



Unit 2 Saxton  
Parklands  
Railton Road  
Guildford  
Surrey  
GU2 9JX

Tel: 01483 300094

Email: [clerk@worplesdon-pc.gov.uk](mailto:clerk@worplesdon-pc.gov.uk)

## NOTICE OF MEETING

17 November 2022

To: All Members of the Planning/General Purposes and Finance Committee

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 24 November 2022 at 7.30pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 3. Declaration of Disclosable Pecuniary Interests (DPIs) – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Planning Applications for consideration:

**Planning Application No: [22/P/01666](#) - 6 Wildfield Close, Wood Street Village, Guildford, GU3 3EQ - Proposed single storey front extension.**

**Planning Application No: [22/P/01677](#) - 20 Envis Way, Fairlands, Guildford, GU3 3NH - Proposed single storey side, rear and front extensions and changes to fenestration following demolition of existing garage and rear extension.**

**Planning Application No: [22/P/01696](#) - Deepdene, Rickford, Worplesdon, Guildford, GU3 3PQ - Erection of a single storey side and rear extension following demolition of existing conservatory.**

**Planning Application No: [22/P/01685](#) - The Retreat, 38 Wood Street Green, Wood Street Village, Guildford, GU3 3EU - Extension to Outbuilding 'B' following removal of Outbuilding 'A'.**

**Planning Application No: [22/P/01721](#) - The Bungalow, Russell Place Farm, Frog Grove Lane, Guildford, GU3 3EZ - Installation of dormers to front and rear elevation and two roof lights to side elevation.**

**Planning Application No: [22/P/01726](#) - 57 Queenhythe Road, Jacobs Well, Guildford, GU4 7NU - Erection of front porch and rear dormer.**

**Planning Application No: [22/P/01601](#) - 36 Gumbrells Close, Fairlands, Guildford, GU3 3NG - Part two storey /part single storey rear extension following demolition of rear conservatory.**

**Planning Application No: [22/P/01737](#) - 10 Tynley Grove, Jacobs Well, Guildford, GU4 7PE - Conversion of loft space to habitable accommodation following roof conversion to include removal of chimney, side dormer and erection of gable end at rear and installation of roof lights.**

**Planning Application No: [22/P/01760](#) - 33 Fairlands Road, Fairlands, Guildford, GU3 3JA - Erection of single storey side and rear extension and 2 storey side and rear extension including roof alterations following removal of detached garage.**

**Planning Application No: [22/P/01519](#) - Orchard View, White Hart Lane, Wood Street Village, Guildford, GU3 2EZ - Proposed first floor side extension.**

**Planning Application No: [22/P/01757](#) - Gravetts Lane Stables, Tangley Lane, Worplesdon, Guildford, GU3 3JY - Demolition and replacement of Gravetts Lane Stables with ten residential units with associated parking and amenity space.**

#### **FOR INFORMATION ONLY**

**Planning Application No: [22/W/00083](#) - Hertford Park, Burdeshott Road, Worplesdon, Guildford, GU3 3RN - Prior notification under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) to determine if prior approval is required for a proposed change of use of agricultural building to a dwellinghouse (Use Class C3) together with building operations reasonably necessary to convert the building to a dwellinghouse.**

**Planning Application No: [22/W/00084](#) - Hertford Park, Burdenshott Road, Worplesdon, Guildford, GU3 3RN** - Prior notification under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) to determine if prior approval is required for a proposed change of use of agricultural building to four dwellinghouses (Use Class C3) together with building operations reasonably necessary to convert the building to four dwellinghouses.

9. **Land Management Report** - To receive and approve the Land Management report.
10. **Application to hold Christmas Carols on Wood Street Village Green plus a request to borrow the beacon used to celebrate the Queen’s Platinum Jubilee** – to consider/approve the requests.
11. **Compliance with Health and Safety Law** - To consider the work of the Parish Council and to ensure that the Parish Council is fulfilling its duties with regard to Health and Safety legislation:

Risk	Requirements
Playground equipment	Weekly, quarterly and annual inspections undertaken
Trees	Monthly and annual tree inspections carried out and associated works undertaken as and when required
Chainsaw use	All users to undertake appropriate training before use in public places
Works vehicle	Annual insurance policy in place and service plan held
Community Car Park/public open spaces/assets of the Council	Weekly and monthly inspections – repairs carried out as and when required
Work parties/office staff	First aid training/refresher chainsaw first aid training required (to be undertaken 2021 once Covid restrictions are lifted)

12. **Finance:**
  - a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by the Chairman of the meeting.
  - b) **Draft budget for 2023/2024**  
To further consider the draft budget taking into account the Autumn Statement (impact on NI costs) and whether or not to include a budget for levelling the dip in Wood Street Village Green near the village sign.
13. **Date of next Planning/General Purposes and Finance Committee meeting – 2 February 2023.**