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Thursday 24 January 2019

To: All members of the Planning and General Purposes and Finance Committees

You are hereby summoned to attend the **Planning/General Purposes and Finance Committee meeting** of Worplesdon Parish Council to be held in the **SMALL HALL, Worplesdon Memorial Hall, Perry Hill, Worplesdon, GU3 3RF** on **Thursday 31 January 2019 at 7.30pm** in order to transact the following business.

Signed:

Gaynor White

Mrs G F White PSLCC
Clerk to the Council

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the Clerk to the Council prior to the start of the meeting so that those attending the meeting can be made aware of any filming/recording taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, are subject to no interruptions, distractions or interference being caused to the PA or Induction Loop system, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Agenda

- 1. To accept apologies and reason for Absence in accordance with the LGA 1972, Sch12, para 40.**
- 2. Declaration of Disclosable Pecuniary Interests by Councillors on any of the agenda items below in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)**
- 3. Declaration of Non-pecuniary interests in accordance with the Council's Code of Conduct.**
- 4. Declarations of gifts or hospitality over £25.**
- 5. Public participation session – 10 minutes.** *Members of the public are able to express a view or ask a question on relevant matters on the agenda and are welcome to stay and observe, but not comment upon, the rest of the meeting.*
- 6. Minutes of the previous Planning Committee meeting** - To be agreed and signed by the Chairman as a true record.
- 7. Minutes of the previous General Purposes and Finance Committee meeting** - To be agreed and signed by the Chairman as a true record.
- 8. Planning applications for consideration:**

Planning application no: [19/T/00002](#) - 47 Wood Street Green, Wood Street Village, Guildford, GU3 3DU -
Application for tree works. T1 - Ash tree: Reduce crown height and sides by up to 3m and crown thin by 10%. Finished crown height to be 10m with a radial spread of 5m. T2 - Fell dead Cherry tree.

Planning application no: [18/P/02467](#) - Grouville, Oak Tree Close, Jacobs Well, Guildford, GU4 7PU - Erection of a 4 bedroom dwelling following demolition of existing bungalow (retrospective).

Planning application no: [19/T/00009](#) - Billhurst Farm, White Hart Lane, Wood Street Village, Guildford, GU3 3DZ - T1 Walnut - reduce crown height by approximately 2m and sides by up to 2m, remove stubs, finished height to be 5m with a radial spread of 2m, G2 - 3 X Willow - remove heavy limbs over green and crown lift to 6m.

Planning application no: [19/P/00029](#) - 158 Frog Grove Lane, Wood Street Village, Guildford, GU3 3HD - Listed Building Consent for various external maintenance, remedial and investigation works to all elevations, as detailed in the submitted document titled 'condition report and repair strategy'.

Planning application no: [19/P/00060](#) - Rye House, Goose Rye Road, Worplesdon, Guildford, GU3 3RJ - Various alterations and extensions, including a new 1.5 storey side extension, a new rear single storey ground floor extension and new first floor extensions following various demolition works, including demolition of the existing integral double garage building and the rear single storey conservatory and snug.

9. **Invoices for payment** - Proposed list of cheques/online payments to be tabled at the meeting for retrospective approval. Payments for signature by two councillors.
10. **Land Management/Health and Safety Inspection Report** – To receive a report and to consider action as required.
11. **Parking in Fairlands Ave** – Ongoing inconsiderate parking in Fairlands Ave is causing difficulty with the buses and refuse trucks. To consider action. (Cllr S Morgan MBE)
12. **Amalgamation of the Planning Committee, General Purposes and Finance Committee and Health and Safety Committee.** To consider amalgamating the three committees, as suggested by David Carden and recommended by the Working Party, in a bid to further reduce the administrative burden of the Council.
13. **[Mayor's Award for Service to the Community](#)** - This award aims to recognise and encourage positive community working within the Borough of Guildford – [Nominations](#) must be submitted by Friday 22 February 2019. To consider any potential nominations.
14. **NALC (National Association of Local Councils) has issued the new pay scales for 2019/2020** - Due to the introduction of the national living wage, the NJC agreement includes the introduction, on 1 April 2019, of a new pay spine. This has resulted in the existing spinal column points and scale ranges used in the sector being recategorized. The salaries set in the 2019/2020 precept are correct; however, the spinal column point numbers will need to be amended to reflect the revised spinal column points. **Action:** Chairman of the Staffing Committee to issue a letter to each employee accordingly.

For information only:

Business rates – Unit 2 Beaufort, Parklands, Railton Road, Guildford, Surrey, GU2 9JX & the Wood Street Village Community Car Park – A business rate rebate of £1,558.61 has been received from Guildford Borough Council.

Bus shelter at the entrance to Fairlands Estate – To reduce ongoing maintenance costs as a result of vandalism, the six rear glass panes are to be replaced with anti-vandal perforated aluminium panes. Total cost £1,893 & VAT.

Dance Festival 2019 – Worplesdon Primary School has withdrawn from the Dance Festival. The grant of £500 awarded by the Parish Council towards this project is therefore to be refunded.