



Ground Floor, Unit 2 Beaufort,
Parklands, Railton Road,
Guildford, Surrey,
GU2 9JX

Tel: 01483 300094

Email: clerk@worplesdon-pc.gov.uk

Friday 9 August 2019

To: All members of the Planning and General Purposes and Finance Committees

You are hereby summoned to attend the **Planning/General Purposes and Finance Committee meeting** of Worplesdon Parish Council to be held in the **SMALL HALL, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF** on **Thursday 29 August 2019 at 7.30pm** in order to transact the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Agenda

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**
- 3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.**
- 4. Declarations of gifts or hospitality over £25.**
- 5. Public participation session – 10 minutes.** *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 6. Minutes of the previous Planning/General Purposes and Finance Committee meeting** - To be agreed and signed by the Chairman as a true record.

7. Planning applications for consideration:

Planning application no: 19/T/00195 - Rudge Cottage, Perry Hill, Worplesdon, Guildford, GU3 3RE - Crown lift to 3 metres the branches of the beech tree in the front garden of Rudge Cottage which overhang Lavender Tree and are obstructing the driveway/garden.

- 8. Invoices for payment** - Proposed list of cheques/online payments to be tabled at the meeting for approval. Payments for signature by two councillors.
- 9. Land Management/Health and Safety Inspection Report** – To receive a report and to consider action as required.
- 10. Residents’ Survey 2019** – To consider/approve the draft Residents’ Survey. A councillor required to source an appropriate prize – sponsored or provided by a local business.
- 11. To review and approve the Grass Cutting Contract and the updated grass cutting specification** – The Council will need to go out to tender in October 2019.
- 12. Procurement of a works van** – To receive and consider the quotations. To decide whether or not to proceed with the procurement of a works van.
- 13. Councillor Assistance – Action Plan required**, as per the Staffing Committee’s recommendation.
- 14. Training 2019** – To approve the cost of various delegates attending financial training (venues to be confirmed.) Maximum cost £70 & VAT.
- 15. Guildford Play Scheme** – Request for a grant of £500 received from Disability Challengers for the benefit of six disabled children from the Parish of Worplesdon who regularly attend the Guildford Play Scheme. To consider the request.
- 16. Replacement log-bench and logs along the track in the Jacobs Well Recreation Ground** – Quotations being sought. To approve the best value quotation.
- 17. Accessibility Statement (Parish website)** – To approve the draft Accessibility Statement.