



### Payments list - 3rd quarter 2020-2021

| Code                        | Date       | Description   | Supplier                             | Net               | VAT              | Total             |
|-----------------------------|------------|---|--------------------------------------|-------------------|------------------|-------------------|
| Establishment Charges       | 07/10/2020 | Insurance premium   | Zurich Town and Parish Insurer Trust | £2,343.68         | £0.00            | £2,343.68         |
| Staff costs                 | 22/10/2020 | Salary/Mileage/PAYE/NIC/Er's NI/Er's Pension Conts                    | Staff costs                          | £8,322.51         | £0.00            | £8,322.51         |
| Audit Fees                  | 22/10/2020 | External audit fee - 2019/2020  | PKF Littlejohn                       | £600.00           | £120.00          | £720.00           |
| Establishment Charges       | 04/11/2020 | Ink cartridges  | Printerland Ltd                      | £778.64           | £155.73          | £934.37           |
| Revenue Costs Works Vehicle | 13/11/2020 | Insurance premium   | Zurich Managent Services             | £756.01           | £0.00            | £756.01           |
| Grass Cutting               | 13/11/2020 | Grass cutting - November 2020   | Holly Landscape and Training         | £2,541.26         | £508.25          | £3,049.51         |
| Grass Cutting               | 13/11/2020 | Grass cutting - October 2020  | Holly Landscape and Training         | £2,541.26         | £508.25          | £3,049.51         |
| Staff costs                 | 24/11/2020 | Salary/PAYE/NIC/Er's NI/Er's Pension Conts                            | Staff costs                          | £8,336.01         | £0.00            | £8,336.01         |
| Professional Advice         | 25/11/2020 | Legal advice - potential parish office - Unit 2 Saxton                | Surrey Hills Solicitors              | £1,075.00         | £215.00          | £1,290.00         |
| Tree Inspections            | 25/11/2020 | Tree inspections and tree tagging                                     | Dryad Tree Services Ltd              | £3,095.00         | £619.00          | £3,714.00         |
| Playground Repairs          | 10/12/2020 | Prepare and paint 2 x benches, basket ball hoop post and typhoon bars | Dick Randall Services                | £698.00           | £139.60          | £837.60           |
| Staff costs                 | 16/12/2020 | Salary/Mileage/PAYE/NIC/Er's NI/Er's Pension Conts                    | Staff costs                          | £8,333.09         | £0.00            | £8,333.09         |
| Parish Office               | 16/12/2020 | Deposit Unit 2 Saxton & 1st quarter rent                              | Surrey Hill Solicitors               | £20,000.00        | £0.00            | £20,000.00        |
| Parish Office               | 17/12/2020 | Service charges - parish office                                       | Perry Hill Chartered Surveyors       | £1,491.85         | £0.00            | £1,491.85         |
| Parish Office               | 17/12/2020 | Rent Unit 2 Beaufort - 25.12.2020 - 24.3.2021                         | Perry Hill Chartered Surveyors       | £4,375.00         | £875.00          | £5,250.00         |
| <b>Total</b>                |            |   |                                      | <b>£65,287.31</b> | <b>£3,140.83</b> | <b>£68,428.14</b> |