



Unit 2 Saxton  
Parklands  
Railton Road  
Guildford  
Surrey  
GU2 9JX

Tel: 01483 300094

Email: [clerk@worplesdon-pc.gov.uk](mailto:clerk@worplesdon-pc.gov.uk)

## NOTICE OF MEETING

28 January 2022

To: All Members of the Planning/General Purposes and Finance Committee

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX** on **Thursday 3 February 2022 at 7.30pm** for the purpose of transacting the following business. **Due to ongoing Covid restrictions, any members of the public wanting to participate in the public speaking section of the meeting needs to contact the Clerk to the Council, either by email, phone or in writing by NOON Thursday 3 February 2022 to enable the Zoom 'joining instructions' to be sent out. To participate you must have access to the internet.**

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*

3. **Declaration of Disclosable Pecuniary Interests (DPIs) – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
4. **Amendments to the Register of Interests.**
5. **To receive and consider written requests for new DPI dispensations, if any.**
6. **Declaration of Non-pecuniary interests.**
7. **Declaration of gifts or hospitality over £50.**
8. **Minutes of the previous meeting:**

Minutes of the Planning/General Purposes and Finance Committee held 21 November 2021 to be agreed and signed by the Chairman as a true record.

9. **Planning Applications for consideration:**

**Planning Application No: [21/P/02579](#) - Tanglewoods, 12 Oak Hill, Wood Street Village, Guildford, GU3 3ER**  
- Single storey front extension and changes to appearance including rendered walls and new windows.

**Planning Application No: [21/P/01655](#) - The Forge, 77 Wood Street Green, Wood Street Village, Guildford, GU3 3DY** - Retrospective application for the installation of a swimming pool heat pump and acoustic insulation enclosure (description amended 20/01/2022).

**Planning Application No: [21/P/02656](#) - 9 Grangefields Road, Jacobs Well, Guildford, GU4 7NR** - Proposed single storey rear and side extensions following demolition of existing glasshouse and lobby.

**Planning Application No: [21/P/02696](#) - Land at, School Lane, Worplesdon, GU3** - Variation of Condition 2 of planning application 20/P/00924 approved 20/09/2021, to allow for redesign of plots.

**Planning Application No: [22/P/00022](#) - Grandview House, 94 Broad Street, Guildford, GU3 3BE** - Minor Material Amendment of planning application 20/P/00702 approved 09/06/2021 to allow for changes to fenestration and increase of length by 50cm (part retrospective).

**Planning Application No: [22/P/00017](#) - 10 Tynley Grove, Jacobs Well, Guildford, GU4 7PE** - Roof conversion to include rear dormer with Juliet balcony and insertion of rooflight to front elevation following removal of chimney.

**Planning Application No: [22/P/00026](#) - St Clere, Broomfield Close, Guildford, GU3 3AW** - Proposed hip to gable end roof alteration with rear dormer together with raising the ridge height and changes to fenestration on rear elevation.

**Planning Application No: [22/S/00001](#) - Merrist Wood Golf Club - Merrist Wood Golf Club, Holly Lane, Worplesdon, Guildford, GU3 3PB** - Request for an EIA Scoping Opinion under Regulation 15 of the EIA Regulations in respect of Merrist Wood Golf Club.

**Planning Application No: [22/S/00002](#) - Merrist Wood Golf Club, Holly Lane, Worplesdon, Guildford, GU3 3PB** - Proposed importation and deposit of inert recycled materials and soils to remodel the existing 18-hole golf course [SCC ref. 2021/0198].

- 10. Damage to the edge of Perry Hill Green running down the edge of Coombe Lane** – A site meeting was held Thursday 20 January 2022. To consider/approve the proposed remedial actions: Quotations to be sought.
- (a) To repair the damaged verges – re-soil/seed,
  - (b) create two permanent parking bays on the Green (near the Huguenot Houses) to include posts around the parking bays – this will require s38 Consent (Commons Act 2006)
  - (c) repair damaged tarmac roadway (financial contribution towards the costs requested from the developer of Jack's Place).
- 11. Platinum Jubilee celebrations** – To receive an update from the Clerk. Musicians required (bag pipe players and cornet/trumpet/bugle players).
- 12. Request for permission to hold a Jazz Festival on Wood Street Village Green** - To consider/approve the requests 17 July 2022.
- 13. Requests to hold the following events on Wood Street Village Green – Maypole Dancing and Plant Sale on 7 May 2022** - To consider/approve the requests.
- 14. Finance:**
- a) **Proposed list of payments to be tabled at the meeting for approval**- Payments for signature by two councillors.
  - b) **S126 VAT refund for the quarter 1.10.2021 – 31.12-2021** - to be submitted to HMRC as soon as practicable.
- 15. To prepare the annual Health and Safety report for the full council** – Frequency and adequacy of the monthly and weekly inspections etc.
- 16. To review all risk assessments and to make a recommendation to the full council** - To consider whether any other risk assessments are required.
- 17. For information only:**
- a) **Guildford Borough Council Draft Parking Supplementary Planning Document** – Guildford Borough Council is carrying out a [public consultation on its Draft Parking SPD](#) – 21 January 2022 until midday on Friday 18 February 2022.
  - b) **Mayor's Award to Honour Coronavirus Community Action 2022 – Deadline for nominations 4 February 2022.**
- Nominations are now invited to recognise the contribution of people who have gone out of their way to improve the lives of others, foster good relationships and encourage positive community spirit. There will be a new 'Community Heroes Award' this year to celebrate groups whose activities have supported residents affected by the pandemic.
- If you know someone, or a group who fits this description, you can nominate them by completing an [online form](#). Alternatively, you can email [CivicSecretary@guildford.gov.uk](mailto:CivicSecretary@guildford.gov.uk) or call 01483 444031.
- 18. Date of next Planning/General Purposes and Finance Committee meeting – 17 March 2022.**