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## NOTICE OF MEETING

24 June 2021

To: All Members of the Council

You are hereby summoned to attend the Full Council meeting of Worplesdon Parish Council to be held in the Council Chamber, Unit 2 Saxton, Parklands, Railton Road, Guildford, Surrey, GU2 9JX on **1 July 2021 at 7.30pm** for the purpose of transacting the following business. **Anyone wanting to participate in the public speaking section of the meeting needs to contact the Clerk to the Council, either by email, phone or in writing by NOON Thursday 1 July 2021 to enable the 'joining instructions' to be sent out. To participate you must have access to the internet.**

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

## AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes** – Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.
- 3. Declaration of Disclosable Pecuniary Interests (DPIs)** – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £50.
8. Borough Councillor's report (5 mins).
9. County Councillor's report (5 mins).
10. Minutes of the previous meetings:

The following Council minute are to be agreed and signed by the Chairman as a true record:

- Annual Meeting – 20 May 2021
- Planning/General Purposes and Finance Committee – 10 June 2021

**11. Planning Applications for consideration:**

**Planning Application No: 21/P/01148 - 33 Cater Gardens, Guildford, GU3 3BY** - Construction of a rear single storey extension following demolition of existing conservatory.

**Planning Application No: 21/P/01142 - 37 Grangefields Road, Jacobs Well, Guildford, GU4 7NR** - Single storey front/side extension, single storey rear extension, raising the roof to form a first floor with rooflights and rear Juliet balcony and minor fenestration changes.

**Planning Application No: 21/T/00171 - 2 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Large Beech tree - reduce height by 5 metres and sides by 3 metres all round. (Crown Reduction approximately 25-30%) Crown lift to 4 metres (Worplesdon Conservation Area).

**Planning Application No: 21/P/01155 - 61 Stringers Avenue, Jacobs Well, Guildford, GU4 7NN** - Proposed single storey rear extension following demolition of existing extension and replacing of hedge with fence between no 59 and 61 Stringers Avenue.

**Planning Application No: 21/T/00180 - 2 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Leylandi#1 - remove (cut down to 1 meter height) Leylandi#2 - initially leave the top one but remove (cut down to 1 meter height) it if it looks terrible/doesn't recover after the removal of Leylandi#1 Yew" - reduce in height by 1-3 metres and shape it.

**Planning Application No: 21/T/00181 - 2 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE - 2 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Leylandi#3 - Fell.

**Planning Application No: 21/T/00184 - Perry Hill Lodge, Perry Hill, Worplesdon, Guildford, GU3 3RF** - Beech (T1) - fell (Worplesdon Conservation Area).

**Planning Application No: 21/P/01287 - Rose House, Perry Hill, Worplesdon, Guildford, GU3 3RD** - Erection of rear orangery.

**Planning Application No: 21/P/01152 - The Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RG** - Proposed single storey extension following demolition of existing conservatory.

**Planning Application No: 21/P/01282 - 1 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE** - Erection of a new three-bedroom dwelling and garage, following demolition of existing garage.

12. **Proposed relocation of the Guildford Sewage Treatment Works – Deadline for comments 16.7.2021 -**  
Consultation documentation available via <https://www.thameswater.co.uk/guildfordrelocation>.
13. **Land Management Report (February 2021 – June 2021)** – To receive and approve the Land Management Report.
14. **Provision of car parking for Jacobs Well Recreation Ground** – The original consent for the establishment of the Recreation Ground (15 July 1965) stated that a parking area and turning bay were required to be installed. Quotations to reinstate the parking area and turning space to be obtained at the earliest opportunity. Currently, the residents pay for the upkeep of the track – future maintenance arrangements will need to be considered. A further meeting with the residents to be arranged, once Covid restrictions are fully lifted.
15. **Provision of an interpretation board and bird pellet dispenser – Moat House Pond – Jacobs Well Recreation Ground** – To consider installing an interpretation board and bird pellet dispenser - at the suggestion of local residents – to improve the health of the birds and to discourage rats. To receive a report from the Lead Member for this potential project (Cllr A Creese).
16. **The Queen’s Platinum Jubilee Beacons – Thursday 2 June 2021** – To consider taking part in this historic event and whether one main event, or multiple community events (with the assistance of the residents’ associations) would be more appropriate. Lead member to be appointed.
17. **Proposed road safety scheme Clay Lane** - To consider a resident’s suggestion that an additional road table should be installed to the east of the junction of Clay Lane and Queenhythe Road.
18. **Quarterly playground inspections** - To receive and approve the quarterly playground inspection report.
19. **Training opportunities** - Various training opportunities are available via SALC (Surrey Association of Local Councils). Councillors to advise which training events they wish to attend.
20. **Dog Show 4 September 2021 – Public liability insurance** – The JWRA’s insurers are unable to provide a copy of their Public Liability certificate. To discuss what action, if any, should be taken.
21. **Wood Street Village Summer Show – Rescheduled to Saturday 24 July 2021** - To grant consent for the change of date required due to the extended Covid restrictions.
22. **Finance:**
  - a) **Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by two Councillors.
  - b) **Bank reconciliations for May 2021** - bank reconciliation requires approval.
  - c) **Monthly budget reports for May 2021** - monthly budget report requires approval.
  - d) **Quarterly financial check – Undertaken by Cllr A Creese 24 June 2021** - To receive Cllr A Creese’s report.
  - e) **Annual Governance and Accountability Return (AGAR) submitted to PKF Littlejohn 10 June 2021. Right of public inspection notices also erected 10 June 2021.**
23. **Clerk’s Report:**
  - a) **Dilapidations Unit 2 Beaufort** – Dilapidation work is almost complete.
  - b) **Potential postponement of the Afternoon Tea event subject to Government announcement** – Two alternative dates have been booked for the Afternoon Tea in the event that, on Monday 5 July, the Government resolves not to lift the Covid Restrictions until Monday 19 July 2021 (Alternative dates booked for Sunday 1 August 2021 and Sunday 19 September 2021).

- c) **Networking Event 11 July 2022** - The Colebrook Meeting room, Merrist Wood College has been provisionally booked in preparation for this event. To consider issuing a 'hold the date' notification to all local organisations.
- d) **Flood Forum** - Walkabout to be arranged as soon as practicable. To consider reintroducing the February annual meeting to ensure momentum on projects can be maintained throughout the year.
- e) **Surrey County Council to install Real Time Passenger Information into the bus shelter at the entrance to Fairlands Estate.**
- f) **Overgrown vegetation – bus stops in Frog Grove Lane** – This has been reported to Surrey County Council.
- g) **Licence to maintain White House Pond, Jacobs Well Recreation Ground** – Heads of Terms have now been agreed with Surrey County Council. Surrey County Council currently have an anticipated delay of 12 weeks to produce the licence.

**24. Chairman's Report.**

**25. Items for information only**

- a) **Wood Street Village Summer Show – Entries Registration Day Rescheduled to Wednesday 21 July 2021** due to the extended Covid restrictions.
- b) **Jazz Festival to go ahead on Sunday 18 July 2021** – as planned but without a marquee.
- c) **Tree inspection quotation accepted** – Cost to do a walkover survey of all seven sites within the Parish = £1,850 & VAT (specialist contractor required).
- e) **New boiler required Unit 2 Saxton – Three quotations being obtained** - Best value quotation to be accepted and work to be undertaken as soon as practicable.

**26. Items for inclusion on future agendas – To receive any suggestions from members.**

**27. Date of next Full Council meeting – 12 August 2021.**