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## NOTICE OF MEETING

Thursday 20 October 2022

To: All Members of the Council

You are hereby summoned to attend the Full Council meeting of Worplesdon Parish Council to be held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **Thursday 3 November 2022 at 7.30pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** - by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Declaration of Non-pecuniary interests.**

**7. Declaration of gifts or hospitality over £50.**

**8. Planning Applications for consideration:**

**Planning Application No: 22/P/01371** - 116 Oak Hill, Wood Street Village, Guildford, GU3 3ES - The erection of 50 residential dwellings, and parish office and hall, including vehicular and pedestrian access, landscaping, car parking, play area, and community open space with youth and adult play, on land at Hester's Yard, Wood Street Village.

**Planning Application No: 22/P/01563** - 11 Thatchers Lane, Worplesdon, Guildford, GU3 3RT - A double storey rear extension following removal of conservatory.

**Planning Application No: 22/P/01588** - Crucolo, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR - Proposed single storey side and rear extension and loft conversion with hip to gable and rear dormer and changes to fenestration following demolition of existing garage, car port and conservatory.

**Planning Application No: 22/P/01653** - Land at Cavendish Place, Guildford, GU2 8NJ - Outline application for the development of 10 Flats with all matters reserved.

**9. Co-option of new councillor for the ward of Jacobs Well** - To consider the application received from Mr J Snowball.

**10. Borough Councillor's report (5 mins).**

**11. County Councillor's report (5 mins).**

**12. Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting – 29 September 2022
- Planning/General Purposes and Finance Committee – 13 October 2022
- Staffing Committee – 20 October 2022
- Extra-ordinary meeting – 25 October 2022.

**13. Speed Data Report – Clay Lane** – For information.

**14. Ecological Report – Harry's Meadow, Jacobs Well** - To receive the Ecological Report and to consider the style of the interpretation boards.

**15. Results of the public consultation – Jacobs Well Recreation Ground**

To (a) receive the results of the public consultation and to decide action and (b) establish whether or not the bungalows have obtained a legal right of access to their homes.

**16. Finance:**

- Draft budget for 2023/2024** – To consider the recommendations made at the Extra-ordinary meeting of the Council held 25 October 2022.
- Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by the Chairman of the Council.
- Bank reconciliation for September 2022** - To approve the bank reconciliation for September 2022.
- Monthly budget report for September 2022** - To approve the monthly budget report for September 2022.
- Quarterly financial inspections undertaken by Cllr G Adam on 19 August 2022 and 28th October 2022** - To receive Cllr Adam's reports (1<sup>st</sup> and 2<sup>nd</sup> quarters 2022/23).
- VAT refund – 2<sup>nd</sup> quarter 1.7.2022 – 30.9.2022** – Claim for a VAT refund of £5,838.98 submitted to HMRC 10.10.2022.

**17. Clerk's Report:**

- a) Meeting held with the Surrey County Council Highway Engineers – 5 October 2022** – All relevant matters discussed and to be raised with Cllr K Witham.
- b) Worplesdon Flood Forum – Friday 25 November 2022 10am – 12 noon** - To be held at the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX - This will be a hybrid meeting using Microsoft Teams. Anyone wishing to attend the event virtually should contact the Clerk to the Council for the joining instructions.

**18. Chairman's Report.**

**19. Items for inclusion on future agendas** – To receive any suggestions from members.

**20. Date of next meeting 15 December 2022.**