

January 2020 - Land Management/Health and Safety Inspection Report

Land Management Report

The Assistant Clerk had prepared the following report for members' consideration. A copy of the report had been emailed to all members in advance of the meeting.

Completion of works:

The Ground staff have:

- Cleaned signs in and around Wood Street Village.
- Planted daffodil bulbs at various locations around the parish.
- Erected further signage at Harry's Meadow, Jacobs Well regarding dog mess and litter.
- Confirmed that Forest + Garden Services retrieved a stray branch which was on the telephone wire along White Hart Lane.
- Repaired minor damage caused by vandals at Worplesdon play area.
- Purchased and utilised a leaf blower to more effectively clear leaves from pathways, alleyways and play areas.
- Cleared a fallen blackthorn bush which was impeding safe passage at the edge of Pinks Hill Pond.
- Purchased a first aid kit and fire extinguisher, to be kept in the parish works vehicle.
- Removed the community engagement banner from Jacobs Well.
- Prepared a tools list for the clerk in respect of tools requiring purchase.
- Purchased glass tumblers and carafes for use in meetings.
- Collected two new batteries from ManBat and returned two old batteries for recycling.
- Taken the works vehicle to be signwritten.
- Repaired the tennis court nets at Worplesdon.
- Found drugs paraphernalia at Perry Hill, which the Clerk and Assistant Clerk have highlighted to our new PCSO Nicky Carr.
- Investigated the scaffolding board planks which had been reported at Pitch Place Green. It was determined that the placement of these boards actually facilitated access to the bridleway/path during times of heavy rainfall, and it was decided to leave them in situ - members of the public deciding to use them at their own risk.
- Investigated multiple instances of flooding across the parish – and provided photographs to the Clerk and Assistant Clerk who have been assiduously reporting and following up issues with the appropriate authorities.
- Retrieved the remains of the Perry Hill noticeboard which was a victim of recent high winds. The engraved header rail to attempt to be salvaged to reduce the cost and lead time for a replacement.

The Clerk collected a quantity of pre-owned land management equipment from the Chairman, Cllr Cragg.

Contractors have:

- Re-wrapped in time for Christmas and subsequently disconnected the Christmas lights from the trees at Perry Hill Green and erected and removed the illuminated Christmas trees from outside St Marys Church, Worplesdon and on Wood Street Village Green.
- Installed the new and replacement bins at Worplesdon play area.
- Carried out various additional vegetation works across the parish.

Work agreed with contractors/volunteers:

- Balance of posts to be installed at Perry Hill Green outside Hillcot to prevent damage to the Green.
- Repairs to splits in the wet pour surfacing at Worplesdon play areas.

Quotations obtained for:

- A quote for a replacement noticeboard for Perry Hill Green was obtained and accepted by the Clerk.

Quotations required for:

- None.

Outstanding works:

- The Ground staff will help Jacobs Well residents to paint the height barrier into the recreation ground. This is a low priority.
- The white safety gates in Wood Street Village need to be re-painted. The Ground staff to carry out in Summer 2020 (weather dependent).

Groundsman's/Clerk's Observations:

- An additional concrete ball has sustained damage adjacent to the war memorial at Queenhythe Road, Jacobs Well.

The Ground staff are continuing to:

- Clean road signs and clear any obscuring vegetation.
- Clear grilles before and after periods of heavy rain in addition to usual checks.

Health and Safety Inspection Report

The Ground staff have undertaken weekly inspections as a result of which the Assistant Clerk had prepared the following report, a copy of which had been issued via email to all members in advance of the meeting.

Weekly Reports

Worplesdon, Jacobs Well and Fairlands play areas, the Husson Breeze and community car park at Wood Street were checked on 18.11.19, 25.11.19, 02.12.19, 09.12.19, 16.12.19, 02.01.20, 06.01.20, 13.01.20 and 20.01.20. The Ground staff have carried out the following work:

- Cleared litter at all 4 sites
- Cleared grilles across the Parish

Completed works:

- Replacement bins have been installed by Gunner Agriculture at Worplesdon Memorial play area.

Outstanding works:

- None.

Groundsman's/Clerk's Observations:

- The Clerk has arranged for the installation of new posts and replacement gates at Harry's Meadow by Gunner Agriculture. The works are still ongoing due to the adverse intervention of local residents whilst the concrete was setting. Additional posts will also be installed on Perry Hill Green and also at Wood Street Post Office.

Monthly Health and Safety Report:

The monthly inspections were undertaken on 26.11.19, 19.12.19, 20.01.20 and 21.01.20.

Quotations have been sought for:

- Tree felling of medium/high risk trees identified in the Annual Tree Survey across the portfolio of land owned/maintained by Worplesdon Parish Council (works which cannot be undertaken by our Ground staff).