RISK ASSESSMENT

Event Title: ……Wood Street Village Carols on the Green- additional COVID risk assessment……..……..

Organiser(s): …WSVA……..……

Date/s: ……19/12/20…….

Venue: ……Wood Street Green……..

Thinking through your event from the start will help you identify potential hazards in advance and will allow you time to consider how to minimise the risks involved. Responsibility for ensuring the safety of those employed at, and attending your event, is entirely yours. Use the blank risk assessment to compile a comprehensive risk assessment unique to your event.

Hazardous item e.g. machinery, electrical equipment, fuel, vehicles, bouncy castle, structures, etc.	**Who is likely to be at risk from these items?** e.g. general public, participants, etc.	**What is the likely risk from this item?** e.g. electric shock, fire, etc.	**How likely is it that the risk may occur?** *High/medium/low*	**How are you going to reduce the possibility of someone being at risk from these items?** e.g. electrical items not to be used in wet weather conditions, etc.	**Any further action required?**
COVID	*General public*	*COVID infection*	*High*	*Fencing off a large area of the green with fence posts and visible tape- patrolled by volunteers with high vis jackets who will direct people to the entrances.* *Making 2 brightly lit entrances to the event using fence posts and visible tape patrolled by volunteers in hig vis jackets.* *Explaining 2m social distancing rules to every family bubble as they arrive.* *Sanitiser and wipes provided at the entrances along with 2 bins*	*Set up at 9am 19/12/20*

COVID	Choir	COVID Infection	High	Fencing off the choir using fence posts and visible tape 5 meters from the public	Set up at 9am 19/12/20
Carol books	General public	COVID infection	High	Carol books will be placed in boxes at the entrances and each family bubble will take one book which will have been quarantined for 72 hours. At the end of the event the books will be returned into the box and quarantined for 72 hours before further use.	No
Hazardous item e.g. machinery, electrical equipment, fuel, vehicles, bouncy castle, structures, etc.	**Who is likely to be at risk from these items?** e.g. general public, participants, etc.	**What is the likely risk from this item? e.g. electric shock, fire, etc.**	**How likely is it that it may occur?** *High/medium/low*	**How are you going to reduce the possibility of someone being at risk from these items?** e.g. electrical items not to be used in wet weather conditions, etc.	**Any further action required?**
COVID	General public	Infection	High	Using the loud speaker system to remind family bubbles to stay 2 meters apart from other groups and not to chat with other family bubbles.	no
