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Thursday 23 January 2020

To: All members of the Planning, General Purposes and Finance Committee

You are hereby summoned to attend the **Planning/General Purposes & Finance Committee meeting** of Worplesdon Parish Council to be held in the **SMALL HALL, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF** on **Thursday 30 January 2019 at 7.30pm** in order to transact the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

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Agenda

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**
- 3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.**
- 4. Declarations of gifts or hospitality over £25.**
- 5. Public participation session – 10 minutes**

Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.

- 6. Minutes of the previous Planning/General Purposes and Finance Committee meeting - To be agreed and signed by the Chairman as a true record.**

- 7. Planning applications for consideration:**

Planning application no: [19/P/02151](#) - 25-27 Slyfield Industrial Estate, Moorfield Road, Guildford, GU1 1RY -
Proposed subdivision of existing showroom area to create display space for second brand and extension to mezzanine, internal alterations, partial replacement of external cladding and extended curtain walling, changes to fenestration and parking arrangements.

Planning application no: [19/P/02176](#) - 52 Envis Way, Fairlands, Guildford, GU3 3NJ - Two storey side / single storey rear extensions, conversion of loft space to habitable accommodation, including dormers to front and rear, addition of porch and changes to fenestration, following demolition of existing detached garage.

Planning application no: [19/P/02172](#) - Christopher Robin Day Nursery, 63 Wood Street Green, Wood Street Village, Guildford, GU3 3DU - Single storey side extension.

Planning application no: [19/P/02199](#) - 2 Burpham Court Farmhouse, Clay Lane, Jacobs Well, Guildford, GU4 7NA -
Single storey extension to main dwelling

Planning application no: [19/P/02204](#) - Clasford Farm, Aldershot Road, Guildford, GU3 3HQ - The erection of 819m2 of horticultural and glasshouse development, water storage tank, landscaping and associated works

Planning application no: [19/P/02219](#) – Woody’s Restaurant, Merrist Wood College, Coombe Lane, Worplesdon, Guildford, GU3 3PE - Proposed installation of aluminium windows, doors, and curtain walling, and steel plated doors, to replace existing timber and steel units at the Woody's Student Restaurant serving Merrist Wood College.

Planning application no: [20/T/00002](#) - 1 Perry Orchard, Perry Hill, Worplesdon, Guildford, GU3 3RE - T1- Large Lawson Cypress: Fell T2- Lawson Cypress: Fell T3- Lawson Cypress fell

Planning application no: [19/P/02198](#) - 1 Burpham Court Farmhouse, Clay Lane, Jacobs Well, GU4 7NA - Single storey extension to main dwelling.

Planning application no: [20/P/00021](#) - Merrist Wood College, Coombe Lane, Worplesdon, Guildford, GU3 3PE -
Replacement of existing corrugated fibre cement cladding & roofing sheets, with metal profiled composite cladding. To landscaping workshop, tractor workshop and countryside & skill centre. Cladding colour will be grey to match roofing already replaced on part of Tractor Workshop.

Planning application no: [19/P/02246](#) - Coopers Yard, 195 Frog Grove Lane, Wood Street Village - Outline application (access, layout and scale) with some matters reserved for demolition of existing building on the site and clearance of all storage areas, and erection of 3 No properties.

Planning application no: [20/P/00062](#) - 15 Douglas Close, Jacobs Well, Guildford, GU4 7PB - Proposed demolition of single storey detached dwelling and construction of replacement two storey detached dwelling.

Planning application no: [19/P/02228](#) - Grandview House, 94 Broad Street, Guildford, GU3 3BE - Erection of a replacement building to be used as a home office and gym following the demolition of the existing barn and garage.

Planning application no: [20/P/00052](#) - Land between Clasford Bridge & Cobbett Close, (formerly part of Merrist Wood College), Cobbett Hill Road, Normandy, GU3 2AA - Proposed change of use of land to provide a single showman yard for the storage of rides and equipment and the stationing of one static mobile home and three touring caravans for residential occupation, with associated hard standing (retrospective), fencing (retrospective) and package treatment plant.

Planning application no: [20/P/00061](#)- 39 The Oval, Wood Street Village, Guildford, GU3 3DL - Erection of a new two bedroom end of terrace house on land adjacent to 39 The Oval, Wood Street Village.

Planning application no: [20/P/00090](#) - 27 Fairlands Road, Fairlands, Guildford, GU3 3JA - Erection of two storey rear and side extension.

Planning application no: [20/P/00056](#) - Hockley Cottage, Aldershot Road, Guildford, GU3 3AA - Demolition of an existing garage and erection of a single storey timber granny annexe for ancillary use to the main dwelling.

For information only:

Planning appeal submitted: 19/P/01467 - The Retreat, 38 Wood Street Green, Wood Street Village, Guildford, GU3 3EU - Erection of a first-floor extension.

8. Invoices for payment

Proposed list of cheques/online payments to be tabled at the meeting for approval. Payments for signature by two councillors.

9. Land Management/Health and Safety Inspection Report

To receive a report and to consider action as required.

10. Jacobs Well May Day Fayre

To consider whether to have a parish council stall at the event – This would need to be prepared for and be staffed by members.

11. White House pond – long-term maintenance

To consider approaching Surrey County Council to extend the licence to maintain White House pond and to consider the likely costs of de-silting the pond, as per the request of the JWRA (Jacobs Well Residents Association).

12. Surrey Pension Fund – Revised Pension Administration Strategy Consultation

Deadline for responses 1 February 2020.

13. Dashcams for works van

CLlr Messinger has requested the installation of front and rear dash cams on the works vehicle. Assumed cost of dash cams and fitting (at Halfords) £300 & VAT. To decide whether or not to fit dash cams to the works vehicle.

14. Draft Strategic Development Framework (SDF) Supplementary Planning Document (SPD)

A public consultation is being undertaken by Guildford Borough Council between Monday 20 January to midday Monday 24 February 2020. The SDF SPD provides detailed formal guidance to assist future master planning, planning and development of the following strategic sites:

Weyside Urban Village (former Slyfield Area Regeneration Project);

Gosden Hill Farm;

Blackwell Farm;

Land to the South of Ash and Tongham; and

Former Wisley airfield.

“The sites are already allocated in the recently adopted Local Plan: strategy and sites. The principle and scale of development is therefore already established and the SDF SPD provides further detail to the requirements in the adopted plan. The SDF SPD will contribute towards achieving the requirement for high quality design and

placemaking, ensuring the long-term delivery of sustainable communities and associated supporting infrastructure.

Comment on the draft SPD may be made via the borough council's website:

<https://guildford.inconsult.uk/consult.ti/SDFSPD/consultationHome>. Please ensure that you use the 'Online comments form' to respond to the consultation.

Alternatively, you can email planningpolicy@guildford.gov.uk, or by write to: Planning Policy, Guildford Borough Council, Millmead House, Millmead, Guildford, Surrey, GU2 4BB."

To consider/agree the Parish Council's comments, if any.

15. Mayor's Award for Service to the Community

[Deadline for nominations 3 February 2020.](#)

16. Grass cutting tender

To review and approve the Grass Cutting Contract and the updated grass cutting specification. Tender to be issued early February 2020.

For information only:

17. Surrey County Council (SCC) – Working Together to Safeguard Children 2018

Letter received from SCC encouraging the Parish Council to consider safeguarding matters wherever possible.

18. Electoral Register (use by councillors)

Councillors are reminded of the very strict rules governing the use of the electoral roll for their ward.

19. Certification in Local Council Administration (CILCA) – Assistant Clerk

The Assistant Clerk is to commence her CILCA training as soon as practicable. The course must be completed within a year from the date of commencement.

20. Highway issue - The Royal Oak, Wood Street Village

Motorists are using the car park belonging to the Royal Oak public house as a short cut into The Oval, which is causing a hazard to pedestrians. A site meeting to be held with the publican and Surrey County Council to see what, if anything, can be done to resolve this issue.

21. Replacement notice board – Perry Hill Green

The replacement noticeboard has been ordered and will be installed as soon as practicable.

22. Guildford Borough Council – [Making Guildford Smarter – Innovation Strategy 2019/2020](#)

A copy of the strategy has been received for information only.

23. Date of next Planning/General Purposes and Finance Committee meeting: 12 March 2020.