



Minutes of Planning/General Purposes and Finance Committee held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX at 7.30pm on Thursday 21 July 2022

244-2022 - Present

Councillors

Cllr G Adam (Chairman), Cllr D Bird, Cllr J Messinger, Cllr N Mitchell, Cllr M Price, and Cllr C Riley.

Officers of the Council:

Mrs G White – Clerk to the Council
Mrs V C Fear – Assistant Clerk

Members of the public:

None present.

245-2022 - Apologies and reason for absence

Apologies and reason for absence were received from:

- Cllr B Nagle

It was proposed by Cllr N Mitchell, seconded by Cllr G Adam, and unanimously **RESOLVED** that the reason given by Cllr Nagle be noted as an acceptable reason.

246-2022 - Public participation

Not applicable.

247-2022 - Declaration of Disclosable Pecuniary Interests (DPIs) in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)

No declarations were made.

248-2022 - Amendments to the Register of Interests

No declarations were made.

249-2022 - To receive and consider written requests for new DPI dispensations, if any

No requests were received.

250-2022 - Declaration of Non-pecuniary interests

No requests were made.

251-2022 - Declaration of gifts or hospitality over £50

No declarations were made.

252-2022 - Memorial bench in remembrance of the late John Gunner

Discussions took place regarding the provision of a memorial bench for the late John Gunner, resident of Wood Street Village. It was decided that the Clerk and Assistant Clerk should assess the viability of various funding options, and obtain formal quotes from both the local blacksmith in the village, Terrence Clark, and David Ogilvie fabricators. The location for the bench to be determined at a later date.

253-2022 - Planning Applications for consideration:

Planning Application No: [22/P/00991](#) – 5 Montgomerie Drive, Guildford, GU2 9YN - Single storey rear extension.

It was **RESOLVED**: leave to planners.

Planning Application No: [22/P/01073](#) – Roughwood, 30A Liddington New Road, Guildford, GU3 3AH -

Proposed front porch canopy, single storey rear extension, loft conversion to habitable accommodation with increase in roof height and insertion of rooflights, partial conversion of garage.

It was **RESOLVED**: leave to planners.

Planning Application No: [22/P/01106](#) - 46 Frog Grove Lane, Guildford, GU3 3HA - Proposed single storey rear extension.

It was **RESOLVED**: leave to planners.

Planning Application No: [22/P/01120](#) - Shalpars, Jacobs Well Road, Guildford, GU4 7PD - Extension to the existing habitable accommodation in the roof incorporation a hip to gable roof, two rooflights and new front and rear dormers. Single storey rear extension and a single storey front infill extension.

It was **RESOLVED**: that the Parish Council object on the following grounds:

- No parking plan was provided for the property with the application. As such, it is viewed that there will be insufficient parking due to the loss of the garage.
- Out of keeping with the existing street scene.
- No elevation was provided showing the overall street scene and how the proposed building would sit within it.
- The bulk/scale/mass of the proposed changes are overbearing when compared to the neighbouring bungalows.

Planning Application No: [22/P/01124](#) – 79 The Oval, Wood Street Village, Guildford, GU3 3DW - Erection of a single storey rear extension following demolition of existing outbuildings.

It was **RESOLVED**: leave to planners.

254-2022 - Finance:

Proposed list of payments to be tabled at the meeting for approval payments for signature by the Chairman of the meeting.

It was proposed by Cllr D Bird, seconded by Cllr C Riley and unanimously **RESOLVED** that payments to the value of £5,052.05 be approved and signed off by the Chairman.

Table 1: Payment list 21 July 2022

Code	Date	Description	Supplier	Net	VAT	Total
IT budget	19/04/2022	SIM/broadband GW/VF	BT PLC	48.95	9.79	58.74
IT budget	17/04/2022	Subscription - April 2022	Adobe	12.64	2.53	15.17
Parish Office	25/04/2022	Office supplies	Amazon - Monumart Ltd	32.23	6.45	38.68
Parish Office	25/04/2022	Office supplies	Amazon EU	176.33	35.27	211.60
Establishment Charges	26/04/2022	Stationery	Amazon - EU	7.15	1.43	8.58
Christmas trees/lights WS, Perry Hill	17/05/2022	Electrical supply Perry Hill Green - 2.4 - 1.5.2022	British Gas	12.36	0.61	12.97
Parish Office	18/05/2022	Gas - Unit 2 Saxton - 16.3.22 - 28.5.2022	British Gas	125.05	6.25	131.30
IT budget	23/05/2022	SIM/broadband GW/VF - May 2022	BT PLC	48.95	9.79	58.74
Establishment Charges	10/05/2022	Platinum Jubilee books	Books Etc.	12.88	0.00	12.88
IT budget	17/06/2022	Subscription - May 2022	Adobe	12.64	2.53	15.17
Establishment Charges	20/05/2022	Artwork - platinum jubilee banner	Hampshire Flag	22.50	4.50	27.00
Christmas trees/lights WS, Perry Hill	20/06/2022	Electrical supply Perry Hill Green - 2.5 - 1.6.2022	British Gas	12.77	0.63	13.40
Parish Office	20/06/2022	Gas - Unit 2 Saxton - 29.4.22 - 28.5.2022	British Gas	28.97	1.44	30.41
IT budget	23/06/2022	SIM/broadband GW/VF - June 2022	BT PLC	48.95	9.79	58.74
IT budget	17/06/2022	Subscription - June 2022	Adobe	12.64	2.53	15.17
Parish Office	28/06/2022	Water and sewerage charge - Unit 2 Saxton - June 2022	Castle Water	13.45	0.68	14.13
Community Car Park	02/07/2022	Business rates - Community Car Park	Guildford Borough Council	101.48	0.00	101.48
Parish Office	02/07/2022	Business rates - Parish Office	Guildford Borough Council	847.52	0.00	847.52
Christmas trees/lights WS, Perry Hill	18/07/2022	Electrical supply Perry Hill Green - 2.6 - 1.7.2022	British Gas	12.36	0.61	12.97
Land Management	07/07/2022	Dutch hoe	Wickes	8.33	1.67	10.00
Land Management	07/07/2022	Materials	B&Q	9.11	1.82	10.93
Revenue Costs Works Vehicle	12/07/2022	Fuel for works van	MFG Woodbridge Hill	54.92	10.98	65.90
M'nance Bus Shelters/Seats Etc.	14/07/2022	Plywood and timber for bus shelter repairs	B&Q	30.00	6.00	36.00
IT budget	17/07/2022	Subscription - July 2022	Adobe	12.64	2.53	15.17

Minutes approved by the Full Council 11 August 2022

Code	Date	Description	Supplier	Net	VAT	Total
Grass Cutting	18/07/2022	Grass cutting	Holly Landscape and Training	1,376.93	275.39	1,652.32
Playground Repairs	18/07/2022	Spares for the multi-play unit JW	Hags-SMP Ltd	32.50	6.50	39.00
Parish Office	18/07/2022	Services of the air con units in Unit 2 Saxton	Absolute Climate Ltd	175.00	35.00	210.00
Establishment Charges	18/07/2022	2 x photo frames	Mrs V C Fear	18.32	3.66	21.98
Professional Advice	18/07/2022	Professional charges - Payroll	Mulberry & Co Ltd	105.00	21.00	126.00
IT budget	18/07/2022	External back-up - July 2022	RISC IT	34.00	6.80	40.80
Land Management	18/07/2022	Maintenance - Flower border - Fairlands	Nigel Jefferies Landscapes Ltd	130.00	26.00	156.00
Parish Office	18/07/2022	Window cleaning - parish office - outside only - April 2022	Trevor Porter Window Cleaning Service	20.00	4.00	24.00
Parish Office	18/07/2022	Window cleaning - parish office - outside only - July 2022	Trevor Porter Window Cleaning Service	20.00	4.00	24.00
Community Car Park	18/07/2022	Emptying - Dumpy Bin - WSV Community Car Park	Chambers Waste Management	46.38	9.28	55.66
Parish Office	18/07/2022	Six monthly fire alarm maintenance & Fire alarm logbook	W J Fire Ltd	100.00	20.00	120.00
Land Management	18/07/2022	Shipping container hire - July 2022	Activate Learning	70.00	0.00	70.00
Tree Surgery	18/07/2022	Removal of 6 oak processionary moth nests from 2 oak trees Harry's Meadow	Dryad Tree Services Ltd	435.00	87.00	522.00
Establishment Charges	18/07/2022	No horse-riding sign for WSVG	The Sign Shed	15.33	3.07	18.40
Establishment Charges	18/07/2022	Stationery	Cosmos Solutions	96.10	19.22	115.32
Establishment Charges	18/07/2022	Replacement ink pad	Trodat	5.31	1.06	6.37
Revenue Costs Works Vehicle	20/07/2022	Service plan - 21st instalment of 36	PlanMyService LLP	27.55	0.00	27.55
Total				4,412.24	639.81	5,052.05

Date of next Planning/General Purposes and Finance Committee meeting – 1 September 2022.

Meeting closed 20:29

Signed:

Chairman Worplesdon Parish Council

Date: 11 August 2022