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NOTICE OF MEETING

Thursday 9 December 2021

To: All Members of the Council

You are hereby summoned to attend the Full Council meeting of Worplesdon Parish Council to be held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **Thursday 16 December 2021 at 7.30pm** for the purpose of transacting the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes-** Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** - by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**
- 5. To receive and consider written requests for new DPI dispensations, if any.**
- 6. Declaration of Non-pecuniary interests.**

- 7. Declaration of gifts or hospitality over £50.**
- 8. Review of the AONB Boundary by Natural England** – To receive an update from Mr Steve Fry, Chairman of the Working Party.
- 9. Borough Councillor's report (5 mins).**
- 10. County Councillor's report (5 mins).**
- 11. Minutes of the previous meetings:**

The following Council minutes are to be agreed and signed by the Chairman as a true record:

- Full Council meeting 4 November 2021
 - Extra-ordinary meeting 9 November 2021
 - Planning/General Purposes and Finance Committee meeting held 25 November 2021.
- 12. S85 LGA 1972** – To resolve to permit Cllr B Nagle to continue as a Parish Councillor, who, due to exceptional circumstances has been unable to attend council meetings for the past six months.
 - 13. Grass cutting – New Agency Agreements** – To consider whether or not to continue with cutting the grass verges, given Surrey County Council's desire for the verges to be cut less frequently in accordance with their Climate Change Strategy.
 - 14. Community Payback Scheme** – To consider whether there are any appropriate schemes with which the Community Payback Scheme could assist (bearing in mind the lack of restroom facilities available within the parish).
 - 15. Revised road safety scheme for Clay Lane** – installation of two road tables and eight street lighting columns. To consider and decide a response, if considered necessary.
 - 16. Event Application – WSVA – Jubilee Picnic, including bouncy castle, children's soft cricket ball match, maypole dancing, bring your own picnic on Sunday 5 June 2022** – To consider/approve the request.
 - 17. Annual playground inspection report** – To receive and approve the report.
 - 18. Planning Applications for consideration:**
 - Planning Application No: 21/P/02176** - 3A Douglas Close, Jacobs Well, Guildford, GU4 7PB - Part single/two storey side and rear extension.
 - Planning Application No: 21/P/02177** - 98 Queenhythe Road, Jacobs Well, Guildford, GU4 7NX - Single storey front and rear extension together with a two-storey side and rear extension following demolition of existing garage.
 - Planning Application No: 21/P/02187** - 27 Stringers Avenue, Jacobs Well, Guildford, GU4 7NW - Erection of a single storey rear extension.
 - Planning Application No: 21/P/02330** - 36 Gumbrells Close, Fairlands, Guildford, GU3 3NG – Single storey rear extension and insertion of dormer window to rear and rooflights to front following demolition of conservatory.
 - Planning Application No: 21/P/02219** - Orchard View, White Hart Lane, Wood Street Village, GUILDFORD, GU3 3DZ - Single storey rear extension to form an orangery.

Planning Application No: 21/P/02138 - 3 Springflower Cottages, Broad Street Common, Guildford, GU3 3BL - Listed Building Consent for internal alterations including new non-structural fire/party wall in roof space between No 3 and No 2 Springflower Cottage on property boundaries, repair of party wall in roof space between No3 and No 2 Springflower Cottage on property boundary and reinstatement of ceiling between room and roof at a higher level.

Planning Application No: 21/P/02298 - The Retreat, 38 Wood Street Green, Wood Street Village, Guildford, GU3 3EU - Construction of 2 new dormer windows in the front roof slope.

Planning Application No: 21/P/02266 - 16 Brocks Drive, Fairlands, Guildford, GU3 3NE - Proposed side extension, conversion of loft space to habitable accommodation, including hip to gable roof alteration and rear dormer, single storey rear extension and changes to fenestration.

Planning Application No: 21/P/02269 – 133 Oak Hill, Wood Street Village, Guildford, GU3 3DP – Replacement garage and shed in the front garden.

Planning Application No: 21/P/02341 - Pinks Hill House, Pinks Hill, Wood Street Village, Guildford, GU3 3BW - Erection of replacement dwelling following demolition of existing.

Planning Application No: 21/P/02392 - Place Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RD - Proposed two storey front/side extension, front dormer window and changes to fenestrations with alterations to the gated entrance following demolition of the existing single storey extension.

19. Finance:

- a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by two Councillors.
- b) **Bank reconciliation for October 2021** - To approve the bank reconciliation for October 2021.
- c) **Monthly budget report October 2021** - To approve the monthly budget report for October 2021.
- d) **To table and approve the draft budget for 2022/2023 and the Band D Rating (precept) for 2022/2023.**
- e) **Interim Internal Audit report 2021/2022** – To receive and approve the Internal Auditor's report.
- f) **Financial Regulations** – To consider/approve the changes proposed by Cllr N Mitchell/Cllr G Adam.
- g) **Platinum Jubilee Commemorations** – To consider providing a commemorative gift to each school child. Anticipated cost at £5 per child = £1,300.

20. Clerk's Report:

- a) Letter of thanks received from Freeman Mrs S Morgan MBE.
- b) Office workstation assessment carried out. New chairs on order.

21. Chairman's Report.

22. Items for inclusion on future agendas – To receive any suggestions from members.

23. Date of next Full Council meeting – 13 January 2022.