



**Minutes of the Full Council meeting held in the  
Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX  
at 7.30pm on Thursday 7 April 2022**

**100-2022 - Present**

**Councillors:**

Cllr G Adam, Cllr B Ahier, Cllr M Fance, Cllr J Messinger, Cllr N Mitchell, Cllr C Riley, and Cllr T Wright.

**Officers of the Council:**

Mrs G White – Clerk to the Council

**Members of the public:**

Cllr K Witham was in attendance for part of the meeting.

**101-2022 - Apologies and reason for absence**

Apologies and reason for absence were received from: Cllr D Bird, Cllr P Cragg, Cllr B Nagle, and Cllr T Webber.  
Apologies and reason for absence accepted.

Guildford Borough Councillor Bob McShee, and the Assistant Clerk had also tendered their apologies.

In Cllr P Cragg's absence, it was **RESOLVED** that Cllr N Mitchell be appointed to be the Chairman of the meeting.

**102-2022 - Chairman's Announcement**

Cllr P Cragg wished to announce that whilst he would not be standing for the position of Chairman for the municipal year 2022/2023, he had no intention of resigning from the Council.

Cllr N Mitchell announced that Mrs Amanda Creese had tendered her resignation from the Council. Guildford Borough Council had been informed and the requisite notice of Casual Vacancy had been displayed on the parish noticeboards and parish website.

**103-2022 - Public participation session**

No members of the public were present.

**104-2022 - Declaration of Disclosable Pecuniary Interests (DPIs) by councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**

No declarations were made.

**105-2022 - Amendments to the Register of Interests**

Cllr B Ahier advised that having taken on a part time job, she would be updating her Register of Interests.

**106-2022 - To receive and consider written requests for new DPI dispensations, if any**

No requests were received.

**107-2022 - Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct**

Cllr J Messinger advised that she had a non-pecuniary interest in the potential Sime Gallery art installation (item 19 on the agenda).

**108-2022 - Declaration of gifts or hospitality over £50**

No declarations were made.

**109-2022 - Borough Councillor's report**

Cllr Bob McShee had provided the following report, which had been issued to all Members via email in advance of the meeting:

1. **Sime Gallery** - The Heritage Fund has secured the future of Worplesdon's Sime Gallery for the next three years, with a £84,000 grant, which follows a £42,000 grant in 2019.
2. **Relocation of allotments Weyside Urban Village** - The Council has received the Government's greenlight for plans to relocate a number of allotments from Bellfields Road to a nearby new allotment, which will at last enable the Council's Weyside Urban Village to proceed. This retains some allotments at Bellfields Road and relocates the remainder to a new site, known as North Moors, and to an extension of the existing allotments at the Aldershot Road site.
3. **Closure of town centre public toilets** - Following a public consultation the following toilets in the town centre will be closed: Allen House, Bedford Road, Farnham Road.
4. **High Street footfall in Guildford** is now a healthy 28% above the pre-pandemic levels, bucking the national trend. By contrast, the national picture shows High Street footfall is 23% below pre-pandemic levels.
5. **A draft Heads of Terms for the Inter-Authority Agreement (IAA)** - This will form the basis of the partnership between Guildford and Waverley Borough Councils was agreed at the Guildford Borough Council meeting held on the 5th of April. The IAA is a contract between the two councils, containing the legal framework under which the partnership will operate.

**110-2022 - County Councillor's report**

Cllr K Witham's April 2022 update had been forwarded to all Members via email in advance of the meeting and covered the following subjects:

1. SCC community grants awarded to local groups in the past year, and the "Your Fund Surrey".
2. Pass Out Parade for new Army recruits at the Army Training Centre, Pirbright - and the Surrey Military Covenant - support for ex-service personnel at local veteran hubs.
3. SCC and GBC contact details.
4. Surrey's Children's Services - improved OFSTED rating.
5. New mobile phone laws for drivers.
6. Road funding petition, a reminder.
7. And Surrey's ongoing solidarity and support for the people of the Ukraine.

The following items were also discussed:

1. The two new road tables in Clay Lane and currently being constructed. Residents adjacent to the works advise the road tables are working.
2. The skid prevention works for Holly Lane have, regrettably, been delayed for a second time. A new date for the works is currently awaited.
3. The damaged knee rail fencing in Holly Lane (opposite Merrist Wood College).
4. The mobile home in Clay Lane appears to have been removed, although the van is still being parked on site.
5. Maintenance work is required on the main roundabout in Fairlands – Log with Surrey County Council via their website.
6. Anyone wishing to find out about roadworks on the local highway network can do so via the following URL <https://one.network/uk/surrey>

The Chairman thanked Cllr K Witham for his report.

[Cllr K Witham left the meeting at 19:47.](#)

### **111-2022 - Minutes of the previous meetings**

It was proposed by Cllr M Fance, seconded by Cllr C Riley, and unanimously **RESOLVED** that the minutes of the Full Council meeting held 24 February 2022 be approved and signed by the Chairman as a true record.

It was proposed by Cllr G Adam, seconded by Cllr B Ahier, and unanimously **RESOLVED** that the minutes of the Planning/General Purposes and Finance Committee meeting held 17 March 2022 be approved and signed by the Chairman as a true record.

It was proposed by Cllr M Fance, seconded by Cllr T Wright, and unanimously **RESOLVED** that the minutes of the Extra-ordinary meeting held 24 March 2022 be approved and signed by the Chairman as a true record.

### **112-2022 - Nominations for the positions of Chairman and Vice-Chairman**

The nomination papers had been received:

Cllr N Mitchell had received numerous nominations for the role of Chairman.  
Cllr G Adam had received numerous nominations for the role of Vice-Chairman

No other nominations had been received for either role.

The voting for both positions will take place at the Annual Meeting on 19 May 2022.

[At 19:51 Cllr G Adam presented the planning applications to the meeting.](#)

### **113-2022 - Planning Applications for consideration:**

**Planning Application No: [22/P/00199](#) - Moat House, Jacobs Well Road, Jacobs Well, Guildford, GU4 7PA -**  
Variation of condition 3 of 84/P/01292 approved 20/11/1984 to allow conversion of the garage into living accommodation.

It was **RESOLVED**: leave to Planners.

**Planning Application No: [22/P/00349](#) - 122 Envis Way, Fairlands, Guildford, GU3 3NL -** Proposed single storey side and rear extension.

It was **RESOLVED**: leave to Planners.

**Planning Application No: 21/P/01282 - 1 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Erection of a new three-bedroom dwelling and garage, following demolition of existing garage.

It was **RESOLVED**: that the Parish Council object to this planning application on the following grounds:

- This location is within the Green Belt. Worplesdon village was not inset from the Green Belt within the Local Plan and no very special circumstances have been put forward for yet another 3-bedroom property at this location, which is also located within the Perry Hill Conservation Area.
- The map provided with the submission is out of date. There is a newly constructed property, which is not shown on the site plan. The submission does not, therefore, accurately reflect the existing property density.
- The design and bulk of the property, particularly the cedar cladding is out of keeping with the Conservation Area.
- There is an existing flooding issue in the service road at the bottom of St Mary's Church, which will be exacerbated if this property is built. The proposed property will cover 1,000sqm of land, which would result in an additional cubic metre of surface water discharging onto the service road. Should planning permission be granted a condition must be applied ensuring adequate attenuation of storm water.
- Given the location, we would expect provision to be made for the local ecology.
- The changes made to the original application do not outweigh the Parish Council's ongoing objections to this proposal.

**Planning Application No: 22/P/00353 - 9 Ferndale, Guildford, GU3 3AX** - Erection of single and two storey side extension.

It was **RESOLVED**: that the Parish Council object on the grounds that the design is of a poor standard and is overly complex.

**Planning Application No: 22/P/00318 and 22/P/00319 - Queen Hythe, Jacobs Well Road, Jacobs Well, Guildford, GU4 7PA** - Proposed re-positioning of staircase, installation of new en-suite bathroom at first floor and single storey in-fill extension to rear AND Listed Building Consent for proposed re-positioning of staircase, installation of new en-suite bathroom at first floor and single storey in-fill extension to rear.

It was **RESOLVED**: leave to Planner and Conservation Officer.

**Planning Application No: 22/P/00363 - 36 Gumbrells Close, Fairlands, Guildford, GU3 3NG** - Part two storey/ part single storey rear extension following demolition of rear conservatory.

It was **RESOLVED**: leave to Planners.

**Planning Application No: 22/P/00365 - 120 Frog Grove Lane, Guildford, GU3 3HB** - New front porch, single storey side extension, single storey rear extension and conversion of loft space to habitable accommodation, including 4 roof lights and 2 rear dormers, following demolition of rear conservatory.

It was **RESOLVED**: leave to Planners.

**Planning Application No: 22/P/00382 - Viewlands Cottage, Pinks Hill, Wood Street Village, Guildford, GU3 3BW** - Part two storey, part single storey extension including Juliet balcony and changes to fenestration following demolition of existing conservatory.

It was **RESOLVED**: that the Parish Council object to this application on the following grounds:

- The design of the replacement dwelling is out of keeping with the surrounding area.
- The overall footprint on the replacement dwelling is larger than the original dwelling contrary to paragraph 149(c) of the Local Plan.
- No Very Special Circumstances have been put forward to justify the increase in the size of the dwelling contrary to paragraphs 147 and 148 of the NPPF.

**Planning Application No: 22/P/00434 - 102 Broad Street, Guildford, GU3 3BE** - Erection of a single storey rear orangery extension following demolition of existing conservatory.

It was **RESOLVED**: leave to Planners.

**Planning Application No: 22/P/00342 - 95 Broadacres, Guildford, GU3 3AY** - Sub-division of an existing dwelling site and construction of new dwelling of similar design.

It was **RESOLVED**: that the Parish Council object to this planning application on the following grounds.

- Loss of an open grassed area which will have a detrimental effect on the visual amenity of the Estate.
- Possible loss of biodiversity.
- The design of the proposed dwelling, and cramped positioning within a very small plot, is out of character with the existing street scene and would result in overdevelopment of the site.
- The restricted sight line for both traffic on the highway and vehicles entering or exiting the new property parking spaces, which represents a hazard to road users.
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**114-2022 - Planning appeal – APP/Y3615/W/21/3288133 - Land at junction of Worplesdon Road and, Thatchers Lane, Worplesdon, Guildford, GU3 3RT Proposal: Prior Notification under Schedule 2, Part 16 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the proposed 15.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works – Deadline for responses 19 April 2022**

Following discussion, it was proposed by Cllr G Adam, seconded by Cllr J Messinger, and unanimously **RESOLVED** that the Parish Council reiterate its concerns about the siting and appearance of the 15m monopole proposed to be installed on the verge between Worplesdon Road and The Avenue, Worplesdon - between the bus shelter and the road junction to the Planning Inspectorate as follows:

The monopole is proposed to be sited within the Worplesdon Conservation Area. It should be noted that the village of Worplesdon was **not** inset within the Local Plan 2019 due to the village's wide, and open appearance within the Green Belt.

The proposed location of the monopole will be highly conspicuous when travelling on the A322 particularly when heading in a northerly direction, given there are no trees to screen either the large pole or the cabinet structure, which are both proposed to be painted grey. It is, therefore, the Parish Council's opinion that the monopole's highly visible, and very obvious urban appearance would have a detrimental impact on the street scene, which would in turn have a harmful effect on the character and appearance of the Conservation Area; appeal reference: APP/K5600/W/20/3263392 (Case dismissed 8 September 2021) refers.

**115-2022 - Councillor's training (Local Government Finance; The Future of Planning; Effective Chairmanship)**

Cllr N Mitchell had provided a briefing paper relating to the three training events he had recently attended, which had been circulated to all Members via email in advance of the meeting. Cllr N Mitchell gave a synopsis of the training events to the meeting and encouraged all other members to undertake SALC training events, which he advised are very helpful and informative.

The Clerk thanked Cllr N Mitchell for producing and circulating the Briefing Paper.

**Appendix 1: Briefing paper - training events attended by Cllr N Mitchell.**

**116-2022 - Further damage to Wood Street Village Green caused by anti-social behaviour**

A request has been received from residents to further consider the installation of physical defences around the edge of the Green to prevent motorists from driving over the Green.

At the Annual Parish Meeting, it was suggested that, as a compromise, posts and drop-down bollards could be installed along the western edge of the village green to prevent vehicles driving directly onto the Green from White Hart Lane. The anticipated cost approximately £5,500 & VAT. As the distance for the posts is less than 200m consent will not be required from the Secretary of State for DEFRA but will required a licence from Surrey County Council.

Cllr T Wright stated that for the eight years he has lived beside Wood Street Village Green there have been infrequent problems. Whilst there have been three recent incidents, prior to that, there had only been two other incidents; and White Hart Lane does not appear to be the only point of access, therefore, the installation of posts along the western side of the Green may not completely solve the issue.

Following a lengthy discussion, it was agreed that, prior to any decisions being taken, the Parish Council should consult with the villagers, including those living in Broadacres, Oakfields and Dorrit Crescent.

Flyers to be delivered to all properties, followed by a meeting on Wood Street Village Green.

It was proposed by Cllr N Mitchell, seconded by Cllr G Adam, and unanimously **RESOLVED** that a small working party to be established to agree the flyer prior to distribution (will require the assistance of councillors/staff to deliver the flyers) and that Alex Waugh (Chairman of the WSVA) would be consulted prior to the contents of the flyer being agreed.

**117-2022 - Jacobs Well May Day Fayre 2022 – Request to use Harry’s Meadow for parking**

The Chairman of the JWRA (Jacobs Well Residents’ Association) had advised that, sadly, the 2022 May Day Fayre has had to be cancelled.

**118-2022 - Sime Gallery art installation on the verge at the junction of The Avenue and Worplesdon Road**

Cllr J Messenger advised that in a bid to highlight the Sime Gallery, she had asked Surrey County Council’s Highway Engineer whether, in principle, he would be supportive of an art installation, to sign post the Gallery, being installed in the grass verge on the junction of The Avenue and Worplesdon Road.

Sidney Sime had designed three artworks, one of which, a man sitting on a brick wall, could potentially be used as the design.

Mr Assadi (the Highway Engineer) had confirmed, at a site meeting, that he was supportive, in principle, subject to the agreement of the Parish Council.

The art installation to be either privately funded or via a grant.

Following discussion, it was proposed by Cllr J Messenger, seconded by Cllr M Fance, and unanimously **RESOLVED** that the Parish Council support, in principle, the siting of a potential art installation within the Perry Hill Conservation Area, to support the Sidney Sime Art Gallery. Mr Assadi to be advised of the Council’s resolution.

Cllr J Messinger advised that she would undertake further preliminary investigations on behalf of the Sime Gallery, and that this item would be brought back to the Parish Council at an appropriate stage.

#### **119-2022 - Platinum Jubilee events**

- a) **The flyer – a copy of the draft flyer was shown to the meeting. It was proposed by Cllr M Fance, seconded by Cllr B Ahier, and unanimously RESOLVED that the flyer, and the associated costs, be approved.**

*Power to spend: LGA 1972 s111.*

A lengthy discussion took place regarding delivery of the flyer. Unfortunately, there appear to be issues affecting the parish newsletter delivery. Cllr M Fance recommended that the officers create maps for each delivery round to be presented to the local delivery firm with a slip of paper – to be signed by each delivery person – as this would help to provide accountability.

- b) **To finalise the arrangements for the Wood Street Village beacon and to decide who will light the beacon**  
Following discussion, it was proposed by Cllr M Fance, seconded by Cllr G Adam, and unanimously **RESOLVED** that the Wood Street Village May Queen be invited to light the beacon.

#### **120-2022 - Request from the Wood Street Village Horticultural Society for permission to plant a 'field maple (*Acre Campestre*) in White Hart Lane**

The Wood Street Village Horticultural Society had requested permission to plant a 'field maple' in White Hart Lane, which Cllr T Wright advised is to be planted in memory of a former member of the Horticultural Society.

The request was considered; however, the dimensions of a mature field maple were considered to be too large for the proposed location.

Following discussion, it was proposed by Cllr N Mitchell, seconded by Cllr M Fance, and unanimously **RESOLVED** that in principle, the Parish Council approved the request, subject to a smaller tree being selected.

#### **121-2022 - Maypole Dancing Wood Street Village Green – Rehearsals and events on the Green**

A copy of the risk assessment had been obtained and circulated via email in advance of the meeting.

It was proposed by Cllr J Messinger, seconded by Cllr B Ahier, and unanimously **RESOLVED** that the risk assessment be approved and accepted.

#### **122-2022 - Wood Street Village Jazz Festival – Challengers have invited to the Parish Council to be the principal sponsor of the Jazz Festival**

This item was deferred awaiting a response from Challengers.

#### **123-2022 - Quarterly playground Inspections**

The Assistant Clerk had circulated the quarterly playground inspection report for March 2022 in advance of the meeting. There were no items of concern.

#### **Quarterly Playground Inspections – 7 March 2022 Summary of Findings – 14 March 2022**

On 7 March 2022 Inspector Richard Randall from Dick Randall Services inspected all five play areas within Worplesdon parish. This is a summary of findings from all five reports:

**Fairlands Play Area**

No areas of concern – all in good order.

**White House Lane, Jacobs Well Play Area**

No areas of concern – all in good order.

**Wood Street Green Play Seat Area**

No areas of concern – all in good order.

**Worplesdon Play Area**

**Worplesdon Teen Area**

The edges of the wet pour underneath both whizzers (spinney poles), and the basket swing have shrunk further. **(Monitor and consider repair if the edges lift/recede further – Low Risk)**

Wet pour rubber around the centre pole of the Typhoon has split apart on the graphics. **(Monitor as temperature changes may exacerbate the split – Low Risk)**

**Worplesdon Toddler Area**

The 21-metre-long edge of the wet pour around the roundabout has shrunk. **(Monitor and consider repair if there is further deterioration – Low Risk)**

It was proposed by Cllr M Fance, seconded by Cllr C Riley, and unanimously **RESOLVED** that the quarterly playground inspection report be approved and accepted.

**124-2022 - Zero Carbon Guildford - Climate Change meeting 31 March 2022**

The Assistant Clerk had attended the Climate Change meeting on 31 March 2022 on behalf of the Parish Council and had circulated her notes of that meeting to all Members of the Council.

Whilst the Parish Council has not declared a Climate Emergency, the Council is already doing what it can to reduce its carbon footprint, including:

- No longer cutting the grass verges 15 times per year
- Operate a hybrid vehicle
- Have issued hessian bags in a bid to reduce plastic bag use
- Recycle all office waste (where appropriate)
- Recycle all waste from public litter bins (where appropriate)
- Only have office lights on where and when necessary
- Planted 530 trees
- Purchase/source 2<sup>nd</sup> hand office furniture where possible
- Use local contractors and suppliers to limit air miles
- Recycle toner cartridges and office equipment

It was agreed that Ben McCallan has been invited to give a presentation to the Parish Council at the 30 June 2022 Full Council meeting to see what more, if anything, the Parish Council can do towards reducing Climate Change.

The Chairman confirmed that the Surrey Association of Local Councils (SALC) has advised Parish and Town Councils to consider small/controllable things to reduce their impact on Climate Change.

**126-2022 - Finance:**



**a) Proposed list of cheques/online payments to be tabled at the meeting for approval**

The payments list was presented to the meeting. It was proposed by Cllr M Fance, seconded by Cllr T Wright, and unanimously **RESOLVED** that payments to the value of £18,985.18 be approved. The payments list was signed by the Chairman, Cllr N Mitchell during the meeting.

**Table 1: Payments list 7 April 2022**

Code	Date	Description	Supplier	Net	VAT	Total
IT budget	11/03/2022	Phone case and screen protector	iFix	25.00	5.00	30.00
Establishment Charges	14/03/2022	Membership - Mrs G White	ALCC	50.00	0.00	50.00
IT budget	15/03/2022	External back-up - March 2022	RISC IT	60.00	12.00	72.00
Revenue Costs Works Vehicle	17/03/2022	Van wash	Guildford Car Wash	28.00	0.00	28.00
Scanning invs into Scribe - 2015/2016 - 2021/2022	25/03/2022	Scanning invoices into Scribe - week 19	C&D Electrical Services	195.00	0.00	195.00
Chairman's Allowance	25/03/2022	Refreshments	Tesco	14.80	0.00	14.80
Staff costs	28/03/2022	Salaries/mileage/PAYE/NIC/Er's NI/Ee's and Er's pension conts	Staff costs	10,534.54	0.00	10,534.54
Establishment Charges	28/03/2022	Membership - Mrs V C Fear	ALCC	50.00	0.00	50.00
Scanning invs into Scribe - 2015/2016 - 2021/2022	29/03/2022	Scanning invoices into Scribe - week 21	C&D Electrical Services	195.00	0.00	195.00
Scanning invs into Scribe - 2015/2016 - 2021/2022	29/03/2022	Scanning invoices into Scribe - week 20	C&D Electrical Services	195.00	0.00	195.00
Scanning invs into Scribe - 2015/2016 - 2021/2022	29/03/2022	Scanning invoices into Scribe - week 18	C&D Electrical Services	195.00	0.00	195.00
Revenue Costs Works Vehicle	29/03/2022	Fuel for works van	MFG Woodbridge Hill	47.68	9.54	57.22
Land Management	29/03/2022	Materials	B&Q	28.12	5.63	33.75
Land Management	31/03/2022	Woodstain	Wickes	21.67	4.33	26.00
Land Management	31/03/2022	Service - brushcutter	Honey Bros Ltd	96.81	19.36	116.17
Land Management	31/03/2022	Strimmer line	Honey Bros Ltd	16.32	3.26	19.58
Establishment Charges	05/04/2022	Fire alarm keys	Sd.fire.alarms	2.99	0.00	2.99
Community Car Park	05/04/2022	Business rates - Community Car Park	Guildford Borough Council	101.05	0.00	101.05
Parish Office	05/04/2022	Business rates - Parish Office	Guildford Borough Council	851.43	0.00	851.43
Grass Cutting	05/04/2022	Grass cutting	Holly Landscape and Training	1,326.93	265.39	1,592.32
Establishment Charges	05/04/2022	Membership	Surrey ALC Ltd	2,224.19	0.00	2,224.19
PC Grant Aid to Wards	05/04/2022	Grant - Hedge cutting	Worplesdon Memorial Trustees	500.00	0.00	500.00
Professional Advice	05/04/2022	Payroll services	Mulberry & Co	105.00	21.00	126.00
Playground repairs	05/04/2022	Quarterly playground repairs and new hard wear pads WMH	Dick Randall Services Ltd	1,145.00	229.00	1,374.00
Land Management	05/04/2022	Topsoil	B&Q	21.50	4.30	25.80
Land Management	06/04/2022	Topsoil	B&Q	14.33	2.87	17.20
Ward Improvements	06/04/2022	Ground anchor fixing kit	Glasdon UK Ltd	87.29	17.46	104.75
IT budget	06/04/2022	Broadband and bundled services	BT PLC	95.74	19.15	114.89
IT budget	13/04/2022	SIM card - March 2022	Three	22.50	4.50	27.00
IT budget	15/04/2022	External back-up - April 2022	RISC IT	63.75	12.75	76.50
Establishment Charges	28/04/2022	Subscription	ICO	35.00	0.00	35.00
<b>Total</b>				<b>£18,349.64</b>	<b>£635.54</b>	<b>£18,985.18</b>

**b) Bank reconciliation February 2022**

The Responsible Financial Officer (RFO) apologised as she had been unable to complete the February 2022 bank reconciliation in time for the meeting.

**c) Budget Report February 2022**

The RFO apologised as she had been unable to complete the February 2022 monthly budget report in time for the meeting.

**d) Metro bank account**

The RFO advised that Mrs Morgan MBE needs to be removed from the Metro bank mandate. It was agreed that the following signatories be added to the Metro account:

Cllr N Mitchell  
Cllr M Fance  
Cllr T Wright  
Cllr B Ahier  
Cllr C Riley

**e) Co-op bank account**

The RFO advised that Mrs Creese needs to be removed from the Co-op bank mandate. It was agreed that the following signatories be added to the Metro account:

Cllr N Mitchell  
Cllr M Fance  
Cllr T Wright  
Cllr B Ahier  
Cllr C Riley

**f) Nat West account**

It was agreed that the following Members be authorised to act as signatories to the new account:

Cllr N Mitchell  
Cllr M Fance  
Cllr T Wright  
Cllr B Ahier  
Cllr C Riley  
Cllr G Adam

**g) Concurrent Functions Grant Aid from Guildford Borough Council (pond maintenance Jacobs Well)**

The RFO confirmed a BACS payment of £1,735 had been received from Guildford Borough Council.

**h) Annual External Audit – Deadline for submission – 1 July 2022**

The RFO advised that the deadline for the submission of the External Audit documentation is 1 July 2022.

### 127-2022 - Clerk's report

#### a) Flood forum meetings:

- Friday 10 June 2022 10:30 until noon – site meeting service road near the White Lyon and Dragon (meet in St Mary's Church car park)
- Friday 1 July 2022 10:00 until noon – Flood Forum walkabout – Perry Hill (meet in St Mary's Church car park)
- Friday 25 November 2022 10:00 until noon – Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX

### 128-2022 - Chairman's Report

No report received.

It was proposed by Cllr N Mitchell, seconded by Cllr M Fance, and unanimously **RESOLVED** that the Chairman be thanked for all his hard work over the past ten years.

### 129-2022 - For information only

- #### a) Guildford Borough Council meeting 5 April 2022: 19:00 [Guildford Borough Council - Approach to the review and potential update to the Local Plan: strategy and sites \(2019\)](#)

### 130-2022 - Items for inclusion on future agendas

Cllr T Wright requested the approval, in principle, of all events planned for Wood Street Village Green over the period 2023 – 2027.

### 131-2022 - Date of next meeting – Annual Meeting 19 May 2022

Meeting closed 22:10.

Signed:

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Chairman, Worplesdon Parish Council  
Date: 19 May 2022