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Wednesday 13 November 2019

NOTICE OF MEETING

To: All members of the Planning, General Purposes and Finance Committee

You are hereby summoned to attend the **Planning/General Purposes & Finance Committee meeting** of Worplesdon Parish Council to be held in the **SMALL HALL, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF** on **Thursday 21 November 2019 at 7.30pm** in order to transact the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Agenda

1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.
2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.
4. Declarations of gifts or hospitality over £25.
5. Public participation session – 10 minutes - *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
6. Minutes of the previous Planning/General Purposes and Finance Committee meeting - To be agreed and signed by the Chairman as a true record.
7. Planning applications for consideration:

Planning application no: 19/P/01883 - 21 Gravetts Lane, Guildford, GU3 3JR
- Single storey rear extension.

Planning application no: [19/P/01877](#) - 2 White Hart Lane, Wood Street Village, Guildford, GU3 3DZ - Proposed single storey front extension and internal alteration.

Planning application no: [19/P/01629](#) - Holly View, Holly Lane, Worplesdon, Guildford, GU3 3PA - Conversion of shop to habitable accommodation, new two storey front bay window, new front porch, first floor rear balcony, new rear canopy, changes to front fenestration, 3 bay garage and new shop with workshop/storage above with new parking area following demolition of 3 derelict outbuildings.

Planning application no: [19/T/00287](#) - Mulberry Cottage, Coombe Lane, Worplesdon, Guildford, GU3 3PF - T1 Oak - fell.

- 8. Invoices for payment** - Proposed list of cheques/online payments to be tabled at the meeting for approval. Payments for signature by two councillors.
- 9. Land Management/Health and Safety Inspection Report** – To receive a report and to consider action as required.
- 10. Compliance with Health and Safety Law** - To consider the work of the Parish Council and to ensure that the Parish Council is fulfilling its duties with regard to Health and Safety legislation - Provision of play areas, community car park, tennis courts, public open space, benches, signs, bus shelters, employment of staff etc.
- 11. To consider the draft budget (precept) for the financial year 2020/2021** and to take into account the recommendations of the working party and to make recommendations to the Full Council.
- 12. Online information booklet** – To consider creating an online brochure detailing the groups, activities and businesses and services that local residents can access within the Parish as per [Chiddingfold Parish Council](#).
- 13. Monthly online newspaper article for the Guildford Dragon** – Approach by the editor of the Guildford Dragon for Jan Messinger to submit a monthly round-up of events/activities taking place within the Parish to include Worplesdon Parish Council amongst all other aspects of the Parish.
- 14. Monthly budget report** – To approve the September 2019 monthly budget report.
- 15. Clerk's Technical Working Day** – To receive a brief report from the officers.
- 16. Safe Drive Stay Alive** – To receive a written report from Cllr N Mitchell.