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## NOTICE OF MEETING

Date: Thursday 7 October 2021

### To: All Members of the Planning/General Purposes and Finance Committee

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on Thursday 14 October at 19:30** for the purpose of transacting the following business.

**Members of the public are welcome to attend the meeting.**

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Planning Applications for consideration:

**Planning Application No: 21/P/01790 (and 21/P/01791) - Crown Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RD** - Two storey side and single storey rear extensions following demolition of rear lean-to, including front and rear gables, Juliet balcony to the rear and other changes to fenestration.

**Planning Application No: 21/P/01585 - The Folly, Backside Common, Wood Street Village, Guildford, GU3 3EB** - Rebuilding of existing house and outbuildings.

**Planning Application No: 20/W/00060/HR – Burpham Court Farm, Clay Lane, Jacobs Well, Guildford** - Prior approval granted under the provisions of Sch 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the conversion of existing agricultural buildings to form four dwellinghouses (use Class C3) and associated building operations.

**Planning Application No: 20/P/02173 – Land at Burpham Court Farm, Clay Lane, Guildford, GU4 7NA** - The change of use of the site to 45.9 hectares of land to publicly accessible open space and Nature Reserve to facilitate a Suitable Alternative Natural Greenspace (SANG).

**Planning Application No: 21/P/01838 – 53 Liddington New Road, Guildford, GU3 3AH** - The conversion of a loft conversion at first floor level into a bedroom by extending the main roof and raising the brickwork up to the first floor eaves level and extending the main roof over for a full height bedroom. To construct a small toilet and utility at ground floor level at the side of the property.

**Planning Application No: 21/W/00109 – Pine Copse, Whitmoor Common, Guildford, GU3 3RP** - Prior notification for a single storey 8 metre rear extension, 4 metres in height with an eaves height of 2.4 metres.

**Planning Application No: 21/P/02155 - Weyside Urban Village (Slyfield Regeneration Programme)** - Hybrid planning application for redevelopment of part of the allocated site for a mixed-use development.

**Planning Application No: 21/T/00259 - 112 Broadacres, Guildford, GU3 3AY** - T1 Silver Birch – request to remove tree and replace.

**Planning Application No: 21/T/00256 – Horseshoe Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RG** - T1 Decayed Cherry tree – remove, T2 Norway Maple – remove, T3 – Poplar – remove (Worplesdon Conservation Area).

**9. Finance:**

- a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by two councillors.
  - b) **For information:** The second component of the 2021/22 Precept payment in the amount of £133,140 has been received from Guildford Borough Council.
  - c) **Metro Bank mandate** - Following the resignation of Mrs Sandra Morgan MBE, the bank mandate requires updating. This document to be signed by those councillors authorised to do so on the Metro account.
- 10. The Future Management of Countryside in North-West Surrey** - To consider the response of the parish council to information provided by Mr Stephen Fry, Countryside and Heathland Consultant

- 11. The Queen's Diamond Jubilee 2022** – to consider the following:
- a) Planting a tree at a location to be determined in the parish, in support of The Queen's Green Canopy (QGC) initiative.
  - b) Purchasing two or more Jubilee beacons for use at locations across the parish on 2 June 2022 in conjunction with the national celebrations co-ordinated by Bruno Peek, The Queen's Pageant Master.
- 12. To receive updates from the Councillors who volunteered to assist with the following items:**
- Creation of a Heritage Trail – to include QR codes and YouTube videos.
  - The establishment of a Business Forum.
  - The 2022 Networking event – Research required to ensure all local organisations are invited.
  - Designing of a bespoke hexagonal bench to go beneath the oak tree in the middle of Perry Hill Green (with the assistance of a local resident and the elders of the former URC church).
  - Residents' Survey feedback.
  - Strategic Plan and Business Plan Review.
  - Provision of Instagram worthy photographs.
  - Fold the newsletters and put into envelopes (quarterly).
  - Meeting with tree surgeon and Christmas light contractors to discuss the removal of the existing diseased horse chestnut trees and replacement with other appropriate trees.
  - Meeting with Wood Street Village Cricket Club and Woodstreet Nursery & Forest Preschool.
- 13. Farnborough Airport** - To consider the information relating to the current operation of the airport and the potential capacity, which has been provided by a member of the public.
- 14. Newsletter** – To receive a summary from Cllr Messinger as to how this could communicate more effectively with residents of the parish.
- 15. Guildford Borough Council - Application for Guildford to be granted city status** - To consider action in respect of the letter received from Guildford Borough Council requesting a letter of support.
- 16. Surrey Hills Sustainable Business Conference – Friday 22 October 2021 – 9am to 3.30pm – 'Zeroing in on a sustainable future'** – To consider attendance either in person at Pennyhill Park, Bagshot (Prices between £42 and £60 for in-person attendance) or virtually (£18 for a virtual attendance ticket).
- 17. Public Consultation – Surrey County Council's Transport Plan 2022-2032 – Deadline for comments 23:59 24 October 2021.**
- 18. For information only:**
- a) **Wood Street Village Green** – Gunner Agriculture have been appointed to address the uneven surface of Wood Street Village Green in the vicinity of the maypole.
  - b) **Surrey Young Carers Event** – Thanks have been received from Surrey Young Carers for the donation made by the Parish Council.
  - c) **Surrey Police Consultation** – Surrey Police are currently consulting to learn more about the communities and how they engage with them: <https://www.smartsurvey.co.uk/s/RM5CYN/>. Any information provided through the survey is anonymous.
  - d) **Jacobs Well Play Area** – Remedial drainage works have been undertaken by TJ Hunt (Contracting) Ltd at this location.
  - e) **Tree works** – Quotes for multiple tree works have been accepted from Dryad to address trees highlighted as dangerous on the annual tree report, and those trees affected by Oak Processionary Moth nests.
- 19. Date of next Planning/General Purposes and Finance Committee meeting – 25 November 2021.**