



Unit 2 Saxton  
Parklands  
Railton Road  
Guildford  
Surrey GU2 9JX

Tel: 01483 300094  
Email: [clerk@worplesdon-pc.gov.uk](mailto:clerk@worplesdon-pc.gov.uk)

## NOTICE OF MEETING

Thursday 6 January 2022

To: All Members of the Council

You are hereby summoned to attend the Full Council meeting of Worplesdon Parish Council to be held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **Thursday 13 January 2022 at 7.30pm** for the purpose of transacting the following business.

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** - Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** - by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Declaration of Non-pecuniary interests.**
- 7. Declaration of gifts or hospitality over £50.**

8. Borough Councillor's report (5 mins).

9. County Councillor's report (5 mins).

10. Minutes of the previous meetings:

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting 16 December 2021

11. Planning Applications for consideration:

**Planning Application No: 21/P/02094 - 13 Clayton Drive, Guildford, GU2 9TZ** - Variation of condition 2 of planning application 19/P/01696 approved 20/11/19 to substitute approved drawings with CD/19/05E, CD/19/06G, CD/19/04D, CD/19/07F showing changes in drainage.

**Planning Application No: 21/P/02356 - Land at, Frog Grove Lane, Guildford, GU3 3EZ** - Minor amendments to 16/P/02134 approved on appeal 31/10/2017 for change of use from agricultural land to public open space and nature reserve with associated fencing, access works, car park and highways access to facilitate a Suitable Alternative Natural Greenspace (SANG).

**Planning Application No: 21/P/02067 - 69 Fairlands Avenue, Fairlands, Guildford, GU3 3NB** - Construction of a two-storey linked dwelling with off road parking and front and rear outside amenity spaces, together with a reconstructed garage serving no.69 Fairlands Avenue and associated external landscaping alterations, and following removal of various single storey elements.

**Planning Application No: 21/P/02370 - Cranmere, The Avenue, Worplesdon, Guildford, GU3 3RA** - Construction and levelling of driveway area from raised area of grassland to the front and side of the existing house including part removal of a brick retaining wall (retrospective application).

**Planning Application No: 21/P/02431 - St Mary's Garden, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Retain part of the garage given permission to be demolished.

**Planning Application No: 21/P/02467 - Pitch Place House, Worplesdon Road, Worplesdon, Guildford, GU3 3LQ** - Listed Building Consent to replace the primary beam in the living room which has suffered significant structural decay causing deflection.

**Planning Application No: 21/P/02477 - 54 Liddington New Road, Guildford, GU3 3AH** - Renewal of permission 18/P/02393 (garden room with bed and shower room, retrospective) as full permission.

**Planning Application No: 21/P/02500 - Old Rickford, Rickford, Worplesdon, Guildford, GU3 3PJ** - Erection of double garage/pottery studio within the curtilage of a listed building, following demolition of existing garage and carport.

**Planning Application No: 21/P/02508 - Pine Copse, Whitmoor Common, Worplesdon, Guildford, GU3 3RP** - Proposed conversion of an existing single garage into a home office including infilling of the wood store area and changes to fenestration.

**Planning Application No: 21/T/00365 - 36 Cater Gardens, Guildford, GU3 3BY** - Oak (T1) - crown reduce by 2 metres. TPO P1/201/106.

**Planning Application No: 21/T/00366 - 35 Cater Gardens, Guildford, GU3 3BY** - Oak (T1) - crown reduce by 2 metres. TPO P1/201/106.

**Planning Application No: 21/P/02518 – 5 Victoria Cottage, Perry Hill, Worplesdon, Guildford, GU3 3QZ** - Single storey rear extension with roof lantern.

**12. Finance:**

- a) **Proposed list of payments to be tabled at the meeting for approval** - The payment list to be signed by the Chairman of the meeting, following approval.
- b) **Bank reconciliations for November and December 2021** - To approve the bank reconciliations for November and December 2021.
- c) **Monthly budget reports November and December 2021** - To approve the monthly budget reports for November and December 2021.
- d) **Grass cutting tender 2022** - To agree the duration of the new contract, and the number of cuts required at each location. The new contract will only include areas of land which are either leased to or owned by Worplesdon Parish Council.
- e) **Pond works Wood Street Village Pond and White House Pond, Jacobs Well Recreation Ground** - To waive Financial Regulations and approve the total cost of works for both ponds = £4,930 & VAT
- f) **Land drains – Jacobs Well Recreation Ground** – A quotation for the cost of installing new land drains in the Recreation Ground is significantly higher than first anticipated and the budget that was originally set. To decide action.

**13. Quarterly playground inspections** - To receive and approve the quarterly playground inspections.

**14. Land Management/H&S Report** – To receive and approve the Land Management/H&S report.

**15. Annual Parish Meeting scheduled for Friday 25 March 2022** – To consider whether or not to delay the meeting due to the current Covid situation.

**16. Networking Event scheduled for 11 March 2022** – To consider delaying this event until September 2022 due to the current Covid situation.

**17. Delivery of the parish council's newsletter**

- (a) To confirm whether all Members received their newsletters
- (b) To decide appropriate action if the parish newsletter is failing to be delivered to some parts of the parish.

**18. Town and Country Planning (Local Planning) (England) Regulations 2012 - Regulation 19 - Public consultation on Guildford Borough Council's Proposed Submission Local Plan: Development Management Policies.**

This Proposed Submission Local Plan: Development Management Policies follows on from the Local Plan: Strategy and Sites 2015-2034 that was adopted in April 2019 and sets out the detailed development management policies for the whole borough. When adopted, the new plan will play an important role in protecting and enhancing our natural and built environments, developing our local economy, improving leisure and visitor facilities, and supporting more sustainable forms of travel.

The regulation 19 consultation on the plan follows on from the previous regulation 18 consultation held on the Council's [Issues and Preferred Options document \(2020\)](#). The six-week consultation runs from **midday on 7 January 2022 to midday on 18 February 2022**. The Proposed Submission Local Plan: Development Management Policies, supporting documents and key evidence will be available to view on Guildford Borough Council's website at <https://www.guildford.gov.uk/article/25707/Part-2-of-our-Local-Plan>, at the borough council's Millmead office in Guildford, and Guildford library.

Online questionnaires on the consultation page at <https://guildford.inconsult.uk/LPDMP21/consultationHome>. Alternatively, views can be emailed to [localplan@guildford.gov.uk](mailto:localplan@guildford.gov.uk), completing a paper questionnaire or writing to: Planning Policy, Guildford Borough Council, Millmead House, Millmead, Guildford, Surrey GU2 4BB. To consider the Parish Council's response, if any.

## **19. Clerk's Report**

- a) **Increased Flytipping** – All instances of flytipping (not on parish council land) should be reported to [Guildford Borough Council](#).
- b) **Surrey Hills AONB Boundary Review** – A quotation is being sought for a jointly commissioned report in respect of the Surrey Hills AONB Boundary Review.
- c) **Public meeting Perry Hill Green – To be held Thursday 20 January 2022 at 10.30am** – To discuss parking in Coombe Lane, which is causing erosion to the edge of the Green. All are welcome. Views by email also welcome.

## **20. Chairman's Report.**

**21. Items for inclusion on future agendas** – To receive any suggestions from members.

**22. Date of next Full Council meeting – 24 February 2022.**