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## NOTICE OF MEETING

Date: Thursday 18 November 2021

**To: All Members of the Planning/General Purposes and Finance Committee**

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on Thursday 25 November 2021 at 19:30** for the purpose of transacting the following business.

**Members of the public are welcome to attend the meeting.**

Signed:

Gaynor White

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Minutes of the previous Planning/General Purposes and Finance Committee meeting held 14 October 2021  
- To approve the minutes of the meeting.
9. Minutes of the AONB Boundary Review working party meeting held 15 November 2021 - To note the minutes of the working party meeting.
10. Planning Applications for consideration:

**Planning Application No: [21/P/02036](#) - Land adjacent to 12, Oak Hill, Wood Street Village, GU3 3ER** - Outline application for the erection of a 4-bedroom detached house on land adjacent to 12 Oak Hill to assess the access, appearance, layout, and scale.

**Planning Application No: [21/P/02045](#) - 53 St Michaels Avenue, Fairlands, Guildford, GU3 3LY** - Single storey side extension, single storey rear extension, construction of a new detached garage and loft conversion with rear dormer window following demolition of detached garage and rear porch.

**Planning Application No: [21/P/02044](#) - 189 Applegarth Avenue, Guildford, GU2 8LP** - Change of use of property from a residential dwelling (C3) to a 7-bedroom HMO (sui generis)

**Planning Application No: [21/P/01926](#) - Seagry, White Hart Lane, Wood Street Village, GU3 3DZ** - Proposed extension to existing front dormer window. Extension to roof including a proposed side dormer window to provide an en-suite.

**Planning Application No: [21/P/01655](#) - The Forge, 77 Wood Street Green, Wood Street Village, Guildford, GU3 3DY** - Retrospective application for an acoustic insulation enclosure for a pump.

**Planning Application No: [21/P/02040](#) - 4 Wallace Close, Fairlands, Guildford, GU3 3NP** - Provision of first floor accommodation by re-configuration of roof to change hip to gable end, provision of one new dormer to rear and one new dormer to front, single storey rear extension and addition of front porch along with changes to fenestration.

**Planning Application No: [21/P/02097](#) - 66 Oak Hill, Wood Street Village, Guildford, GU3 3ES** - Erection of a single storey side extension and cycle shelter following demolition of existing attached car port.

**Planning Application No: [2021/0166/GU/21/CON/00044/](#) (Surrey County Council application) 21-23 (Rear Part) Westfield Road, Slyfield Industrial Estate, Guildford, Surrey GU1 1RR** - Erection of an open fronted storage building, the installation of wood shredding plant and the storage of aggregated wood product as part of a wood shredding operation, together with the storage of skips and vehicle parking.

**Planning Application No: [21/P/01882](#) - North Moors Allotment Site, North Moors, Worplesdon, Guildford, GU1 1SE** - Change of use of amenity land to deliver 78 allotment plots, bee keeping facilities, composting areas, community buildings, landscaping and associated cycle storage and car parking. (Revision of Location Plan to Application 20/P/00197).

**Planning Application No: [21/P/02172](#) - 18 Queenhythe Road, Jacobs Well, Guildford, GU4 7NX** - Proposed enclosed front porch.

11. **Review of the Surrey Hills AONB boundary by Natural England** – To receive the recommendation of the working party to appoint a specialist planner to prepare a submission on behalf of the Parish Council. Maximum anticipated expenditure £5,000. To consider the pros and cons of a submission being made, and to consider approving the cost.
12. **Town and Country Planning (Local Planning) England Regulations 2012 – Issues and Options Consultation Minerals and Waste Local Plan - [The Issues and Options public consultation](#) will be open for a period of 16-weeks, from 15 November 2021 to 7 March 2022.** All material representations received by the Minerals and Waste Planning Authority (MWPA) during the consultation period will be considered in preparing the subsequent ‘Preferred Options’ public consultation which is set to take place in June 2022.
13. **Finance:**
  - a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by two councillors.
  - b) **Draft budget 2022/2023**
    - o To review the draft budget taking into account the recommendations made by Members at the Extraordinary meeting held 9 November 2021.
    - o To review the following documentation relating to the setting of the annual budget and Band D rating (precept): Use of Reserves Policy, Financial Risk Assessment, Explanation of what a precept is, Financial Regulations, Business Plan.
  - c) **Replacement trees – Perry Hill Green (two diseased chestnut trees either side of the bus shelter)** - To plant two new Liquidamber ‘Worplesdon’ trees – Minimum cost £3,600 & VAT - to include a two-year watering programme.
  - d) **Platinum Jubilee beacon and gas cylinder for the FLGCA** – To approve the cost anticipated to be £600 & VAT.
14. **For information only:**
15. **Date of next Planning/General Purposes and Finance Committee meeting – 3 February 2022.**