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## NOTICE OF MEETING

21 October 2022

To: All Members of the Worplesdon Flood Forum

You are hereby summoned to attend the Worplesdon Flood Forum to be held in Council Chambers at Worplesdon Parish Council, Unit 2 Saxton, Parklands, Railton Road, Guildford, GU2 9JX on **Friday 25 November 2022 at 10.00am** for the purpose of transacting the following business. The meeting will also be hosted on Microsoft Teams - please contact me for joining details.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

## AGENDA

### 1. To accept apologies.

### 2. Minutes of the previous meetings:

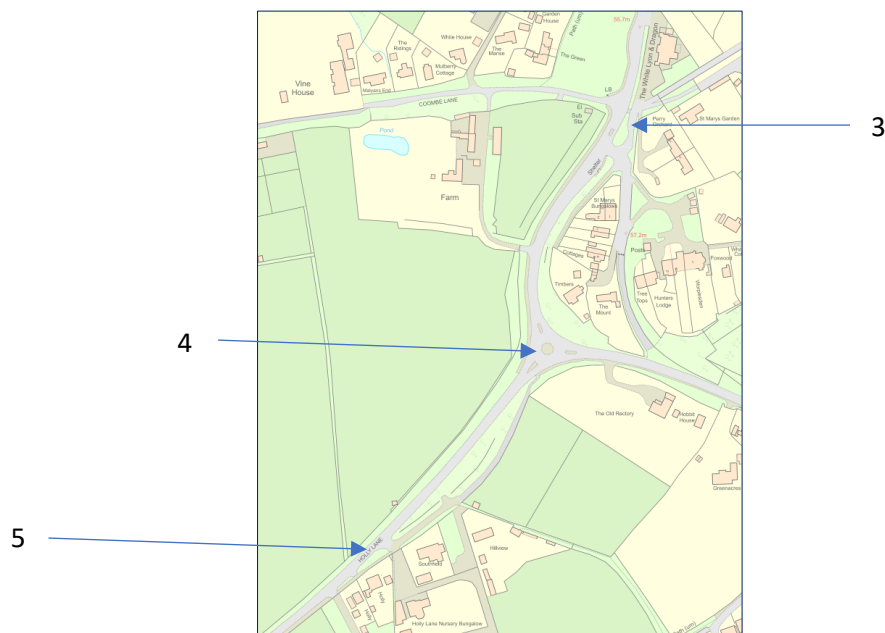
The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Flood Forum meeting held – 25 February 2022

With informal notes from:

- St Mary's site visit – 10 June 2022
- Flood Forum Walkabout – 1 July 2022

## Worplesdon



Map: A322 roundabout junction with Holly Lane, Perry Hill

3. **White Lyon and Dragon public house/St Mary's** – the large puddle is continuing to collect on the service road during heavy rain.

**2022 - February: Surrey County Council update:** The issue is caused and exacerbated by the residents at St Mary's whose driveway surfacing, and failure to maintain their own drains, is causing silt and gravel to wash down. Local residents to resolve issues.



Photographs showing the magnitude of the puddle, although the rain had ceased over 12 hours prior to these photos being taken, so the water had significantly receded by this point

**2022 – June:** A separate site meeting took place to assess this issue in isolation (meeting notes circulated separately refer).

Actions from the site meeting notes include:

- Angela Richardson to write to GBC requesting that they enforce and ensure attenuation measures are in place when new properties are built.
- Angela Richardson/Diana Brown to contact Tor Peebles (SCC) for clarification regarding retrospective enforcement for properties who fail to install attenuation measures.
- Gaynor White to contact the owner of the track to organise a site meeting.
- Angela Richardson to write to GBC regarding the lack of road sweeping at this location.
- Angela Richardson to ask Activate Learning to clear and maintain the ditch beyond the common land on Coombe Lane.

**2022 – November:** To receive an update on the progress of the measures offered by the owner of White Lyon House (to install sleeping policemen and, if appropriate, associated tanks).

4. **Holly Lane roundabout continues to flood** – Repeatedly reported to SCC.

**2022 - February: Surrey County Council update:** This issue requires significant expensive traffic management due to the location. It is logged as an ongoing issue and will be addressed when resources permit.

**2022 – July:** In addition to the problems continuing with this roundabout, the report from Ian Fowler regarding the rain garden at the Salt Box Road-Woking Road roundabout is still outstanding. Andy Treasure suggested emailing the Flooding and Highways Team – again. The money available for capital projects (advertised by Tor Peebles) would not be allocated to remedy the issue at the top of Holly Lane. Andy Treasure suggested that the Highways Maintenance Schedule for both the upper Holly Lane roundabout and Holly Lane should be requested by the Flood Forum.

**2022 – November:** This outstanding issue was brought up at a meeting between officers from WPC and SCC. To receive an update from SCC re progress.

5. **Surface water drain blocked with soil/grass, Holly Lane (between top roundabout and Pitmore Farm) – Reported to SCC.**



Photo showing the packed debris blocking the drain on Holly Lane.

**2022 - February: Surrey County Council update: The drain has seized so cannot currently be lifted. It is a low priority due to its position within the drainage scheme at this location, and will be fixed when finances (and associated traffic management) allow.**

**2022 – November: This outstanding issue was brought up at a meeting between officers from WPC and SCC. To receive an update from SCC re progress.**

### Worplesdon and Rickford



Map showing Fox Corner, Rickford, up to Perry Hill

6. **Rickford – Three properties at Rickford [Holly Bank, Rickford Bungalow and Ellesmere House] experienced flooding, together with two experiencing water surging up through toilets, during the rainfall event on 20/10/2021. Reported to SCC.**

**2022 - February: Surrey County Council update: A site visit was arranged immediately after the last Flood Forum Meeting in November 2021. During the site visit it was determined that: one property had a drain running across their property which was constructed out of welded metal drums. These drums are now collapsing, causing an obstruction to the flow of water, and once the water crosses the road, it crosses SCC land, then is obstructed at a neighbouring parcel of land through a lack of ditch maintenance. SCC have written to the landowner (in December 2021) asking for action to be taken to facilitate the fall of water away from the Rickford properties.**

2022 - July: SCC Highways had previously stated that they would jet the drain between Ellesmere House's front garden (obscured by leaf debris under the hedge). This is NOT believed to have taken place and SCC have marked this job off as complete on their system – although it is not complete, as this has not been jetted. SCC to be reminded that this job is still outstanding.

- Angela Richardson/Diana Brown to write to the landowner of the land opposite the premises asking them to clear the ditch and maintain the chain link fence which is catching leaf debris and impeding the flow of water.
- Homeowners (and SCC) to be reminded of their responsibilities for all ditches and culverts located on or immediately adjacent to their land (riparian ownership).
- The ownership of the verge opposite the residential properties to be clarified by SCC/WPC – although it is suspected that SCC Highways are responsible for the verge at this location and therefore are riparian owners of the ditch in question.

**2022 – November: To receive updates from SCC regarding jetting, and ditch clearance at this location.**

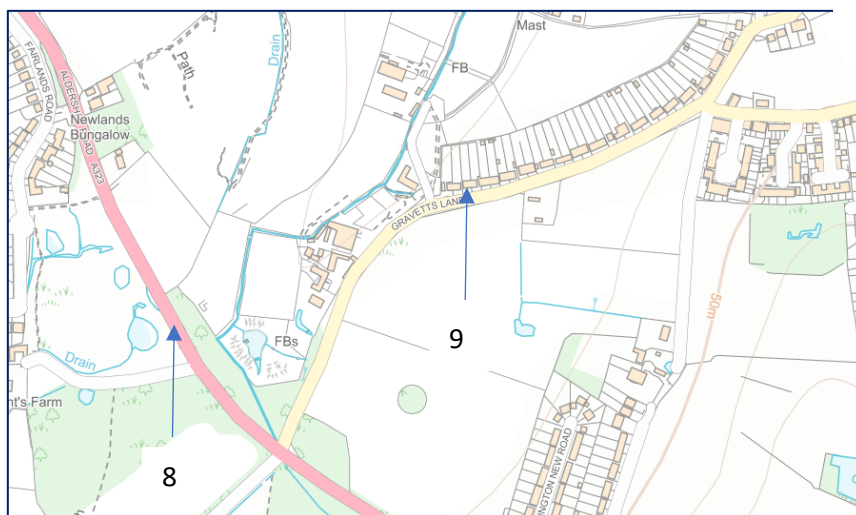
7. **Perry Hill Antiques** – Resident has reported repeated flooding of the property, forcing the closure of the business on multiple occasions. Reported to SCC.

**2022 - February: Surrey County Council update: SCC undertook a thorough investigation at this location following the property flooding. It was observed that a utility company had erroneously located some of their cabling within a drain by smashing into it. Awaiting relocation of the utility and repair of the damage caused.**

**2022 - July: It was noted that there is a dropped kerb all the way from opposite Sunnyside to the end of the extent of the antiques shop frontage. Elevating the level of the kerb may divert some of the water away from the shop. Given it is an issue which involves both Common Land and Highways, a separate multi-agency site meeting is required**

**2022 – November: Following a meeting between officers of WPC and SCC, it is understood that the issue should have been resolved by the repair to the drain, without the need to elevate kerbstones. An additional drain runs beneath the antiques shop however this is solely the responsibility of the shop owner to maintain.**

## Fairlands



Map showing junction of Gravetts Lane with Aldershot Lane



8. **Aldershot Road (between Newlands and Hunt's Farm) – Serious flooding of the carriageway which has been reported to SCC. Grips and ditches need to be maintained including cleaning letterbox gullies (SCC).**



This photograph shows the water after it had receded to the central white lines (October 2020). The rainwater regularly reaches the centreline, and did again in October 2021, making the road impassable to cyclists and pedestrians, and difficult for motorists travelling towards Rydes Hill/Guildford.

**2022 - February: Surrey County Council update: SCC will look into installing at least 1 gulley, discharging directly to the watercourse, in the next financial year (2022/23).**

**2022 – November: To receive an update from SCC regarding the provision of additional gullies at this location.**

9. **4 Gravetts Lane – Multiple issues at this location – sewage had flooded the garden of the property and manhole covers in the road keep lifting.**

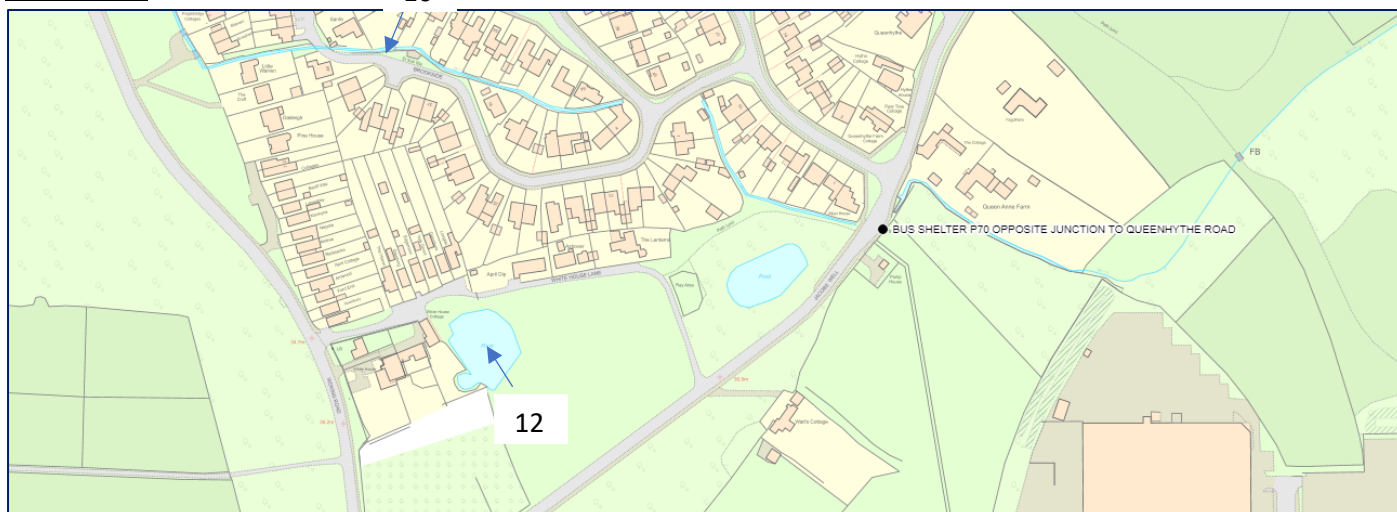
**2022 - February: Surrey County Council update: SCC have confirmed that the camber on the road means that this issue is solely the responsibility of Thames Water. To receive an update from Carley Mason, Thames Water.**

**2022 – April: Gravetts Lane- GU3 3JR- Thames Water engineers had attended on the 16 March to carry out a CCTV of the sewer, this requires a clean to continue – this is in the process of being enabled.**

**2022 – November: To receive an update from Carley Mason of Thames Water,**

#### Jacobs Well

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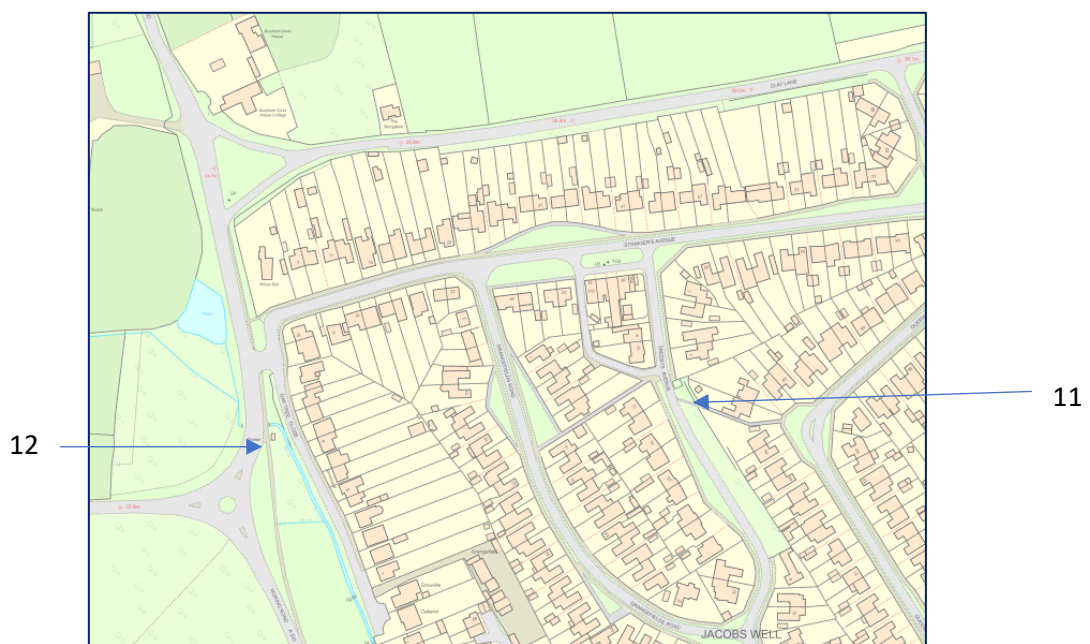


Map showing area around Jacobs Well Recreation Ground

10. **Fallen tree across brook, off Jacobs Well Recreation Ground - In March 2021, a resident from Brookside highlighted a large fallen tree to the Groundsman. Due to the location of the tree stump, and the tree now blocking The Brook, this item has been repeatedly referred to SCC as it is SCC's responsibility to remedy.**  
**2022: Surrey County Council update: SCC inspected the location because of the significant risk of flooding to properties in the locality, and have determined that, at this precise location, whilst the verge remains**

the ownership of the property developer, the tree is the responsibility of UK Power Networks (formerly SE Power Networks), who have been instructed in writing to deal with the fallen tree.

**2022 – November: WPC has paid to have this tree removed despite it not being WPC's land or tree. Issue resolved.**



Map showing Jacobs Well

- 11. Open ditch – Treebys/Queenhythe – To establish land ownership/responsibility for maintenance of this ditch.**

**2022 - February: Surrey County Council have confirmed that a fence is to be installed at this location, but a date has not yet been finalised.**

**2022 – November: SCC to confirm the date for installation of the fence.**

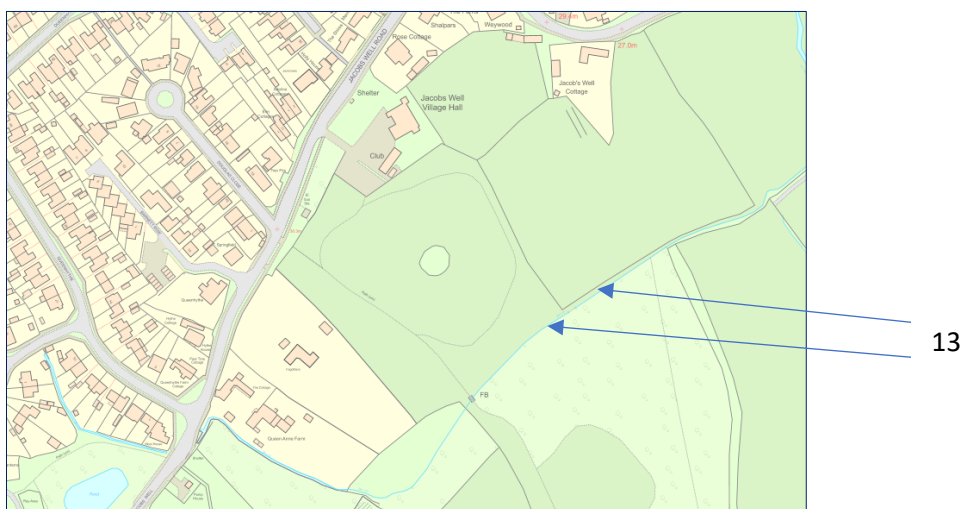
12. **Rain Garden – Woking Road/Salt Box Road roundabout** - Discussions and site visits have taken place with a view to resolving the long-standing issues at this location by way of the provision of a rain garden.



Photograph showing Woking Road/Salt Road flooding – Spring 2020

**2022 - February: Gaynor White (Worplesdon Parish Council) is still awaiting the formal report from Ian Fowler of Surrey County Council. SCC to provide an update on the report.**

**2022 – November: This outstanding issue was brought up at a recent meeting between officers from WPC and SCC. We understand that SCC has designed an alternate scheme which is due to be implemented late November 2022.**



Map showing Harry's Meadow, Jacobs Well

13. **Harry's Meadow, Jacobs Well** – Debris in the ditch has been reported to Guildford Borough Council (GBC) on a number of occasions.

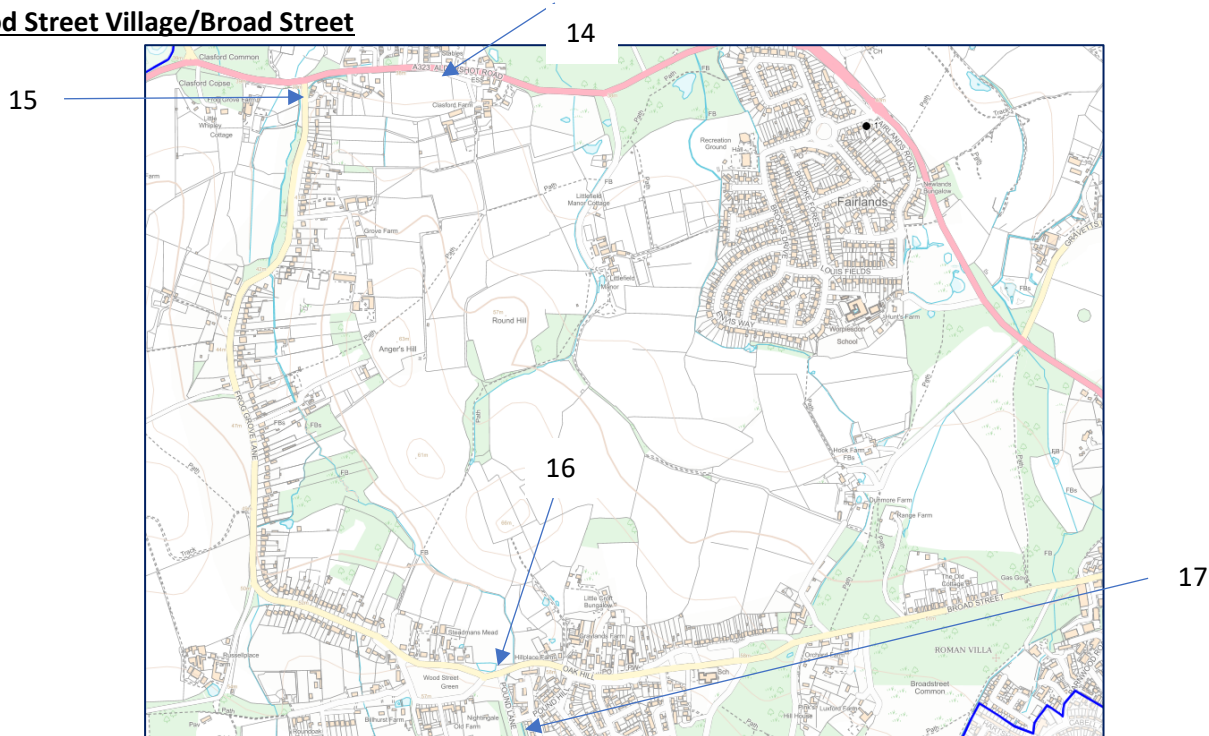
**2022 - February: Guildford Borough Council have removed one of the two trees that were causing the most significant issues. The other has been marked with paint, assuming this requires additional works? To receive a progress report from GBC as to when the second tree will be dealt with.**

**2022 – November: Trees removed but ditch requires desilting - to receive an update from GBC.**

- 13\*. **Blocked drain, Jacobs Well** – Reported by resident. [Reporting reference: 2060618]

**2022 – November: To receive an update from SCC.**





Map showing Wood Street Village, Aldershot Road, and Fairlands

14. **Aldershot Road, outside the Vivid Homes building site/glasshouses** – highway flooding during October 2021. Surrey Fire and Rescue were in attendance to pump out water to make it passable to vehicles.  
**2022 - February: Surrey County Council update: This location has been added to the jetting list.**  
**2022 – November: To receive an update from SCC. Has jetting taken place?**
15. **Frog Grove Lane/junction with Aldershot Road** – ongoing landgrab: issues with ditch maintenance together with significant continuing instances of highway flooding at this location. **To receive a progress report from John Hockley (SCC).**



Photograph showing Frog Grove Lane/Aldershot Road flooding – October 2021. The footpath is impassable, and the water in the centre of the highway was too deep for pedestrians or cyclists, and some vehicles. This road is a priority route for the Royal Surrey County Hospital.

**2022 - February: Surrey County Council update: In early February 2022, works commenced to block the existing pipe, and put in a new pipe from the Highview driveway directly to the ditch on the eastern corner of the junction. The ditch on the bend will be re-dug and graded.**  
**To receive updates from:**



- John Hockley, SCC re the land grab issue.
- Jason Lewis, SCC regarding the progress of the 2022 works listed immediately above.
- Janice Longman, Environment Agency regarding the issue noted in the November 2021 meeting, whereby the main ditch is silted up.

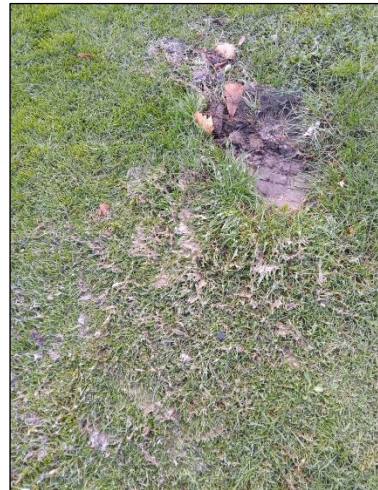
**2022 – November: This location flooded again on 6 September 2022. This matter was highlighted to SCC officers, together with the water which flows across the Frog Grove Lane at its junction with Sandy Lane. To receive an update on both issues from SCC. [Keith Witham]**

- 16. Sewage discharge at Wood Street Village Pond - during 27 August 2020 and overnight during the October 2021 in response to significant rainfall event. Manhole lifted on grass verge.**

**2022 - February: Thames Water to investigate (following 2021 meeting) and advise of findings at February meeting.**



2020 Photograph shows toilet paper debris



2021 Photograph also shows toilet paper and other debris

**2022 – November: The Thames Water engineer attended on 14 March, and could not find the exact location, what3words was not passed to him unfortunately, therefore Carley Mason asked for the planning team to schedule reattendance using what3words. To receive an update regarding Thames Water's findings.**

- 17. Blocked grilles at Wood Street Village – these caused flooding to residential properties at Wildfield Close in October 2021 – past discussions related to the involvement of Guildford Borough Council and Surrey County Council with regard to the effectiveness of removing silt and arisings from these and other grilles.**

**2022 - February: Helen Barnsley, Guildford Borough Council to provide an update with regard to what degree of involvement JET have had with portable CCTV units, and also whether this project could be a candidate for JAG.**

**2022 - November: Helen Barnsley, Guildford Borough Council to provide an update with regard to what degree of involvement JET have had with portable CCTV units, and also whether this project could be a candidate for JAG.**



This October 2021 photo shows a grille after the Head Groundsman from Worplesdon Parish Council removed all of the debris that had blocked the flow of water through it, plus he had also dragged a double mattress out of the flow.

The mattress was removed by GBC at the beginning of February 2022.



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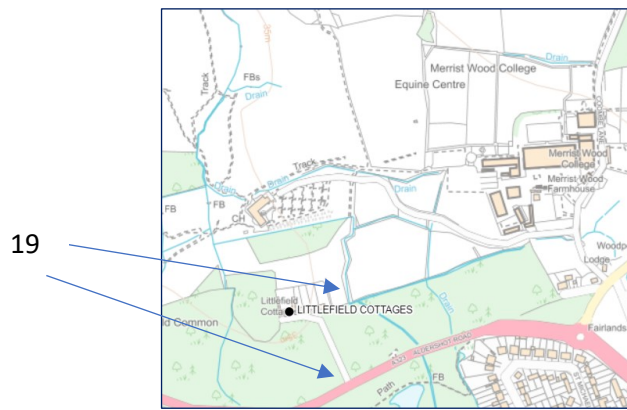
Map of Liddington Hall Drive and A323 Aldershot Road

- 18. Liddington Hall Drive – blocked ditch and enlargement of access road has increased run-off.** This has caused flooding to the front of a property. SCC engineer has been out to assess, and recommended a replacement kerb, but the blocked ditch issue remains, as does the increased hard-standing on the enlarged access road.

**2022 - February: To receive an update from Paul Manwaring, Surrey County Council regarding progress and potential enforcement for non-conformity.**

**2022 - November: To receive an update from Paul Manwaring, Surrey County Council regarding progress and potential enforcement for non-conformity.**





Map: Littlefield Common/Aldershot Road

19. **Littlefield Cottages, Littlefield Common – concerns raised by residents relating to drainage ditch in Merrist Wood long field and also the ditch on common along front of Littlefield Cottages.** Vegetation is obstructing the long field ditch, and the commons ditch is now full of rotted leaves and soil after not being maintained for over 20 years.

**2022 - February: To receive an update from Merrist Wood College regarding the ditch line of the long field [works to clear vegetation to access and assess the ditch line started on 26 November 2021. Initial clearance of a 5m strip from the resident's fence into Merrist Wood land so an assessment of the condition of the ditch line could be undertaken].**

**2022 - February: To also receive an update from Andy Treasure, Surrey County Council who was also going to inspect the location and determine the best way forward.**

**2022 – November: To receive an update from Tim Gamble (Merrist Wood College) and Andy Treasure (SCC).**

20. **Date of next meeting – To be agreed.**