

**Worplesdon Parish Council**  
**Final budget/precept 2020/2021 for approval at the 9 January 2020 full council meeting**

Power to spend	Budget Heading	Explanatory notes	Precept 2018/2019	Sub-total precept 2018/2019	Net expenditure to March 2019	Sub-total net expenditure to March 2019	Precept 2019/2020	Sub-total precept 2019/2020	Net expenditure to November 2019	Sub-total net expenditure to November 2019	Budget Difference Comparison 2019/2020 - 2020/2021	Precept 2020/2021	Sub-total precept 2020/2021	Earmarked reserves @ 30.11.2019
Central Services/Administration			2018/2019				2019/2020				DIFFERENCE	2020/2021		2019/2020
LGA 1972 s112	Staff costs Inc Er's NI & Er's pension costs - see separate breakdown	For Grounds staff wages see Parks and Open Spaces. Union recommended increase of 10% on gross salary included in 2020/2021 costs.	£90,739		£89,678		£79,998		£76,263		£16,685	£96,683		£0
LGA 1972 s111	Establishment charges (Insurance, stationery, subscriptions, phone, etc.)	Based on 2019/2020 expenditure	£14,000		£13,712		£15,500		£16,395		£3,500	£19,000		£0
LGA 1972 s111	Equipment and Maintenance	Tools to no longer be provided by the Groundsman	£500		£370		£500		£267		£0	£500		£0
LGA 1972 s111	3 year rented Parish office, Queen Elizabeth Park	Decrease proposed due to use of earmarked reserves	£11,500		£26,718		£23,500		£16,802		-£2,500	£21,000		£11,500
LGA 1972 s111	Cost of hiring meeting rooms	For council and committee meetings (cost previously included in Est. Chgs) - RPI increase by WMT	included in Est. Chgs		included in Est. Chgs		£0		£0		£1,200	£1,200		£0
Assess on case by case basis	Contingency Fund	Maintain at current levels given Traveller activity	£10,000		£7,296		£10,000		£3,823		£0	£10,000		£0
LGA 1972 s111	Training	Reduce as Clerk will have completed the SLCC HE level 4 course.	£7,000		£4,260		£7,000		£4,720		-£1,000	£6,000		£0
LGA 1972 s111	Audit Fees	N/A	£1,100		£951		£1,100		£1,038		£0	£1,100		£0
LGA 1972 s111	IT Budget (replacement computers, screens and printers and software) (Scribe, Parish Online, Adobe Pro, Office 365 licence fees)	Assumed costs	£4,000		£1,355		£4,650		£1,428		-£1,000	£3,650		£0
LGA 1972 ss15(5)	Chairman's Allowance	N/A	£300		£264		£300		£174		£0	£300		£0

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LGA 1972 s111	Election Costs	Elections not anticipated in 2020/2021. Set up an accrual for uncontested elections in 2023. Anticipated cost of uncontested elections = £400	£0		£0		£5,000		£400		-£4,750	£250		£0
Local Government Rating Act 1997 s31	Donation Crimestoppers	N/A	£40		£40		£40		£0		£0	£40		£0
LGA 1972 s142(2a)	Donation Citizens Advice Bureau	N/A	£70		£70		£70		£0		£0	£70		£0
LGA 1972 s142	Parish Newsletter Printing and delivery	Increase to enable additional pages to be printed, if necessary	£3,800		£4,306		£4,000		£2,380		£500	£4,500		£0
LGA 1972 s111	Professional Advice	Allow for possible CIO @ W Mem Grounds	£4,400		£9,228		£4,400		£6,990		£2,600	£7,000		£0
Power of competence (Localism Act 2011)	<del>WW1 Roll of honour</del>		£500		£1,048		£0		£0		£0	£0		£0
Ditto	<del>WW1 Beacon</del>		£250		£517		£0		£0		£0	£0		£0
Ditto	<del>WW1 Pamphlet</del>		£1,400		£0		£0		£0		£0	£0		£0
	Sub total			£149,599		£159,813		£156,058		£130,681			£171,293	£11,500
	<b>Vehicle costs</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
LGA 1972 s111	Accrual towards replacement works van		£0		£0		£0		£0		£2,500	£2,500		£0
	Purchase of works van							£19,608						
LGA 1972 s111	Works van - operating costs (use general reserves for 2019/2020)		£0		£0		£2,177		£77		£3,048	£5,225		£0
	Sub-total		£0		£0		£2,177			£19,685	£5,548		£7,725	£0

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	Parks and Open Spaces		2018/2019				2019/2020				DIFFERENCE	2020/2021		2019/2020
LGA 1972 s112	Grounds staff	Includes new p/t Grounds person's wages, Er's NI, Er's pension and Union proposed increase of 10% - REFER TO STAFF COSTS	£0		£10,344		£23,201		£0		£20,462	£43,663		£0
Highways Act 1980 s96	Grass cutting	Current contractor = Nurture Landscapes Ltd GBC/SCC new tender agreement is only for 2 years. New WPC tender needs to reflect overall agreement therefore new tender for 2 years only. Assume 5% increased based on shorter contract period and proposed changes.	£20,650		£19,765		£21,101		£17,204		£1,055	£22,156		£0
Highways Act 1980 s96	GBC grass cutting grant	SCC/GBC grant of £5,632 & 3.1% RPI (As advised by GBC)	-£5,632		-£5,632		-£5,632		-£5,662		-£175	-£5,807		£0
Open Spaces Act (OSA) 1906 s10 Highways Act 1890 s96)	Tree Surgery/replacement trees	Felling of one large tree at Pitch Place would cost £2,500. Suggest increasing the budget to allow for possible storm damage.	£2,500		£1,010		£3,500		£1,320		£1,500	£5,000		£10,000
Local Government (LG) (Miscellaneous Provisions) Act 1976 s19)	Playground Repairs	Wetpour and playground repairs are costly. Recommend increasing the budget to allow for additional wetpour repairs.	£5,000		£2,933		£5,000		£3,458		£1,000	£6,000		£0
LG (Miscs Prov) Act 1976 s19	Accrual for new play ground equipment	An accrual towards new equipment should help alleviate hikes in the precept.	£1,000		£0		£0		£0		£2,000	£2,000		£3,000
Open Spaces Act (OSA) 1906	Tree Inspections	Include land at Toby's Oak.	£840		£810		£880		£855		£120	£1,000		£0

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LGA 1972 s111	Rent - Backside Common (WSVCC)	N/A	£300		£0		£300		£0		£0	£300		£0
LGA 1972 s111	Income from WSVCC (Rent)	N/A	-£300		-£464		-£300		-£239		£0	-£300		£0
LGA 1972 111	Accrual for new noticeboards (7)		£0		£0		£0		£0		£0	£1,500		£0
LG (Misc Prov) Act 1953 s4	Repairs to noticeboards/bus shelters/seats etc.	Increase in light of noticeboard repair costs.	£1,500		£1,296		£1,500		£1,893		£1,500	£3,000		£0
	Flood Forum projects													£20,000
Public Health Act 1936 s260	Maintenance for ponds WSV pond, Moat House and White House ponds JW	Work required at WSV pond.	£2,500		£0		£2,500		£0		£2,500	£5,000		£10,000
LGA 1972, s144	Christmas Decorations • Lighting in horse chestnut trees, Perry Hill Green • Illuminated Christmas tree outside St Mary's Church, Perry Hill (installation and removal) • Illuminated Christmas tree on WS Village Green (installation and removal)	Current contract expires December 2019. John Gunner provides the lights at cost (no labour fee). Assume an increase in the contract rate of 15% based on the provision of new lights in all trees.	£4,600		£9,928		£6,600		£4,600		£1,000	£7,600		£0
Power of competence (Localism Act 2011)	<del>WW1 commemoration Bench and bin for Harry's Meadow</del>	N/A	£1,100		£2,965		£0		£0		£0	0		0
Open Spaces Act (OSA) 1906 s10 Highways Act 1890 s96)	Land Management	Increase to allow for gate/post repairs/additional posts	£3,000		2,914		£3,000		£3,335		£2,000	£5,000		£5,000
Litter Act 1983, ss5 and 6	Replacement litter bins	Accrual for replacement bins to dual litter bins	£0		0		£0		£0		£1,000	£1,000		£0

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Local Government (LG) (Miscellaneous Provisions) Act 1976 s19)	Replacement goal posts, Jacobs Well Recreation Ground	The existing posts are five years old and are starting to rust. The posts MUST be offset to prevent teams using the grounds.	£0		0		£0		£0		£1,500	£1,500		£0
	<b>Subtotal</b>			£37,058		£45,869		£61,650		£26,764	£0		£97,112	£48,000
	<b>Bus shelters</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
LG (Misc Provisions) Act 1953 s4	Provision of new bus shelter - Oak Tree Close, Jacobs Well	New wooden shelters cost £7,000 & VAT (19 bus shelters)	£0		£0		£0		£0		£6,000	£6,000		£0
	<b>Sub-total</b>			£0		£0		£0		£0	£0		£6,000	£0
	<b>S137 Payments</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
LGA 1972 s137 (3) Power to donate to UK charities	Kent, Surrey & Sussex Air Ambulance	N/A	£150		£150		£150		£0		£0	£150		£0
LGA 1972 s137 (3) Power to donate to UK charities	Drive Safe Stay Alive Road Safety Campaign	N/A	£500		£500		£500		£500		£0	£500		£0
S137	Millennium books	N/A	£0		-£45		£0		-£25		-£30	-£30		£0
	<b>Sub total</b>			£650		£605		£650		£475	£0		£620	£0
	<b>Capital Expenditure</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		
Case by case basis	Equipment	N/A	£0		£0		£0		£0		£0	£0		£0
	<b>Sub total</b>			£0		£0		£0		£0	£0		£0	£0
	<b>GBC Grant Expenditure</b>		<b>2018/2019</b>				<b>2019/2020</b>					<b>2020/2021</b>		<b>2019/2020</b>
	<b>Concurrent Functions Grant Aid 2018/2019</b>													
OSA 1906, ss 9 and 10	Drainage works – WS Vill Green	N/A	£0		£0		£0		£0		£0	£0		N/A
	<b>Less concurrent functions grant aid</b>	N/A	£0		£0		£0		£0		£0	£0		N/A

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Local Government (LG) (Miscellaneous Provisions) Act 1976 s19)	New playground equipment - Worplesdon and Fairlands	N/A	£31,410		£30,788		£0		£0		£0	£0		N/A
	Less earmarked reserves	N/A	-£15,000		-£15,000		£0		£0		£0	£0		N/A
	Less concurrent functions gra	N/A	-£12,281		-£12,080		£0		£0		£0	£0		N/A
	<b>Concurrent Functions Grant Aid 2019/2020</b>										£0			
LG (Misc Prov) Act 1976 s19)	Replacement play equipment Worplesdon Memorial Grounds	N/A	£0		£0		£17,641		£17,534		-£17,641	£0		N/A
	Less concurrent functions grant aid	N/A	£0		£0		-£6,528		-£6,507		£6,528	£0		N/A
LGA 1972 s111	New noticeboard - Broadacres	N/A	£0		£0		£1,736		£1,736		-£1,736	£0		N/A
	Less concurrent functions grant aid (new noticeboard - Broadacres)	N/A	£0		£0		-£868		-£868		£868	£0		N/A
	<b>Sub total</b>			£4,129		£3,708		£11,981		£11,895			£0	£0
	<b>Tennis court (Running Expenses)</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
Local Government (LG) (Misc Prov) Act 1976 s19)	Tennis court maintenance	N/A	£3,300		£688		£1,200		£980		-£1,200	£0		£0
Ditto	Tennis court income	N/A	-£1,400		-£1,241		-£1,400		-£1,279		£1,400	-£1,400		£0
	<b>Sub total</b>			£1,900		-£553		-£200		-£299			-£1,400	£0
	<b>Ward Improvements</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
Open Spaces Act (OSA) 1906 s 10 LG (Misc Prov) Act 1976 s19	Ward improvements	N/A	£2,500		£1,990		£2,500		£2,786		£500	£3,000		£0
See individual grants	PC Grant Aid to wards - as per applications	Increase to enable grants to be considered throughout the year	£0		£587		£2,900		£2,400		£100	£3,000		£0
Road Traffic Regulation Act 1984 s57, s63	Community Car Park - Wood Street Village Rates	Full year's rates due	£1,000		£999		£500		£0		£500	£1,000		£0

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Road Traffic Regulation Act 1984 s57, s63	Maintenance of Car Park	Accrual towards repairs (including fence/height barrier/litter bin issues)	£9,000		£0		£0		£15,015		£1,000	£1,000		£0
Power of competence - Localism Act 2011	<del>Pedestrian refuge for Aldershot Road</del> 95% of cost to be met by WPC - Crossing near Hunts Farm, Aldershot Road	Proposed change of scheme due to the presence of fibre optic cables - Transfer earmarked reserves of £15K to the general fund.	£0		£0		£10,000		£0		-£25,000	-£15,000		£10,000
HA 1980, s274A	Traffic calming - SDR/VAS (Servicing/repairs)	N/A	£0		£667		£0		£117		£500	£500		£0
	<b>Sub total</b>			£12,500		£4,243		£5,900		£20,318	£0		-£6,500	£10,000
	<b>Environmental Improvements</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
	Environmental Improvements	Refund 2018/2019 adjustment for info only.			-£113				£0		N/A	£0		£0
LGA 1972 s 214	St Mary's Churchyard - Towards upkeep (two cuts)	N/A	£250		£250		£900		£894		£0	£900		£0
	<b>Sub-total</b>			£250		£137		£900		£894	£0		£900	£0
	<b>Bank Interest/charges</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
	Bank Interest	N/A	-£600		-£789		-£600		-£40		£0	-£600		£0
	<b>Sub total</b>			-£600		-£789		-£600		-£40	£0		-£600	£0
N/A	Working Balances	Utilise general and earmarked reserves to reduce the budget for 2020/2021 and to reduce the level of general reserves. If utilised this would currently reduce reserves back down to £89,698	£0		£0		£0		£0		-£23,000	-£23,000		£0
	<b>Sub total</b>			£0		£0		£0		£0	£0		-£23,000	£0
	<b>Local Council Tax Support Scheme Grant</b>		<b>2018/2019</b>				<b>2019/2020</b>				<b>DIFFERENCE</b>	<b>2020/2021</b>		<b>2019/2020</b>
	LCTSS grant	N/A	-£9,424		-£9,424		-£9,424		-£9,424		£0	-£9,424		£0
	<b>Sub total</b>			-£9,424		-£9,424		-£9,424		-£9,424	£0		-£9,424	£0
	<b>Total Budget</b>			<b>£196,062</b>		<b>£203,609</b>		<b>£226,915</b>		<b>£200,949</b>			<b>£242,727</b>	<b>£69,500</b>
	<b>General Reserves</b>													<b>£86,733</b>
	<b>Total reserves @ 31.10.2019</b>													<b>£156,233</b>