

Worplesdon Parish Council
Final budget/precept 2020/2021 - Approved by the Full Council 9 January 2020

| Power to spend | Budget Heading | Explanatory notes | Precept 2018/2019 | Sub-total precept 2018/2019 | Net expenditure to March 2019 | Sub-total net expenditure to March 2019 | Precept 2019/2020 | Sub-total precept 2019/2020 | Net expenditure to November 2019 | Sub-total net expenditure to November 2019 | Budget Difference Comparison 2019/2020 - 2020/2021 | Precept 2020/2021 | Sub-total precept 2020/2021 | Earmarked reserves @ 30.11.2019 |
|------------------------------|--|---|-----------------------|-----------------------------|-------------------------------|---|-------------------|-----------------------------|----------------------------------|--|--|-------------------|-----------------------------|---------------------------------|
| | Central Services/Administration | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| LGA 1972 s112 | Staff costs Inc Er's NI & Er's pension costs - see separate breakdown | For Grounds staff wages see Parks and Open Spaces. Union recommended increase of 10% on gross salary included in 2020/2021 costs. | £90,739 | | £89,678 | | £79,998 | | £76,263 | | £16,685 | £96,683 | | £0 |
| LGA 1972 s111 | Establishment charges (Insurance, stationery, subscriptions, phone, etc.) | Based on 2019/2020 expenditure | £14,000 | | £13,712 | | £15,500 | | £16,395 | | £3,500 | £19,000 | | £0 |
| LGA 1972 s111 | Equipment and Maintenance | Tools to no longer be provided by the Groundsman | £500 | | £370 | | £500 | | £267 | | £0 | £500 | | £0 |
| LGA 1972 s111 | 3 year rented Parish office, Queen Elizabeth Park | Decrease proposed due to use of earmarked reserves | £11,500 | | £26,718 | | £23,500 | | £16,802 | | -£2,500 | £21,000 | | £11,500 |
| LGA 1972 s111 | Cost of hiring meeting rooms | For council and committee meetings (cost previously included in Est. Chgs) - RPI increase by WMT | included in Est. Chgs | | included in Est. Chgs | | £0 | | £0 | | £1,200 | £1,200 | | £0 |
| Assess on case by case basis | Contingency Fund | Maintain at current levels given Traveller activity | £10,000 | | £7,296 | | £10,000 | | £3,823 | | £0 | £10,000 | | £0 |
| LGA 1972 s111 | Training | Reduce as Clerk will have completed the SLCC HE level 4 course. | £7,000 | | £4,260 | | £7,000 | | £4,720 | | -£1,000 | £6,000 | | £0 |
| LGA 1972 s111 | Audit Fees | N/A | £1,100 | | £951 | | £1,100 | | £1,038 | | £0 | £1,100 | | £0 |
| LGA 1972 s111 | IT Budget (replacement computers, screens and printers and software) (Scribe, Parish Online, Adobe Pro, Office 365 licence fees) | Assumed costs | £4,000 | | £1,355 | | £4,650 | | £1,428 | | -£1,000 | £3,650 | | £0 |
| LGA 1972 ss15(5) | Chairman's Allowance | N/A | £300 | | £264 | | £300 | | £174 | | £0 | £300 | | £0 |

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| LGA 1972 s111 | Election Costs | Elections not anticipated in 2020/2021. Set up an accrual for uncontested elections in 2023. Anticipated cost of uncontested elections = £400 | £0 | | £0 | | £5,000 | | £400 | | -£4,750 | £250 | | £0 |
| Local Government Rating Act 1997 s31 | Donation Crimestoppers | N/A | £40 | | £40 | | £40 | | £0 | | £0 | £40 | | £0 |
| LGA 1972 s142(2a) | Donation Citizens Advice Bureau | N/A | £70 | | £70 | | £70 | | £0 | | £0 | £70 | | £0 |
| LGA 1972 s142 | Parish Newsletter Printing and delivery | Increase to enable additional pages to be printed, if necessary | £3,800 | | £4,306 | | £4,000 | | £2,380 | | £500 | £4,500 | | £0 |
| LGA 1972 s111 | Professional Advice | Allow for possible CIO @ W Mem Grounds | £4,400 | | £9,228 | | £4,400 | | £6,990 | | £2,600 | £7,000 | | £0 |
| Power of competence (Localism Act 2011) | WW1 Roll of honour | | £500 | | £1,048 | | £0 | | £0 | | £0 | £0 | | £0 |
| Ditto | WW1 Beacon | | £250 | | £517 | | £0 | | £0 | | £0 | £0 | | £0 |
| Ditto | WW1 Pamphlet | | £1,400 | | £0 | | £0 | | £0 | | £0 | £0 | | £0 |
| | Sub total | | | £149,599 | | £159,813 | | £156,058 | | £130,681 | | | £171,293 | £11,500 |
| | Vehicle costs | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| LGA 1972 s111 | Accrual towards replacement works van | | £0 | | £0 | | £0 | | £0 | | £2,500 | £2,500 | | £0 |
| | Purchase of works van | | | | | | | | £19,608 | | | | | |
| LGA 1972 s111 | Works van - operating costs (use general reserves for 2019/2020) | | £0 | | £0 | | £2,177 | | £77 | | £3,048 | £5,225 | | £0 |
| | Sub-total | | £0 | | £0 | | £2,177 | | | £19,685 | £5,548 | | £7,725 | £0 |

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| | Parks and Open Spaces | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| LGA 1972 s112 | Grounds staff | Includes new p/t Grounds person's wages, Er's NI, Er's pension and Union proposed increase of 10% - REFER TO STAFF COSTS | £0 | | £10,344 | | £23,201 | | £0 | | £20,462 | £43,663 | | £0 |
| Highways Act 1980 s96 | Grass cutting | Current contractor = Nurture Landscapes Ltd GBC/SCC new tender agreement is only for 2 years. New WPC tender needs to reflect overall agreement therefore new tender for 2 years only. Assume 5% increased based on shorter contract period and proposed changes. | £20,650 | | £19,765 | | £21,101 | | £17,204 | | £1,055 | £22,156 | | £0 |
| Highways Act 1980 s96 | GBC grass cutting grant | SCC/GBC grant of £5,632 & 3.1% RPI (As advised by GBC) | -£5,632 | | -£5,632 | | -£5,632 | | -£5,662 | | -£175 | -£5,807 | | £0 |
| Open Spaces Act (OSA) 1906 s10 Highways Act 1890 s96) | Tree Surgery/replacement trees | Felling of one large tree at Pitch Place would cost £2,500. Suggest increasing the budget to allow for possible storm damage. | £2,500 | | £1,010 | | £3,500 | | £1,320 | | £1,500 | £5,000 | | £10,000 |
| Local Government (LG) (Miscellaneous Provisions) Act 1976 s19) | Playground Repairs | Wetpour and playground repairs are costly. Recommend increasing the budget to allow for additional wetpour repairs. | £5,000 | | £2,933 | | £5,000 | | £3,458 | | £1,000 | £6,000 | | £0 |
| LG (Miscs Prov) Act 1976 s19 | Accrual for new play ground equipment | An accrual towards new equipment should help alleviate hikes in the precept. | £1,000 | | £0 | | £0 | | £0 | | £2,000 | £2,000 | | £3,000 |
| Open Spaces Act (OSA) 1906 | Tree Inspections | Include land at Toby's Oak. | £840 | | £810 | | £880 | | £855 | | £120 | £1,000 | | £0 |

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| LGA 1972 s111 | Rent - Backside Common (WSVCC) | N/A | £300 | | £0 | | £300 | | £0 | | £0 | £300 | | £0 |
| LGA 1972 s111 | Income from WSVCC (Rent) | N/A | -£300 | | -£464 | | -£300 | | -£239 | | £0 | -£300 | | £0 |
| LGA 1972 111 | Accrual for new noticeboards (7) | | £0 | | £0 | | £0 | | £0 | | £0 | £1,500 | | £0 |
| LG (Misc Prov) Act 1953 s4 | Repairs to noticeboards/bus shelters/seats etc. | Increase in light of noticeboard repair costs. | £1,500 | | £1,296 | | £1,500 | | £1,893 | | £1,500 | £3,000 | | £0 |
| | Flood Forum projects | | | | | | | | | | | | | £20,000 |
| Public Health Act 1936 s260 | Maintenance for ponds WSV pond, Moat House and White House ponds JW | Work required at WSV pond. | £2,500 | | £0 | | £2,500 | | £0 | | £2,500 | £5,000 | | £10,000 |
| LGA 1972, s144 | Christmas Decorations • Lighting in horse chestnut trees, Perry Hill Green • Illuminated Christmas tree outside St Mary's Church, Perry Hill (installation and removal) • Illuminated Christmas tree on WS Village Green (installation and removal) | Current contract expires December 2019. John Gunner provides the lights at cost (no labour fee). Assume an increase in the contract rate of 15% based on the provision of new lights in all trees. | £4,600 | | £9,928 | | £6,600 | | £4,600 | | £1,000 | £7,600 | | £0 |
| Power of competence (Localism Act 2011) | WW1 commemoration Bench and bin for Harry's Meadow | N/A | £1,100 | | £2,965 | | £0 | | £0 | | £0 | 0 | | 0 |
| Open Spaces Act (OSA) 1906 s10 Highways Act 1890 s96) | Land Management | Increase to allow for gate/post repairs/additional posts | £3,000 | | 2,914 | | £3,000 | | £3,335 | | £2,000 | £5,000 | | £5,000 |
| Litter Act 1983, ss5 and 6 | Replacement litter bins | Accrual for replacement bins to dual litter bins | £0 | | 0 | | £0 | | £0 | | £1,000 | £1,000 | | £0 |

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| Local Government (LG) (Miscellaneous Provisions) Act 1976 s19) | Replacement goal posts, Jacobs Well Recreation Ground | The existing posts are five years old and are starting to rust. The posts MUST be offset to prevent teams using the grounds. | £0 | | 0 | | £0 | | £0 | | £1,500 | £1,500 | | £0 |
| | Subtotal | | | £37,058 | | £45,869 | | £61,650 | | £26,764 | £0 | | £97,112 | £48,000 |
| | Bus shelters | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| LG (Misc Provisions) Act 1953 s4 | Provision of new bus shelter - Oak Tree Close, Jacobs Well | New wooden shelters cost £7,000 & VAT (19 bus shelters) | £0 | | £0 | | £0 | | £0 | | £6,000 | £6,000 | | £0 |
| | Sub-total | | | £0 | | £0 | | £0 | | £0 | £0 | | £6,000 | £0 |
| | S137 Payments | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| LGA 1972 s137 (3) Power to donate to UK charities | Kent, Surrey & Sussex Air Ambulance | N/A | £150 | | £150 | | £150 | | £0 | | £0 | £150 | | £0 |
| LGA 1972 s137 (3) Power to donate to UK charities | Drive Safe Stay Alive Road Safety Campaign | N/A | £500 | | £500 | | £500 | | £500 | | £0 | £500 | | £0 |
| S137 | Millennium books | N/A | £0 | | -£45 | | £0 | | -£25 | | -£30 | -£30 | | £0 |
| | Sub total | | | £650 | | £605 | | £650 | | £475 | £0 | | £620 | £0 |
| | Capital Expenditure | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | |
| Case by case basis | Equipment | N/A | £0 | | £0 | | £0 | | £0 | | £0 | £0 | | £0 |
| | Sub total | | | £0 | | £0 | | £0 | | £0 | £0 | | £0 | £0 |
| | GBC Grant Expenditure | | 2018/2019 | | | | 2019/2020 | | | | | 2020/2021 | | 2019/2020 |
| | Concurrent Functions Grant Aid 2018/2019 | | | | | | | | | | | | | |
| OSA 1906, ss 9 and 10 | Drainage works - WS Vill Green | N/A | £0 | | £0 | | £0 | | £0 | | £0 | £0 | | N/A |
| | Less concurrent functions grant aid | N/A | £0 | | £0 | | £0 | | £0 | | £0 | £0 | | N/A |

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| Local Government (LG) (Miscellaneous Provisions) Act 1976 s19) | New playground equipment - Worplesdon and Fairlands | N/A | £31,410 | | £30,788 | | £0 | | £0 | | £0 | £0 | | N/A |
| | Less earmarked reserves | N/A | -£15,000 | | -£15,000 | | £0 | | £0 | | £0 | £0 | | N/A |
| | Less concurrent functions grant | N/A | -£12,281 | | -£12,080 | | £0 | | £0 | | £0 | £0 | | N/A |
| | Concurrent Functions Grant Aid 2019/2020 | | | | | | | | | | £0 | | | |
| LG (Misc Prov) Act 1976 s19) | Replacement play equipment Worplesdon Memorial Grounds | N/A | £0 | | £0 | | £17,641 | | £17,534 | | -£17,641 | £0 | | N/A |
| | Less concurrent functions grant aid | N/A | £0 | | £0 | | -£6,528 | | -£6,507 | | £6,528 | £0 | | N/A |
| LGA 1972 s111 | New noticeboard - Broadacres | N/A | £0 | | £0 | | £1,736 | | £1,736 | | -£1,736 | £0 | | N/A |
| | Less concurrent functions grant aid (new noticeboard - Broadacres) | N/A | £0 | | £0 | | -£868 | | -£868 | | £868 | £0 | | N/A |
| | Sub total | | | £4,129 | | £3,708 | | £11,981 | | £11,895 | | | £0 | £0 |
| | Tennis court (Running Expenses) | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| Local Government (LG) (Misc Prov) Act 1976 s19) | Tennis court maintenance | N/A | £3,300 | | £688 | | £1,200 | | £980 | | -£1,200 | £0 | | £0 |
| Ditto | Tennis court income | N/A | -£1,400 | | -£1,241 | | -£1,400 | | -£1,279 | | £1,400 | -£1,400 | | £0 |
| | Sub total | | | £1,900 | | -£553 | | -£200 | | -£299 | | | -£1,400 | £0 |
| | Ward Improvements | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| Open Spaces Act (OSA) 1906 s 10 LG (Misc Prov) Act 1976 s19 | Ward improvements | N/A | £2,500 | | £1,990 | | £2,500 | | £2,786 | | £500 | £3,000 | | £0 |
| See individual grants | PC Grant Aid to wards - as per applications | Increase to enable grants to be considered throughout the year | £0 | | £587 | | £2,900 | | £2,400 | | £100 | £3,000 | | £0 |
| Road Traffic Regulation Act 1984 s57, s63 | Community Car Park - Wood Street Village Rates | Full year's rates due | £1,000 | | £999 | | £500 | | £0 | | £500 | £1,000 | | £0 |

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| Road Traffic Regulation Act 1984 s57, s63 | Maintenance of Car Park | Accrual towards repairs (including fence/height barrier/litter bin issues) | £9,000 | | £0 | | £0 | | £15,015 | | £1,000 | £1,000 | | £0 |
| Power of competence - Localism Act 2011 | Pedestrian refuge for Aldershot Road 95% of cost to be met by WPC - Crossing near Hunts Farm, Aldershot Road | Proposed change of scheme due to the presence of fibre optic cables - Transfer earmarked reserves of £15K to the general fund. | £0 | | £0 | | £10,000 | | £0 | | -£25,000 | -£15,000 | | £10,000 |
| HA 1980, s274A | Traffic calming - SDR/VAS (Servicing/repairs) | N/A | £0 | | £667 | | £0 | | £117 | | £500 | £500 | | £0 |
| | Sub total | | | £12,500 | | £4,243 | | £5,900 | | £20,318 | £0 | | -£6,500 | £10,000 |
| | Environmental Improvements | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| | Environmental Improvements | Refund 2018/2019 adjustment for info only. | | | -£113 | | | | £0 | | N/A | £0 | | £0 |
| LGA 1972 s 214 | St Mary's Churchyard - Towards upkeep (two cuts) | N/A | £250 | | £250 | | £900 | | £894 | | £0 | £900 | | £0 |
| | Sub-total | | | £250 | | £137 | | £900 | | £894 | £0 | | £900 | £0 |
| | Bank Interest/charges | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| | Bank Interest | N/A | -£600 | | -£789 | | -£600 | | -£40 | | £0 | -£600 | | £0 |
| | Sub total | | | -£600 | | -£789 | | -£600 | | -£40 | £0 | | -£600 | £0 |
| N/A | Working Balances | Utilise general and earmarked reserves to reduce the budget for 2020/2021 and to reduce the level of general reserves. If utilised this would currently reduce reserves back down to £89,698 | £0 | | £0 | | £0 | | £0 | | -£23,000 | -£23,000 | | £0 |
| | Sub total | | | £0 | | £0 | | £0 | | £0 | £0 | | -£23,000 | £0 |
| | Local Council Tax Support Scheme Grant | | 2018/2019 | | | | 2019/2020 | | | | DIFFERENCE | 2020/2021 | | 2019/2020 |
| | LCTSS grant | N/A | -£9,424 | | -£9,424 | | -£9,424 | | -£9,424 | | £0 | -£9,424 | | £0 |
| | Sub total | | | -£9,424 | | -£9,424 | | -£9,424 | | -£9,424 | £0 | | -£9,424 | £0 |
| | Total Budget | | | £196,062 | | £203,609 | | £226,915 | | £200,949 | | | £242,727 | £69,500 |
| | General Reserves | | | | | | | | | | | | | £86,733 |
| | Total reserves @ 31.10.2019 | | | | | | | | | | | | | £156,233 |