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NOTICE OF MEETING

22 October 2020

To: All Members of the Council

You are hereby summoned to attend the Full Council meeting of Worplesdon Parish Council to be held virtually on **29 October 2020 at 7.30pm** for the purpose of transacting the following business. **Anyone wanting to participate in the public speaking section of the meeting needs to contact the Clerk to the Council, either by email, phone or in writing by NOON Thursday 29 October 2020 to enable the 'joining instructions' to be sent out. To participate you must have access to the internet.**

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.

AGENDA

- 1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch 1, para 40.**
- 2. Public participation session – 10 minutes –** *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 3. Declaration of Disclosable Pecuniary Interests (DPIs) – by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).**
- 4. Amendments to the Register of Interests.**

5. To receive and consider written requests for new DPI dispensations, if any.
6. Declaration of Non-pecuniary interests.
7. Declaration of gifts or hospitality over £25.
8. Borough Councillor's report (5 mins).
9. County Councillor's report (5 mins).
10. Minutes of the previous meetings:

The following Council minutes are to be agreed and signed by the Chairman as a true record:

Full Council meeting – 17 September 2020

The following minutes are to be noted by the Council:

- Planning/General Purposes and Finance Committee – 8 October 2020

11. **Co-option of new councillor for the Ward of Wood Street Village** – Application received from Mr T Webber. To consider the application and to vote on a potential co-option.

12. Planning Applications for consideration:

Planning Application No: 20/P/01650 - 1 Thatchers Lane, Worplesdon, Guildford, GU3 3RT - Erection of two storey side/rear extension, including one rooflight, following demolition of existing single storey rear extension.

Planning Application No: 20/P/01658 - 17 St Michaels Avenue, Fairlands, Guildford, GU3 3LY – Proposed two storey side extension and front porch following demolition of existing attached garage.

Planning Application No: 20/P/01616 - 50 Fairlands Avenue, Fairlands, Guildford, GU3 3NB
Proposed two x two storey attached end of terrace dwellings and extension to the existing crossover.

Planning Application No: 20/P/01520 - Whites Farmhouse, Aldershot Road, Worplesdon, Guildford, GU3 3HY
Listed Building Consent for replacement of five windows on the front elevation and reinstatement of damaged / missing tiled window cills.

Planning Application No: 20/T/00303 - 9 Cater Gardens, Guildford, GU3 3BY- Sycamore (Acer pseudoplatanus) (T1) - Fell. Sycamore (Acer pseudoplatanus) (T2)- reduce crown by 2 to 3m all round. TPO P1/201/332.

Planning Application No: 20/P/01727 - Malyans End, Coombe Lane, Worplesdon, Guildford, GU3 3PF - Erection of a single storey rear extension.

Planning Application No: 20/P/01733 - 23 Rydes Hill Crescent, Guildford, GU2 9UH - Erection of a single storey rear extension

Planning Application No: 20/T/00309 - 2 Cater Gardens, Guildford, GU3 3BY - T1 Sycamore - Fell (P1/201/106)

Planning Application No: 20/T/00313 - Hill Place Farm, 132 Oak Hill, Wood Street Village, Guildford, GU3 3ET T1 (Willow) - Reduce crown by approximately 6m in height to previous pruning points and sides by approximately 3m all round. Finished height to be 9m with radial spread of 4m. T2 (Willow) - Fell. Conservation area of Wood Street.

Planning Application No: 20/P/01758 - 79 St Michaels Avenue, Fairlands, Guildford, GU3 3LZ - A hip to gable side extension with the rear masonry wall, two dormer elements constructed with flat roofs and changes to fenestration

Planning Application No: 20/P/01745 - Brook Farm, Rickford, Worplesdon, Guildford, GU3 3PJ - Removal of condition no 5 (Code for Sustainable Homes Level 3) of application no 14/P/01146, approved on 08/10/2015.

Planning Application No: 20/P/00823 - Edge Lea, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR - Demolition of existing chalet bungalow, and construction of a pair of semi-detached houses.

Planning Application No: 20/P/01738 – 16 Brocks Drive, Fairlands, Guildford, GU3 3NE – Proposed single storey front extension, part single/part two storey side extension, two storey rear extension incorporating a loft conversion; changes to fenestration.

- 13. To consider offering financial support to the village halls due to the Covid-19 emergency.**
- 14. Revised Code of Conduct – (a) To receive Guildford Borough Council’s adopted Code of Conduct and to consider approving the adopting an identical Code of Conduct, and (b) To confirm which of the virtual training sessions each councillor will be able to attend.**
- 15. Climate Change Conference – To receive a report from Cllr A Creese.**
- 16. Village gates, Wood Street Village (junction of Aldershot Road and Frog Grove Lane) – To consider painting the village gates at the Frog Grove Lane/Aldershot Road end of the village in rainbows colours with signage thanking all key workers.**
- 17. Land Transfer Worplesdon Memorial Hall and Recreation Ground CIO – The land transfer has now been completed and the Worplesdon Memorial Hall and Recreation Ground is now registered to the Worplesdon Memorial Hall and Recreation Ground CIO.**
- 18. Grass cutting regime for Perry Hill Green – To consider reducing the number of cuts on the village green to allow wildflowers to flourish at a resident’s request.**
- 19. Finance:**
 - a) Proposed list of payments to be tabled at the meeting for approval** - Payments for signature by two councillors following the meeting.
 - b) Bank reconciliation September 2020** - September bank reconciliation requires approval.
 - c) Monthly budget report September 2020** - September monthly budget report requires approval.
 - d) External Audit 2019/2020 - To receive and approve the External Auditor’s report** - Notice of Conclusion of Audit and Parts 1 & and 3 of the AGAR (Annual Governance and Accountability Return) publicised 19 October 2020 on the noticeboards and Parish website.
 - e) Interim Internal Audit 2020/2021 – Virtual audit carried out by Mulberry & Co 16 October 2020** - To receive and approve the Internal Auditor’s Report.
 - f) Quarterly financial check (June 2020 to September 2020) undertaken 27 October 2020 – To receive a report from Cllr D Snipp.**

- g) **2nd instalment of the precept 2020/2021 received** – A BACS payment of £126,075.50 (which includes the second Local Council Tax Support Scheme Grant payment) has been received from Guildford Borough Council.

20. Clerk's Report:

- a) **Virtual Flood Forum meeting** – Friday 6 November 2020 10.30am – Noon
- b) **Quotation for repainting both swing bay top bars, Fairlands Play Area – Total cost £240 & VAT** – Quotation accepted under delegated authority.
- c) **Wetpour repairs – Jacobs Well Play Area Total cost £789.40 & VAT** – Quotation accepted under delegated authority.

21. Chairman's Report.

22. Items for inclusion on future agendas – To receive any suggestions from members.

23. Date of next Full Council meeting – 10 December 2020.