



ANNUAL REPORT 2018/2019

June 2019

Chairman's Report

The Annual Meeting of the Electors of the Parish was held on 27 March 2019. As in previous years, this meeting was utilised to highlight the wide-ranging community work of the Parish Council to the parish residents who attended.

In 2018/2019 the budget was reduced by £544, resulting in a Band D decrease of 0.8%. For 2019/2020, despite the best efforts of staff and councillors, the precept has been increased to £65.70 per annum for a Band D rating property. Despite the disappointing hike in the precept, Worplesdon Parish Council is on a par with the national average parish council precept which was £64.05 in 2018/2019. We are an unusual parish in that we cover a large area, some 35 sq miles, and have no buildings to generate an income.

The introduction of the Localism Act 2011 has seen the devolution of the following services from the County and Borough Councils to the Parish Council:

- Cleaning of bus shelters
- Ditch clearance (of certain ditches in the Parish)
- Vegetation clearance - including sightlines
- Siding out of pavements (removing the vegetation encroaching onto pavements)
- Litter picking
- Placement of litter bins
- Highway sign cleaning

These tasks are carried out in addition to maintaining the Parish Council assets located across the Parish.

Currently we deliver 15 - 16 grass cuts per year. If

this service was carried out by the County Council, only 2 cuts would be provided per year.

As councillors we constantly strive to deliver value for money and continue to work hard on your behalf, and the staff employed by the Parish Council also seek alternatives to ensure best value is sought.

We hold regular work parties to address land management issues, saving the cost of having to employ contractors to undertake these works.

We have maintained the improved sightlines for residents who cross the A323 near Gravetts Lane, by clearing the main roundabout in Fairlands and also raising the crowns of the willow trees at the entrance to Fairlands. We have continued to balance our ecological responsibilities together with other responsibilities such as reducing the likelihood of flood events which could impact on properties by clearing ditches and the debris found within them.

We would like to take this opportunity to thank those residents who have volunteered during these work parties. We always welcome volunteers, whether you are able to attend every session or just an occasional one, so please keep an eye on our newsletters, our website and our social media pages for work party dates. If you would prefer to be emailed directly regarding volunteering opportunities, please email the Assistant Clerk: admin@worplesdon-pc.gov.uk.

Worplesdon Flood Forum continues to address flooding issues which affect the residents of the parish, whether it is the flooding of properties,



land or highways. Over the last 18 months we have been pleased to see some long-standing issues resolved, and positive steps taken by all the agencies involved. The next Flood Forum walk-about will take place on Friday 5 July 2018 and will involve a tour of Hockford Sewage Treatment Works. Places have been allocated on a first-come, first-served basis but you can ask to be added to the reserve list by contacting the Assistant Clerk.

Replacement play equipment from Kompan was installed at both Fairlands and Worplesdon during Summer 2018. On behalf of the Parish Council I would like to thank Guildford Borough Council (GBC) for their grant of £12,079.50 towards the equipment. Following positive feedback from parents and carers, and from polls on social media, the Council has replaced a further item of equipment at Worplesdon in time for the 2019 summer holidays, this time with a play unit from Proludic. We would like to thank GBC for their grant contribution of £6,507 towards this equipment.

The Parish Council continues to protect the areas of land for which it is responsible through active land management, including undertaking annual tree inspections.

Following complaints relating to anti-social parking and damages to verges outside the school at Fairlands, the Parish Council have gifted two planters to the school.

We have been regularly deploying speed monitoring equipment across the Parish, focusing on areas of concern to residents. This data is reported to Surrey County Council and, where appropriate, Surrey Police.

A number of parish councillors, together with the Assistant Clerk, have been on police training to utilise the community speedwatch equipment. I would like to thank those residents who have also undertaken the training, or who have volunteered to attend future training sessions. Effective,

regular deployment of this equipment in the past has reduced average speeds by 10mph. If you would like to volunteer to assist, please contact the Assistant Clerk.

The Parish Council is pleased that the project to install a pedestrian refuge island on Aldershot Road (A323), near the entrance to Hunts Farm and Gravetts Lane is progressing. We are advised that this will be installed by Autumn 2019 in the hope that it will provide a safer pedestrian route to and from Worplesdon Primary School in Fairlands.

Our assets require regular ongoing maintenance and, where appropriate, repair or replacement in response to vandalism. This year that has included new panels made of an alternative material for the bus shelter at the entrance to Fairlands estate and separately, reinforced panels have been fitted to the bus shelter at Jacobs Well Village Hall. As always, if you witness any anti-social behaviour taking place, or the debris left behind as a result of it, please contact the police on 101 (their non-emergency number).

The Clerk and Assistant Clerk are now based in a parish office, which is in short-term leasehold premises albeit just outside the parish boundary.

The Parish Council were pleased to welcome Peter Trevena, in the part-time role of Grounds and Maintenance Operative, in October 2018.

Our meeting schedule has been modified to take into account changes in working practices. As such, the revised Schedule of Meetings listing both full council and committee meetings is displayed on the parish notice boards and on our website.

We are very pleased to welcome Martand Singh, Martin Fance and Amanda Creese to the Parish Council as councillors. I would also like to thank our Clerk for her ongoing dedication and commitment as she has now been in-post for two decades. During this time she has seen a significant change in the amount of work being delegated to parish councils and continues to enthusiastically embrace these changes.

**Cllr Paul Cragg
Chairman**



WORPLESDON PARISH COUNCIL

WORPLESDON PARISH COUNCIL - INCOME AND EXPENDITURE ACCOUNTS 2018/2019 - SUMMARY

Description	2017/2018 Expenditure (£)	2017/2018 Income (£)	2018/2019 Expenditure (£)	2018/2019 Income (£)
Administration	99,533.62	12,856.95	71,170.29	11,505.57
Parks & Open Spaces	56,932.56	8,800.00	53,090.39	7,220.92
Bus Shelters	3,000.00	0.00	0.00	0.00
S137 Payment	150.00	30.00	650.00	45.00
GBC Grant Aid Expenditure	11,000.00	5,200.00	30,787.58	12,079.50
Tennis Court Costs	105.00	1,457.60	688.00	1,241.65
Ward Improvements	2,335.58	0.00	5,807.91	0.00
Environmental Improvements	4,077.11	500.00	137.00	0.00
Precept	0.00	197,256.00	0.00	196,712.00
Bank Interest	0.00	600.46	0.00	788.84
Capital Expenditure	14,921.82	0.00	0.00	0.00
Staff Costs (included in Administration 2017/2018)	0.00	0.00	89,677.53	0.00
Subtotal	192,055.69	226,701.01	252,008.70	229,593.48
Balance as at 1 April 2017 (carried forward)		86,067.99		111,173.31
Add Total Income	192,055.69	312,769.00	252,008.70	340,766.79
Transfer from Earmarked Reserves		-9,540.00		33,940.00
Overall Total		303,229.00		374,706.79
Balance as at 31 March 2018		111,173.31		122,698.09

BALANCE SHEET 2018/2019

Current Assets	2017/2018 (£)	2018/2019 (£)
Stocks and Stores	0.00	0.00
Work in progress	0.00	0.00
Debtors (Net of provision for doubtful debts)	9.00	0.00
Payments in Advance	484.75	484.75
VAT Recoverable	6,473.89	10,050.29
Temporary lendings (investments)	0.00	0.00
Cash in hand	207,238.17	175,651.05
Total Assets	214,205.81	186,186.09
Current Liabilities	0.00	0.00
Creditors	-6,592.50	-988.00
Temporary borrowing	0.00	0.00
Net Assets	207,613.31	185,198.09
Represented by:		
General fund Balance	111,173.31	122,698.09
Capital	0.00	0.00
Total Earmarked	96,440.00	62,500.00
Adjustments	0.00	0.00
Total funds available as at 31.3.2019	207,613.31	185,198.09



Parish Personnel - June 2018

FAIRLANDS WARD



Gordon Adam
01483 234830



Sandra Morgan
01483 233344



Tony O'Toole
07954 533070



Nigel Mitchell
01483 232538



Martand Singh
01483 689280

JACOBS WELL WARD



Amanda Creese
07814 441243



Samantha Fisk
01483 828213



David Snipp
01483 343754

PERRY HILL WARD



Martin Fance
07766 781929



Jan Messinger
07761 589768



Beth Nagle
01483 232036

WOOD STREET WARD



David Bird
07999 944601



Paul Cragg
Chairman
01483 531597

VACANCIES

STAFF



Gaynor White
Clerk
01483 300094



Victoria Fear
Assistant Clerk
07718 479409



Peter Trevena
Grounds and Maintenance Operative



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The Parish Council comprises sixteen councillors, the Clerk to the Council, Assistant Clerk and Groundsman (currently three councillor vacancies).

Elections, whether they are contested or uncontested, take place every four years.

If members leave during their term of office it creates a casual vacancy which is filled by co-option.

Those wishing to stand have to meet the eligibility criteria. Further details can be found on our website:

<https://worplesdon-pc.gov.uk/your-council/meet-your-councillors/becoming-a-councillor/>

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