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Thursday 28 May 2020

To: All members of the Planning, General Purposes and Finance Committee

You are hereby summoned to attend the **Planning/General Purposes and Finance Committee meeting** of Worplesdon Parish Council to be held virtually on **Thursday 4 June 2020 at 7.30 pm** for the purpose of transacting the following business. **Anyone wanting to participate in the public speaking section of the meeting needs to contact the Clerk to the Council, either by email, phone or in writing by NOON Thursday 4 June to enable the 'joining instructions' to be sent out. To participate you must have access to the internet.**

Signed:

*Gaynor White*

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record, or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused during the meeting.*

#### Agenda

1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.
2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.
4. Declarations of gifts or hospitality over £25.
5. Public participation session – 10 minutes

*Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*

**6. Minutes of the previous Planning/General Purposes and Finance Committee meeting**

To be agreed and signed by the Chairman as a true record.

**7. Planning applications for consideration:**

**Planning Application No: [20/P/00650](#) - Sundial Plain, The Avenue, Worplesdon, Guildford, GU3 3RA**

Proposed change of use of existing double garage into a one- bedroom annexe, including changes to fenestration and insertion of balcony and decking, for the incidental use of the main dwelling.

**Planning Application No: [20/P/00715](#) – 26 Liddington Hall Drive, Guildford, GU3 3AE - Front porch together with pitched roof to front of existing garage**

**Planning Application No: [20/P/00790](#) - 112 Frog Grove Lane, Wood Street Village, Guildford, GU3 3HA – Listed building consent for the replacement of 2 No. French doors**

**Planning Application No: [20/P/00797](#) – Meadowcroft, Keens Lane, Guildford, GU3 3JT – Demolition of the existing single storey building and development of the site into a terraced block of 3 x two-story dwellings with associated parking and amenity space.**

**Planning Application No: [20/P/00786](#) - 186 Frog Grove Lane, Wood Street Village, Guildford, GU3 3HD**  
Proposed single storey detached brick/block outbuilding following demolition of existing timber outbuilding.

**Planning Application No: [20/P/00823](#) - Edge Lea, Blanchards Hill, Jacobs Well, Guildford, GU4 7QR - Demolition of existing chalet bungalow, and construction of a pair of semi-detached houses.**

**8. Proposed list of cheques/online payments to be tabled at the meeting for approval.**

**9. Land Management/Health and Safety Inspection Report** - To receive a report and to consider action as required.

**10. Worplesdon Parish Council tennis courts – The Courts were closed on 23 March 2020 in response to the Covid-19 lockdown.** To consider when to formally re-open the courts.

**11. WW1 litter bin, Harry’s Meadow – Jacobs Well** - This bin is predominantly being used as a receptacle for dog waste. To consider relocating the litter bin (at the request of the JWRA).

**12. To consider reducing the number of Office 365 licences currently held (by four licences) and to consider upgrading the Members’ licences to include Outlook.**

**13. Three vacancies on the Council** – to consider arranging a recruitment drive (as and when the Covid-19 restrictions are lifted).

**14. To reflect the change in charitable status of the Worplesdon Memorial Trustees a Land Transfer for the Worplesdon Memorial Ground will be required** – To receive a report from Cllr G Adam and to consider action.

**15. Request received for permission to use the Parish Council’s play area for the delivery of personal training sessions** – To consider the request.

**16. Date of next Planning/General Purposes and Finance Committee meeting: 16 July 2020.**