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NOTICE OF MEETING

Date: Thursday 15 July 2021

To: All Members of the Planning/General Purposes and Finance Committee

You are hereby summoned to attend the Planning/General Purposes and Finance Committee meeting of Worplesdon Parish Council to be held in the **Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on Thursday 22 July at 19:30** for the purpose of transacting the following business.

Members of the public are welcome to attend the meeting.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Planning Applications for consideration:

Planning Application No: [21/P/01338](#) - 17 Louis Fields, Fairlands, Guildford, GU3 3JQ - New garage / workshop following demolition of existing garage and outbuilding.

Planning Application No: [21/P/01363](#) - Oak House, 39 Wood Street Green, Wood Street Village, Guildford, GU3 3DU - Loft conversion with two pitched roof rear dormers and conservation roof lights to front.

Planning Application No: [21/P/01402](#) - Place Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RD - Proposed two storey front/side extension following demolition of the existing single storey extension, front dormer window and changes to fenestration: addition of a 2-vehicle car port to the front and alterations to the gated entrance.

Planning Application No: [21/P/01439](#) - Liddington Hall Farm, Gravetts Lane, Guildford, GU3 3AR - New outbuilding following demolition of existing outbuilding.

Planning Application No: [21/P/01454](#) - Land to the east of Stephenson Road, Surrey Research Park, Guildford, GU2 7YE - Erection of single storey PET-CT scan facility (for medical diagnostic imaging) with associated parking and landscaping.

9. Finance:

- a) Proposed list of payments to be tabled at the meeting for approval - Payments for signature by two councillors.
- b) Covid Thank You tea party - Preparation is progressing, however, due to the event having to be re-scheduled, far fewer volunteers can attend the event. To consider issuing a £10 book token to those who cannot attend, to reflect the Parish Council's appreciation for all the volunteers did during the pandemic.

10. Grass cutting - To consider:

- (a) participating in the County Council's blue hearts scheme so that any residents who do not want the verge cutting in front of their property, more than twice a year, can indicate this to be the case.
- (b) how to fund the Blue Hearts which can be ceramic, wooden etc. Sponsorship?
- (c) no longer cutting any verges in which Surrey County Council has planted trees (without reference to the Parish Council) due to the additional work and potential hazards the trees have created, which would assist with the current Environment Agency recommendation to 're-wild' where possible.
- (d) creating a wildflower meadow in Coombe Lane with support from the local residents.

12. Grass cutting contract – to consider extending the existing contract by one year taking into account the information received from Guildford Borough Council.

13. Councillor assistance required with the following items:

- Creation of a Heritage Trail – to include QR codes and YouTube videos.
- The establishment of a Business Forum.
- The 2022 Networking event – Research required to ensure all local organisations are invited.
- Designing of a bespoke hexagonal bench to go beneath the oak tree in the middle of Perry Hill Green (with the assistance of a local resident and the elders of the former URC church).

- Creation of the Residents' Survey (and choice of incentive for completing the survey for lucky winner) and corresponding communications policy.
 - Strategic Plan and Business Plan Review.
 - Provision of Instagram worthy photographs.
 - Work parties to clear alleyways.
 - Afternoon tea (set up and clear away).
 - Fold the Autumn newsletters and put into envelopes.
 - Meeting with tree surgeon and Christmas light contractors to discuss the removal of the existing diseased horse chestnut trees and replacement with other appropriate trees.
- 14. Request from the FLGCA for additional litter bins on Fairlands sports field** - To consider the request and to decide action.
- 15. Bird seed dispenser and interpretation board for Jacobs Well Recreation Ground** – To receive a progress report from Cllr A Creese.
- 16. Commons Act 2006 – Section 38 – Application to lay 47m of underground power cable across Broad Street Common to connect a property known as Willow Brook Cottage to the mains electricity.** To consider the application.
- 17. Diversion of public right of way over the North Moors Allotments** – Guildford Borough Council intends to make a diversion order provided the re-routed footpath is as convenient as the existing path. Guildford Borough Council wishes to seek Worplesdon Parish Council's views on this proposal prior to proceeding with the diversion order. Deadline for responses 6 August 2021
- 18. For information only:**
- a) **A short meeting is to be held with Lady Toulson, to learn about the Surrey Lieutenancy** and to receive the Lord Lieutenant's thanks for the Parish Council's work during the global pandemic.
 - b) **Boundary Review – Surrey Hill Area of Outstanding Natural Beauty** – Worplesdon Parish Council has asked to be consulted.
- 19. Date of next Planning/General Purposes and Finance Committee meeting – 2 September 2021.**