



Ground Floor, Unit 2 Beaufort  
Parklands, Railton Road  
Guildford  
Surrey  
GU2 9JX

Tel: 01483 300094

Email: [clerk@worplesdon-pc.gov.uk](mailto:clerk@worplesdon-pc.gov.uk)

Thursday 1 March 2019

## NOTICE OF MEETING

To: All members of the Council

You are hereby summoned to attend an **Extra-ordinary meeting** of Worplesdon Parish Council to be held in the **Small Hall, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF on Thursday 7 March 2019 at 7.30 pm** for the purpose of transacting the following business.

Signed:

[Gaynor White](#)

Mrs G F White PSLCC  
Clerk to the Council

*Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.*

*Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.*

*Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The chairman may ask for mobile devices to be switched off in these circumstances.*

*It is requested that if you are not using your mobile device for any of the activities outlined above, it is switched off or placed in silent mode during the meeting to prevent interruptions or interference with the PA or Induction Loop system. The use of flash photography and/or filming lights is not permitted.*

## AGENDA

1. To accept apologies and reason for absence in accordance with the LGA 1972, Sch12, para 40.
2. Public participation session – 10 minutes. *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
3. Declaration of Disclosable Pecuniary Interests (DPIs) by councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
4. Declaration of non-pecuniary interests in accordance with the Parish Council's Code of Conduct.

5. Declaration of gifts or hospitality over £25.
6. To consider authorising the payment list at the Parish office the day after a Council meeting (the Financial Regulations would need to be updated accordingly.)
7. To review/approve and adopt all policies and procedures of the Parish Council.
8. To review/approve all risk assessments of the Parish Council.