forget to make a start on the Christmas shopping in our wonderful and varied range of town centre shops. There will also be a superb array of food, drink, and gifts on sale at the festive and vegan markets in the High Street.

This event is part of Guildford's Christmas Wonderland programme, so check out all the events on visit Surrey's and Experience Guildford websites.

The Chairman thanked Cllr McShee for his report.

367-2022 - County Councillor's report

Cllr K Witham's report had been circulated to all Members in advance of the meeting.

Cllr Witham's report included:

- Pioneering a new approach to buses on some essential but underused bus routes (route 17 Wood Street Village and route 538 through Jacobs Well to Sainsburys Burpham) – residents are being consulted about the possible conversion to an On Demand service. Concessionary bus passes continue to be accepted even if the

service changes to an on-demand facility. <https://www.surreysays.co.uk/environment-and-infrastructure/future-bus-network-consultation/>

- A possible “County Deal”
- New Surrey Housing Strategy
- The Surrey Skills Plan
- “Healthy Streets” planning guidance
- Health and Well-being in Surrey
- A new Directory of Support for residents
- Survey of Care Services in Surrey
- Guildford Borough Council update
- Update on “Your Fund Surrey” local groups and organisations
- The national scene
- Contact details for Surrey County Council and Guildford Borough Council.

At 21:09 Cllr B McShee and Cllr K Witham left the meeting.

368-2022 - Minutes of the previous meetings

It was proposed by Cllr P Cragg, seconded by Cllr D Bird, and **RESOLVED** that the minutes of the Full Council meeting held 29 September 2022 be approved and signed by the Chairman as a true record.

It was proposed by Cllr G Adam, seconded by Cllr M Fance, and **RESOLVED** that the minutes of the Planning/General Purposes and Finance Committee meeting held 13 October 2022 be approved and signed by the Chairman as a true record.

It was proposed by Cllr C Riley, seconded by Cllr M Fance, and **RESOLVED** that the minutes of the Staffing Committee meeting held 20 October 2022 be approved and signed by the Chairman as a true record.

It was proposed by Cllr B Ahier, seconded by Cllr P Cragg, and **RESOLVED** that the minutes of the Extra-ordinary meeting held 25 October 2022 be approved and signed by the Chairman as a true record.

369-2022 - Speed Data Report – Clay Lane

A copy of the latest Speed Data Survey Report for Clay Lane had been circulated to all Members in advance of the meeting. The report indicated that the 85th percentile/cross section speed was 34mph.

The Speed Data Recorder does not record vehicle registration number plates but does count the number and the category of vehicles using the road.

Survey results provide useful evidence when requesting speed traffic control measures.

The latest survey results indicate that the hard work of the Community Speedwatch Team and the road tables are having a positive effect in reducing the speed of traffic at this particular location.

370-2022 - Ecological Report – Harry’s Meadow, Jacobs Well

The Ecological Report had been received and circulated to all Members via email in advance of the meeting.

The survey covered flora and fauna and gave recommendations as to how to improve biodiversity at the site. These recommendations will be implemented as soon as finances and time permit.

The purpose of the ecological survey was to not only inform the Parish Council as to how to improve the site, it was also to facilitate the provision of an interpretation board to educate residents about the biodiversity at the site and

of the Council's intention to enhance the meadow area; in recognition that Climate Change is having a significant impact, particularly on the insect population.

It was agreed that Cllr M Price and Cllr J Snowball would work together to produce the information and artwork for the interpretation board/s.

371-2022 - Results of the public consultation – Jacobs Well Recreation Ground

Approximately 420 surveys were hand delivered by councillors, one survey to every household in Jacobs Well.

30 responses were received, and seventeen members of the public attended the drop-in session held in the village hall on Friday 30 September.

The results of the survey were presented to the meeting. A Facebook straw poll had also been created on the Jacobs Well Local Knowledge and Banter Facebook page; however, the questions were not the same and it was not clear whether the residents who responded all live in the village. Additionally, one respondent to the Facebook poll had given two different responses to the same questions. The Council therefore discounted the online poll results. Cllr M Price thanked the officers for the considerable time and effort that was expended on the consultation – including working an additional evening.

Based purely on the responses to the survey a number of resolutions were agreed:

Question 1: Would you support the provision of four permanent parking spaces in the Recreation Ground?
(What3Words location ///complains.kings.film)

Responses: Yes: 17, No: 12, Not sure: 1

It was proposed by Cllr M Price, seconded by Cllr G Adam, and **RESOLVED** that the Parish Council would now proceed with a S38 application (Commons Act 2006) for the construction of four parking spaces to the east of the track (close to the entrance to the Recreation Ground).

Result of the Council vote: In favour 11 – Cllr P Cragg abstained. Motion carried.

Question 2: Would you support relocation of the goal posts so that they face each other, bearing in mind past experience?

Responses: Yes: 12, No: 16, Indifferent: 2

It was proposed by Cllr D Bird, seconded by Cllr G Adam, and unanimously **RESOLVED** that the goal posts would remain at a 90° angle.

Question 3: Would you support the removal of the duck feeding sign?

Yes: 16, No: 13, Indifferent: 1

It was proposed by Cllr B Nagle, seconded by Cllr D Bird, and **RESOLVED** that the duck sign and post be removed.

Result of the vote: In favour: 10 - Abstentions: 2 (Cllr M Price and Cllr M Fance) – motion carried.

Cllr M Price advised that he would communicate the consultation results, and the decision of the Council to the JWRA at their next meeting.

The Consultation had highlighted a potential issue, which is whether or not each of the property owners has been awarded a Deed of Easement/landowner consent to specifically allow the owners to drive over the common land owned by the Parish Council to access their respective properties.

Following discussion, it was proposed by Cllr J Messinger, seconded by Cllr M Fance, and unanimously **RESOLVED** that the Parish Council take legal advice regarding this matter.

Power to spend: LGA 1972 s111

372-2022 - Finance

a) Draft budget for 2023/2024

The Chairman advised that the National Association of Local Councils had announced the new salary awards for the financial year 2022/2023 which are to be backdated to 1 April 2022. An allowance had been made for this in the 2022/2023 budget.

An increase of £1 per hour had been awarded across the board.

Taking this into account, it would be necessary to increase the 2023/2024 budget – at this point in time, this would increase the budget to £292,613, representing an increase of 5.68% - a rise of £4.49 per year. However, until the Autumn Statement has been announced by the Government, it is not known whether there will be any further changes to National Insurance (NI) rates.

The draft budget is to be further reviewed by the Planning/General Purposes and Finance Committee at their next meeting which is to be held on 24 November 2022.

The rate of inflation as at October 2022 was 11.1%.

b) Payment list for approval

The payment list was presented to the meeting. It was proposed by Cllr P Cragg, seconded by Cllr D Bird, and unanimously **RESOLVED** that payments to the value of £29,674.89 be approved. The payment list was duly signed by the Chairman, Cllr N Mitchell, during the meeting.

Table 1: Proposed list of payments 3.11.2022

Code	Date	Description	Supplier	Net	VAT	Total
Community Car Park	02/10/2022	Business rates - Community Car Park	Guildford Borough Council	101.48	0.00	101.48
Parish Office	02/10/2022	Business rates - Parish Office	Guildford Borough Council	847.52	0.00	847.52
Revenue Costs Works Vehicle	01/10/2022	Service plan - 24th instalment of 36	PlanMyService LLP	27.55	0.00	27.55
Land Management	13/10/2022	Materials	B&Q	23.34	4.66	28.00
Revenue Costs Works Vehicle	04/10/2022	Fuel for works van	Waitrose & Shell	47.14	9.43	56.57
Parish Office	11/10/2022	Gas - Unit 2 Saxton - 28.8.22 - 23.9.2022	British Gas	18.56	0.92	19.48
IT budget	11/10/2022	Yealink UVC40 Video Soundbar	The Elucidation Network	785.00	157.00	942.00
Land Management	13/10/2022	Materials	B&Q	3.73	0.74	4.47
Land Management	17/10/2022	Materials	B&Q	2.57	0.51	3.08
IT budget	17/10/2022	Subscription	Adobe	12.64	2.53	15.17
IT budget	17/10/2022	External back-up - October 2022	RISC IT	34.00	6.80	40.80
IT budget	18/10/2022	SIM card bill	BT PLC	9.00	1.80	10.80
Christmas trees/lights WS, Perry Hill	18/10/2022	Electrical supply Perry Hill Green - 2.9 - 1.10.2022	British Gas	13.98	0.69	14.67
Accrual towards tree succession planting	20/10/2022	Full tree guard for Pitch Place Green	Designer Metal (Suffolk) Ltd	280.00	56.00	336.00

Code	Date	Description	Supplier	Net	VAT	Total
URC bench - Perry Hill Green	20/10/2022	Install 2 x tree guards Perry Hill Green	Dryad Tree Services Ltd	100.00	20.00	120.00
Tree Surgery	20/10/2022	Remove fallen tree from rear of 46 Grangefields Road, JW	Dryad Tree Services Ltd	720.00	144.00	864.00
Christmas trees/lights WS, Perry Hill	20/10/2022	Christmas tree/lights year 3 of 4	JDS Decorations Ltd	8,000.00	1,600.00	9,600.00
Professional Advice	24/10/2022	Ecology surveys and report for Harry's Meadow	Mr D Winchester	825.00	0.00	825.00
Land Management	25/10/2022	Materials	B&Q	9.92	1.98	11.90
Establishment Charges	27/10/2022	Postage	Post Office Ltd	2.05	0.00	2.05
Staff costs	27/10/2022	Pension Conts Ee's & Er's/PAYE/NIC/Salaries/mileage	Staff costs	13996.39	0.00	13996.39
PC Grant Aid to Wards	31/10/2022	Grant - Sime Gallery Exhibition and display units	Worplesdon Memorial Trustees	500.00	0.00	500.00
Establishment Charges	29/10/2022	Office Supplies	Sainsburys	23.05	0.00	23.05
Revenue Costs Works Vehicle	01/11/2022	Service plan - 25th instalment of 36	PlanMyService LLP	27.55	0.00	27.55
Land Management	01/11/2022	Materials	B&Q	6.30	1.26	7.56
Community Car Park	02/11/2022	Business rates - Community Car Park	Guildford Borough Council	101.48	0.00	101.48
Parish Office	02/11/2022	Business rates - Parish Office	Guildford Borough Council	847.52	0.00	847.52
IT budget	01/11/2022	SIM card bill	BT PLC	9.00	1.80	10.80
Revenue Costs Works Vehicle	02/11/2022	Vehicle tax - WR69 VAM	DVLA	290.00	0.00	290.00
Total				27,664.77	2,010.12	29,674.89

c) Bank reconciliations for September 2022

The Responsible Financial Officer (RFO) had prepared the bank reconciliation for September 2022 in accordance with the Accounts and Audit Regulations, copies of which had been issued to all Members via email in advance of the meeting. It was proposed by Cllr M Fance, seconded by Cllr T Wright, and **RESOLVED** that the bank reconciliation be approved and signed by the Chairman, Cllr N Mitchell, during the meeting.

Appendix 1 – September 2022 bank reconciliation

d) Monthly budget reports for September 2022

The Responsible Financial Officer (RFO) had prepared the budget report for September 2022 in accordance with the Accounts and Audit Regulations, copies of which had been issued to all Members via email in advance of the meeting. It was proposed by Cllr G Adam, seconded by Cllr T Wright, and **RESOLVED** that the budget report be approved and signed by the Chairman, Cllr N Mitchell.

Appendix 2 – September 2022 monthly budget report

e) Quarterly financial inspections undertaken by Cllr G Adam on 19 August 2022 and 28th October 2022

Cllr Adam advised that he had carried out the two inspections and no matters of concern were noted.

f) VAT refund – 2nd quarter 1.7.2022 – 30.9.2022

A claim for a VAT refund of £5,838.98 was submitted to HMRC on 10.10.2022.

373-2022 - Clerk's Report

a) Meeting held with the Surrey County Council Highway Engineers – 5 October 2022 – All relevant matters discussed have been raised with Cllr K Witham.

- b) Worplesdon Flood Forum – Friday 25 November 2022 10am – 12 noon** - To be held at the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX - This will be a hybrid meeting using Microsoft Teams. Anyone wishing to attend the event virtually should contact the Clerk to the Council for the joining instructions.

374-2022 - Chairman's Report

The Chairman had provided the following written report, which had been circulated to all Members via email in advance of the meeting:

Period 29 September to 2 November 2022

29 September - Carried out Community Speedwatch (CSW) at 90 Frog Grove Lane with assistance from Cllr Mike Price. In the evening chaired the Full Council meeting.

30 September - Attended the SALC Annual General Meeting and Mini Conference at Shalford Village Hall with Cllrs Paul Cragg, Brigitte Ahier, Jan Messinger, the Clerk to the Council Gaynor White, and the Assistant Clerk Victoria Fear.

The AGM was led by Michael More-Molyneux, HM Lord-Lieutenant of Surrey and SALC President. All motions were passed unanimously. One Parish Councillor from Bletchingley put forward a point of order that the board was too male centric, and more females were needed on the board. The response from the Chair, Cllr Stephen Cosser, was that people need to put themselves forward for election. The Bletchingley councillor had previously indicated that they would put themselves forward for election but had not stood.

There were presentations by Surrey County Council (SCC) Katie Stewart Director for Environment Transformation and Infrastructure and Caroline McKenzie Director of Environment. Alastair Bayliss from 20's Plenty for Surrey and finally David Nolan, Area Commander (Operations) Surrey Fire and Rescue (SFR).

SCC concentrated on the work that they are engaged upon to obtain a County Deal for Surrey. A County Deal would devolve powers through all levels of government without any additional taxation. It is difficult to see how this would be a benefit to Worplesdon Parish Council (WPC). The example being given that local councils are best placed for pothole repairs.

Gaynor White put forward a question with respect to the roads and flooding in Worplesdon, the response was, "I don't know the specifics of your area", which hardly provided confidence.

There were points raised in the Environment presentation about EV charging points, planting of trees and hedgerow and other habitats. There will be a new website named "Greener Matters".

Those present felt a request for a "Can Do" attitude in SCC would be a step forward.

It was accepted that SCC's website is not user friendly but there were no suggestions on how to improve it.

SCC support funding for the new 'Warm Hubs' initiative.

We were promised the slides from the presentation for reference, but to my knowledge they have not been distributed.

The presentation on 20's Plenty raised the proposal to reduce the speed limit to 20mph and there are 25 campaigns in Surrey. There are some obvious issues where the speed through a number of villages is 60mph and needs to be reduced.

A cultural shift is required in SCC Highways to achieve the objective of the campaign group '20's Plenty'.

David Nolan from the Surrey Fire and Rescue Service (SF&RS) advised that in 2022 there had been excessive wildfires across Surrey, and the fire on Pirbright Common was the largest fire that SF&RS had to deal with since WW2.

He also advised that SF&RS:

- provide advice to all community groups about fires on commons and Spencer is the team's Wildfire Specialist.
- work on flood prevention and rescue in water
- will be purchasing seven new vehicles in the next few years, each currently costing £350,000

- have been involved in the process of designing out issues at the new Woking skyscrapers using knowledge gained from Grenfell Tower.

Unfortunately, time overtook the presentation, but the final point was that SF&RS will engage with Primary Schools to inform pupils of the work they do.

In the evening, attended the Public Presentation at Jacobs Well Village Hall about the parking, goal posts and duck sign at Jacobs Well Recreation Ground. Also at the meeting were Cllr Paul Cragg, Cllr Brigitte Ahier, Cllr Mike Price, the Clerk Gaynor White and the Assistant Clerk Victoria Fear. The event was not well attended by residents from Jacobs Well, which was most disappointing bearing in mind the extent of leafleting around the village.

6 October - Virtually attended a demonstration of the proposed AV system for the Council Chamber, which appears to give all the features that WPC need for meetings. Instructed that the Clerk should place an order for the unit - as agreed by Council at the previous Full Council meeting.

7 October - CSW deployment at Worplesdon Memorial Hall with assistance from Bill and Gill Ibbs.

13 October - CSW deployment at Aldershot Road with the assistance of Cllr Brigitte Ahier, Cllr Mike Price, Cllr Martin Fance, and Rupert Baker.

In the evening attended the General Purposes meeting.

14 October - Attended the Worplesdon Memorial Hall Centenary celebrations with Cllr Brigitte Ahier, the Clerk, and Assistant Clerk.

WPC were thanked for the grants that it has provided over the years to the Memorial Hall

A new clock to commemorate the centenary was unveiled by Michael More-Molyneux, HM Lord-Lieutenant of Surrey.

17 October - Carried out the Clerk's annual appraisal before the Staffing Committee meeting later in the week. It has been a difficult year, due to a number of issues, not limited to but including the Platinum Jubilee celebrations, presenting books to the schools in the parish, and the death of the monarch in September. WPC have taken on providing a local collection point for green and silver food waste caddies, and this has not been limited to residents of Worplesdon.

Finally, one particular event that needs to be brought to the Council's attention. A resident in a flat in Guildford had his flat flooded by a vacant flat above the property. Guildford Borough Council had not responded to telephone calls to rectify the problem. The Clerk was able to get in touch with GBC and get the necessary works in the flats carried out. This demonstrates how important it is to have a person on the end of a telephone to act on concerns of residents, not simply a website for reporting defects.

19 October - CSW deployment at 120 Broad Street with assistance from Cllr Brigitte Ahier, Bill and Gill Ibbs, and Rupert Baker.

There was a national campaign in operation during the week and we were fortunate to have assistance on that deployment from the County Casualty Reduction Officer. He was able to catch 2 speeding drivers and 2 non seat belt wearing drivers during the deployment. Because of his action there were on-the-spot tickets issued.

After the deployment, carried out an in-depth review of the 2023/2024 budget with the Clerk – in readiness for the Extraordinary Meeting.

20 October - Attended the Staffing Committee meeting as an observer.

25 October - CSW deployment at Douglas Close with assistance from Cllr Martin Fance. Highlights of the deployment were to be offered a cup of coffee from a resident, and a McClaren sports car passing the deployment on no less than four occasions.

In the evening, Chaired the Extraordinary Meeting during which the draft budget was presented for the first time.

28 October - Leaflet drop to Halifax Close and 9 to 23 Keens Lane to try and generate interest in the parish council for new residents who might not know about WPC, and to try to catch a new Parish Councillor or two.

31 October - CSW deployment at Clay Lane with assistance from Cllr Mike Price, and Bill and Gill Ibbs.

After the deployment, with assistance from the Clerk, Assistant Clerk, and her children, set up and tested the AV system in the Council Chamber. Due to the shape of the room, there is not a perfect location for the AV bar to be set up and for all attendees to see the presentation. It was apparent that we will have to define a designated spot for external presenters to stand at, and the camera also has a two second delay in locating a speaker.

375-2022 - Items for inclusion on future agendas

Cllr T Wright requested that parking on Wood Street Village Green be added back onto the next agenda – Standing Order no's 7(a) and (b) apply.

376-2022 - Date of next Full Council meeting – Thursday 15 December 2022 - 19:30.

Meeting closed 22:00

Signed:

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Chairman, Worplesdon Parish Council

Date: 15 December 2022